



# LEON COUNTY ANNUAL REPORT

# 2018

PEOPLE FOCUSED.  
PERFORMANCE DRIVEN.







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Apalachee Regional Park

## Leon County Statistics

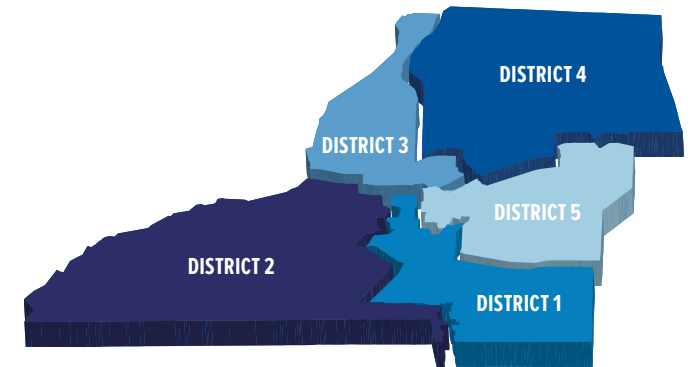
Population: **287,899**  
**34% unincorporated**  
**66% within city limits**  
 Area (Square Miles): **702**  
 Established: **1824**  
 Charter Date: **2002**  
 County Seat: **Tallahassee**  
 Median Household Income: **\$48,248**  
 Districting: **5 Single Districts / 2 At-Large**  
 Median Age: **30.1**

Source: The United States Census Bureau

## ABOUT LEON COUNTY

Leon County was named after the Spanish explorer Juan Ponce de Leon. He was the first European to explore Florida in 1513 in search of the “Fountain of Youth” and named the state after the Spanish word for “flowery.”

Leon County is home to Florida’s capitol, Tallahassee, which was established in 1824. Legislative and executive offices, the State House, and Senate chambers are located here. As a political subdivision of the state, the County is guided by an elected, seven-member Board of County Commissioners.



Five members of the Board are elected to serve specific commission districts and two members are elected at-large. Leon County is a Council-Manager form of government, and the County Administrator is appointed by the Board to oversee all functions, directives and policies. Florida Statutes, Chapter 125, establishes the powers and duties of the County Commission and the County Administrator. As of November 12, 2002, Leon County is governed by a Home Rule Charter.

*This document fulfills the annual reporting requirements of Chapter 125.74, Florida Statutes and Sec. 2-501(1), Leon County Administrative Code. 1,500 copies were printed for community distribution at a cost of \$8,087.00.*

*This publication is printed on sustainably-sourced paper that contains 10% post-consumer waste content and vegetable-based inks and is 100% recyclable.*



# LEON COUNTY BOARD OF COUNTY COMMISSIONERS



## Vision

A community that is safe, healthy and vibrant.

## Mission

To efficiently provide public services which serve and strengthen our community.

(From left) District 3 Commissioner John E. Dailey,  
District 4 Commissioner Bryan Desloge,  
District 5 Commissioner Kristin Dozier,  
At- Large Commissioner Nick Maddox (Chairman),  
District 2 Commissioner Jimbo Jackson (Vice Chairman),  
At- Large Commissioner Mary Ann Lindley, and  
District 1 Commissioner Bill Proctor.







# MESSAGE FROM THE LEON COUNTY ADMINISTRATOR

PEOPLE FOCUSED. PERFORMANCE DRIVEN.



## VINCENT S. LONG

### County Administrator

(850) 606-5300 | LongV@LeonCountyFL.gov

Vince Long has worked for Leon County since 1995 and was appointed County Administrator by the Board of County Commissioners in 2011. As the Chief Executive Officer (CEO) of the county government, he provides fiscal, strategic and operational leadership to the organization, as well as sound analysis and professional implementation of the Board's policies. He holds a Master of Public Administration (MPA) from the Askew School of Public Administration and Policy at Florida State University and is a graduate of the Harvard University, JFK School of Government Institute for Senior Executives in State and Local Government. He is also a Credentialed Manager by the International City/County Managers Association (ICMA) and serves on the Board of Directors and is a past President of the Florida Association of County Managers. A graduate of Leadership Tallahassee and Leadership Florida, Vince is a leader in many community and professional organizations. He also serves as a member of the Advisory Council and is a regular lecturer at the Askew School, as well as a frequent speaker and trainer with the Florida Association of Counties' County Commissioner Certification Program.

## 2018 YEAR IN REVIEW: ADVANCING OUR STRATEGY

2018 was another year of great progress for Leon County toward realizing an ambitious vision for our community and setting the standard for performance, fiscal stewardship and best practices for local governments everywhere.

