## **Facilities Operations**



John Leeds
Operations Director
(850) 606-5020
LeedsJ@LeonCountyFL.gov



Charles Sessions
Operations Manager
(850) 606-5042
SessionsC@LeonCountyFL.gov

Emory Smith
Operations Supervisor
(850) 606-5018
SmithEm@LeonCountyFL.cov

# The Facilities Operations Team

Oversees Custodial, Security, & Grounds Maintenance Contracts

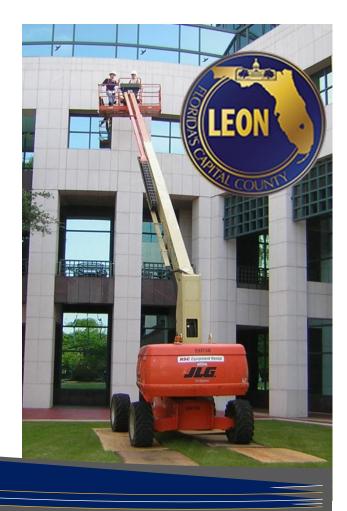


### **OUR MISSION**

Facilities Management serves the citizens of Leon County and occupants of County facilities by providing clean, safe, and fully functional facilities through repair & maintenance and minor renovation services.

Leon County
Office of Resource Stewardship
Facilities Management
1907 S. Monroe Street
Tallahassee, FL 32301
(850) 606-5000





## Vendor Guide

Doing Business with

Leon County

Facilities Management



Maggie Theriot ORS Director



Michael Boland
Facilities Management Director
(850) 606-5025
BolandM@LeonCountyFL.gov



David Logsdon
Facilities Superintendent
Downtown Bldgs
(850) 606-5019
LogsdonD@LeonCountyFL.gov



Daniel Leeds
Facilities Superintendent
Rural Bldgs & Public Safety Complex
(850) 909-5028
LeedsD@LeonCountyFL.gov



**Leon County Facilities Management** 

Frank Hagood
Facilities Superintendent
Parks & Rural Bldgs
(850) 606-5023
HagoodJ@LeonCountyFL.gov



Facilities Manager LCSO Complex (850) 606-5055 DiricksonKa@LeonCountyFL.gov



Iram Ibarra
Facilities Supervisor
Special Projects
(850) 606-5029
Ibarral@LeonCountyFL.gov



Facilities Management Provides Repair & Maintenance and Minor Renovations for Leon County's 155 Buildings (over 2 million sq ft) Including Heating & Air Conditioning, Electrical, Plumbing, and Interior & Exterior Finishing and Repair Work

#### YOU WANT TO DO BUSINESS WITH LEON COUNTY



To register as a vendor with Leon County, please contact the Leon County Purchasing Division (850) 606-1600

### YOU ARE ALREADY DOING BUSINESS WITH LEON COUNTY

If you are already a registerd vendor with Leon County and would like to inquire about working with Facilities Management please contact **Michael Boland, Facilities Management Director** 

(850) 606-5025 BolandM@LeonCountyFL.gov



### YOU ARE ALREADY DOING BUSINESS WITH FACILITIES MANAGEMENT

Submit all invoices to ORSpayables@LeonCountyFL.gov

On the invoice please include: Project Location & Details, Date of Project Completion, Your
Project Contact at Facilities Management, Invoice Submission Date, and Invoice Number.

\*\*(Leon County is Tax Exempt – To request a copy of the Tax Exempt Certificate, email ORSpayables@LeonCountyFL.gov)\*\*

Got Questions? call (850) 606-5000