This annual report takes a look back at the progress of the past year and how Leon County continued to advance our strategic priorities and measure tangible results for our community with our five-year targets and bold "stretch" goals. The report also highlights Leon County's commitment to investing in infrastructure, creating places for people and businesses to thrive, and building a culture of innovation and co-creation, all of which makes Leon County a special place to live, work, and play.

### LIVING OUR CULTURE

Our dedicated employees take special pride in our community. We are your neighbors, friends, and family who clear the roads and culverts, and just might coach your child's team. It's that connection to the people we serve that drives us to respond to the day-to-day needs of our community.

But we at Leon County also take a long view in our continuous efforts to create a vibrant, resilient and healthy community for residents and visitors alike.

And with that mission, in 2018 we continued to focus our efforts on being a premiere destination for adventure, culture, and sports tourism. We grew our tourism economy to another record year, from our national headlining acts at the Capital Cascades Amphitheater to the starting line at our cross country championship course at Apalachee Regional Park.



Apalachee Regional Park

Because we committed to learn all we could from the back-to-back hurricanes, Leon County was recognized as a leader in disaster resilience in 2018 as the first ever #HurricaneStrong community in the nation. And as a learning organization, we enhanced community resilience efforts through preparedness events like Build your Bucket and with cutting edge technology, which will keep us in a constant state of improved readiness for the future.



### SHAPING OUR COMMUNITY

And with that same dedication to ensuring our community's brightest future, Leon County stayed focused on our bold goals to enhance our quality of life and protect our environment as we began work to eliminate hundreds of septic tanks in southside Leon County. We also grew our beautiful parks countywide with the opening of St. Marks Headwaters Greenway and Northeast Trail, and improvements to a community treasure at Ft. Braden Park for families to enjoy.





Fort Braden Community Park



Woodside Heights sewer line construction



Lake Jackson

**ENGAGING CITIZENS AS CO-CREATORS**

And because building community is about building connections, we engaged our residents on the Citizens Charter Review to shape our future, hosted our annual Created Equal event with a frank conversation on race and racial equality, served our veterans, and joined citizens to revitalize the Deer Tree Hills neighborhood with our 9/11 Day of Service.

**SETTING THE STANDARD IN PUBLIC SERVICE**

Our commitment to service is at the heart of everything we do in Leon County. It drives us to be the best in our fields.

In 2018, our dedicated Leon County employees continued to set the highest standards in public service by earning more than 50 awards from the National Association of Counties (NACo) over the past six years, more than any other time in our history. This year alone, Leon County received 10 NACo awards for national best practices for programs and initiatives like the Leon County Citizens Connect Mobile App, the Creation of the Office of Community Relations and Resilience, and the I-Squared Employee Awards Program, to just name a few.



These employee-led efforts have been key to keeping Leon County among the most efficient and affordable counties anywhere. We continued to retire debt, replenish reserves, decrease the use of fund balance for recurring operating expenses and increase budgeting for

maintenance of essential infrastructure. In 2018, our internal teams continued to focus on innovation and efficiency, leading to \$4.3 million in cost savings or avoidance.

From our commitment to fiscal stewardship to our nationally recognized programs, the men and women of Leon County Government have a lot to be proud of in 2018 as they continued to drive performance and deliver results to our citizens.

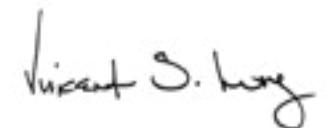
**BUILDING ON OUR MOMENTUM**

In all the ways that Leon County touches the lives of so many people we serve each day, whether it's helping 6,500 veterans receive the benefits they deserve, responding to 43,000 calls for life-saving care, or serving nearly one million patrons at our County libraries, as we did in 2018, we strive to put each person first.

While Leon County will continue to face the same challenges of communities and governments everywhere else, as we look back at the progress of the last year, we see a County that listens to the citizens we serve, solves our problems, and ensures that our community continues to be a place like nowhere else.

And we cannot do this alone. Thank you for your continued confidence in the work we do on behalf of and alongside our citizens every day to make our community even better.

Here's to 2019!







# L.E.A.D.S.

A STRUCTURE TO SUPPORT OUR *PEOPLE FOCUSED. PERFORMANCE DRIVEN. CULTURE*

## HOW LEON COUNTY LEADS

Instituted throughout Leon County Government in Fiscal Year 2012, Leon LEADS is a strategic approach to aligning the Board's guiding vision and strategic priorities with the optimized resources of the organization. As reflected in the graphic on the next page, LEADS provides a structure to support and sustain our People Focused, Performance Driven culture through a continuous process that looks inward to strengthen what works and abandon what does not; looks outward to receive feedback from citizens and leverage partnerships; and adjusts as conditions change.

### LISTENING SESSIONS

As part of the ongoing Leon LEADS framework, Leon County hosts facilitated Listening Sessions every other year to hear from internal and external customers. The Listening Sessions are a core component of the LEADS process and have been held in 2012, 2014, 2016 and most recently in 2018. This year, over 30 Listening Sessions involving nearly 300 external stakeholders generated input from citizens, businesses, nonprofit organizations, representatives from Constitutional Offices, and a cross-section of approximately 100 County staff from other work areas.

Through the Listening Sessions, work areas identified customer perceptions with regard to service delivery, quality, efficiency, relevance and customer experience. The 2018 Listening Sessions resulted in the identification of 96 actionable recommendations to improve business operations, employee satisfaction and customer experience. Recommendations from previous Listening Sessions have successfully reduced costs through increased efficiencies or more streamlined processes. Since the last Listening Session in 2016, 82.4% or 103 recommendations have been completed. The remaining recommendations from 2016 are in progress and will be monitored until completion.

Listening Sessions are a core component of the Leon LEADS structure, a framework that enables Leon County to continue to be a model 21st century county government that maintains high performance by conveying greater relevance and delivering more value in the many ways the County touches citizens.



*Community and Media Relations Listening Session*



*Human Resources Listening Session*



- L**istens for Changing Needs
- E**ngages Citizens and Employees
- A**ligns Key Strategic Processes
- D**elivers Results & Relevance
- S**trives for Continuous Improvement



*Library Listening Session*

## OUR VALUE PROPOSITION

Leon County Government leverages partnerships, embraces efficiency and innovation, and demands performance to the benefit of our taxpayers. We actively engage our citizens, not only as taxpayers but as stakeholders and co-creators of our community-providing meaningful opportunities to capitalize on their talents in making important decisions and shaping our community for future generations.





## INNOVATOR AND INSPIRATOR AWARDS CONTINUE COST SAVINGS AND NEW EFFICIENCIES, SAVING OVER \$6 MILLION TO DATE



Emergency Medical Services



Office of Informational Technology



Public Works

Leon County is an organization that rewards its employees for innovative ideas, teamwork, strategic processes, efficiency and the ability to achieve positive results. The I<sup>2</sup> (Innovator/Inspirator) Award conveys the value Leon County Government places on employee-led improvements that result in increased efficiencies, enhance or support the delivery of County services, reinforce Leon County's relevance in the community, and exemplify the County's Core Practices in the workplace. Examples of such improvements include the following:

- ▶ After receiving the initial cost estimate for closing the County's landfill, Public Works staff sought to identify cost-saving alternatives while keeping the targeted completion date and meeting all permit requirements and environmental standards. By dividing the project into two phases and using soil from the County's F.A. Ash Borrow Pit, the total project **cost was reduced by \$3.6 million.**
- ▶ Each year Leon County Summer Youth Training Program employees 60 young adults between the ages of 14 and 24 years of age who want to use their summer vacation to develop the knowledge, skills and abilities needed in a workplace environment. This year the County partnered with CareerSource Capital Region to enhance the job readiness training provided through the program and to leverage available federal grant dollars. This partnership **saved the County \$40,000.**

- ▶ As part of the County's ReNew program, latex paint that has been dropped off at the Hazardous Waste Center is reblended and given to citizens and local nonprofits for free. Since the program started in 2009, over 58,280 gallons of paint have been recycled **saving the County over \$32,000.**
- ▶ For the second year, the Office of Intervention & Detention Alternatives (IDA) brought together community partners and local businesses to host the Employment & Community Resource Fair. Through this event, offenders were connected with local employers and other resources to develop a foundation for their success.
- ▶ Leon County EMS partnered with the FSU College of Medicine to research whether outcomes differ for victims of cardiac arrest treated with an IV or IO. The project was accepted for presentation at the National Association of EMS Physicians annual meeting and published in the Prehospital Emergency Care Journal.

The I<sup>2</sup> Award is not only a chance to recognize exceptional employees, but also to inspire others to continue reinforcing Leon County's core practices in the workplace and raising the public's awareness of Leon County's relevance and services.







# LIVING OUR CORE PRACTICES

## Our Core Practices

**Delivering the “Wow” factor in Customer Service.** Employees deliver exemplary service with pride, passion and determination; anticipating and solving problems in “real time” and exceeding customer expectations. Customers know that they are the reason we are here.

**Connecting with Citizens.** Employees go beyond customer service to community relevance, engaging citizens as stakeholders in the community’s success. Citizens know that they are part of the bigger cause.

**Demonstrating Highest Standards of Public Service.** Employees adhere to the highest standards of ethical behavior, avoid circumstances that create even an appearance of impropriety and carry out the public’s business in a manner which upholds the public trust. Citizens know that we are on their side.

**Accepting Accountability.** Employees are individually and collectively accountable for their performance, adapt to changing conditions and relentlessly pursue excellence beyond the current standard, while maintaining our core values.

**Exhibiting Respect.** Employees exercise respect for citizens, community partners and each other.

**Employing Team Approach.** Employees work together to produce bigger and better ideas, to seize the opportunities and to address the problems which face our community.

**Exercising Responsible Stewardship of the Community’s Resources.** Employees engage in the continuous effort to create and sustain a place which attracts talent, fosters economic opportunity and offers an unmatched quality of life, demonstrating performance, value and results for our citizenry.

**Living our “People Focused, Performance Driven” Culture.** Employees have a structure in place to live all of this as our organizational culture and are empowered to help the people they serve.

 <p>Awards for Disaster Preparedness campaign, Citizens Connect Mobile App, Household Hazardous Waste campaign (Community and Media Relations)</p>	 <p>EMS Gold Plus Achievement Award (Emergency Medical Services)</p>	 <p>2018 Dick Ferneau Career EMS Service of the Year award (Emergency Medical Services)</p>	 <p>Award of Merit for Grassroots Initiative - Smokey Hollow Barber Shop (Blueprint Intergovernmental Agency)</p>
 <p>Digital Counties Survey: Ranked for implementing best technology practices (Office of Information Technology)</p>			 <p>Capital Cascades Crossing, Florida Section, Structures, 2017; Capital Cascades Trail, Segment 3, Florida Section. (Blueprint Intergovernmental Agency)</p>
 <p>Esri: Special achievement in geographic information systems (Geographic Information Systems)</p>	<p>Leon County received 10 National Association of Counties Awards: 100% Employee Training in Customer Experience, Diversity, and Domestic Violence, Sexual Violence, and Stalking in the Workplace; Leon County Citizens Connect Mobile App; HeartMath: Resilience Advantage Program for County Employees; I<sup>2</sup> Employee Awards Program; Leon Works Junior Apprenticeship Program; Leon County Library Lecture Series; Creation of the Office of Community Relations and Resilience; Office of Economic Vitality - A New Economic Development Ecosystem; “ReNew” Campaign for Household Hazardous Waste Collection; Sidewalk Prioritization and Funding Policy</p>		 <p>Florida Department of Health: Healthy Community Champions Recognition Program (Human Resources)</p>
 <p>Federal Alliance for Safe Homes: Named Nation’s first #HurricaneStrong Community (Community and Media Relations, Emergency Management)</p>	 <p>Image Awards for Citizens Connect Mobile App, Household Hazardous Waste Campaign, Judges Award for Citizens Connect Mobile App (Community and Media Relations)</p>	 <p>Government Finance Officers Association: Received Distinguished Budget Presentation Award for 28th consecutive year (Office of Management and Budget)</p>	 <p>Granicus: Transformed Access to Services Award: County Citizens Connect Mobile App (Community and Media Relations)</p>
<p>“Believe it or Not” award for proper handling of particularly dangerous or unusual hazardous materials (Solid Waste Management)</p>	 <p>Recognized as a Tree City USA for 12th consecutive year (Public Works)</p>	 <p>1st Runner Up for the Working Well Star Awards Inspiration Award (Human Resources)</p>	



# DELIVERING THE



# FACTOR IN CUSTOMER SERVICE



## COMMUNITY AND MEDIA RELATIONS

“We’re once again enjoying working with your team on Created Equal. You have the most competent group of humans in any operation I know and we are doing the most substantial work on race that I have seen done nationally. We’ve made a great team.”

— Liz Joyner, *The Village Square*

## BLUEPRINT

“Thank you for reviving memories and unsung history. My family will gladly participate in the Smokey Hollow Barber Shop Grand Opening. I am sure that my father, Mr. Eddie Barrington, would have been very pleased to know that his barber chair is among others whose owners also enhanced and helped advance voting rights and many other civil rights causes. Thanks to you and your entire staff for reviving memories and unsung history! Thank you! Thank you!”

— Ruth Yvonne Ash and family

## DEVELOPMENT SUPPORT AND ENVIRONMENTAL MANAGEMENT

“I wanted to personally thank Jud for getting my 5 permits handled so fast! I am very impressed with your new process and turn around time for reviews. You and your team — Kelly, Shelia M., Pam, Erica, and Sheila O. — are always incredibly helpful and delightful to work with! I am especially thankful for Lisa Scott for coming in to the office to take care of addressing issues even though she was sick.”

— Matt McHaffie, *GBGH Construction, Inc.*

## FACILITIES

“Just a friendly message to let Facilities know how much we appreciate the services rendered by your team with the recent Judge moves. No matter what the requests are, staff never complain and are always friendly, cordial, accommodating and ALWAYS professional. We are truly blessed to be working with an AWESOME TEAM and I wanted supervisors to know how much we appreciate all staff.”

— Lilly Crockett, *JA for Circuit Judge Dodson*

## INTERVENTION AND DETENTION ALTERNATIVES

“My name is Todd and I just finished pretrial with Mr. Lane as my supervisor. I’d like to let you know he performed his duties very professionally and is a credit to your department and Leon County. He was very helpful and exemplified your motto.”

— John Todd

## LIBRARY SERVICES

“I want to thank Leon County for its efforts with the Book Rehoming Program. It is an invaluable resource for the FL Department of Corrections. Thanks to the efforts of Misty Greene, we receive quite a lot of books at our office. I also wanted to acknowledge that library resources are an invaluable asset to FL Department of Corrections’ efforts with reentry.”

— Chuck Huber, *FL DOC*

## EMERGENCY MEDICAL SERVICES

“I want to reach out to the EMS personnel that helped save my husband’s life on January 7, 2018, around 6 p.m. He had to be immediately rushed to TMH and put on a ventilator after his sodium level dropped drastically and had a seizure and aspirating. He had the flu. The great news is that he is back at home after 8 days in the hospital and recovering little by little.”

— Deborah K.

## ANIMAL CONTROL

“Thank you Leon County for everything you do for us. All three of our agencies (Leon County, City of Tallahassee, Wakulla County) worked together to get a Leon County dog back home from Wakulla. This month we wrote a feature in our local paper in appreciation of all of your efforts!”

— Ivanhoe Carroll, *Director of Wakulla Animal Services*

## PUBLIC WORKS

“Thank you Leon County Public Works. Our debris was removed this past Tuesday by a crew with “Leon County” on the doors of the trucks. They did a wonderful job and I hope you tell them that. There was complete removal down to the last leaf. I could even see broom marks on the side of the street beside my pile (or where the pile used to be). Thank you!”

— Herb Boulter

## TOURISM / PARKS AND RECREATION

“[Apalachee Regional Park’s] hard pack dirt course features multiple loops of a single hill course with variations for the different distances. The downhill portion featured closely trimmed grass before disappearing from spectator view into the trails. Spectators could watch live as the runners passed the bleachers, or follow on the plexitron that alternated between showing the places of the runners during the race, or shots of them at key places on the course. In other words, the venue is worthy of any world competition.”

— Madeline Bost, *Daily Record (New Jersey)*

## We Believe In

Demonstrating to our citizens that we are on their side, letting them know that they are the reason we exist and what they are getting for their tax dollars;

Producing bigger and better ideas to address the real issues facing our community;

Actively promoting transparency, accessibility, and openness in everything we do;

Engaging citizens in important decisions facing the community;

Tirelessly enhancing our community’s livability, sustainability and economic competitiveness; and providing employees a structure which reinforces this as our organizational culture and employs and empowers them to help people.

## What We Value

- Service
- Relevance
- Integrity
- Accountability
- Respect
- Collaboration
- Stewardship
- Performance
- Transparency
- Vision



# STRATEGIC PLAN - FY2017 - FY2021

## UNDERSTANDING OUR STRATEGY

### VISION

A community that is safe, healthy and vibrant.

### MISSION

To efficiently provide public services which serve and strengthen our community.

### Strategic Priorities

Leon County's Strategic Priorities are high-level categories of focus in the County's major areas of responsibilities: Economy, Environment, Quality of Life, and Governance. The priorities consider the County's future in each area and are critical to the success of the community. As part of the strategic plan, these priorities inform every decision and every initiative made by Leon County.

### STRATEGIC INITIATIVES

Leon County's strategic initiatives are program- or area-specific projects that align with the County's strategic priorities to serve and strengthen the community. In the FY2017-2021 Strategic Plan, the 44 strategic initiatives ensure that the optimized resources of the County are aligned to address the community's most pressing issues and to achieve the County's top priorities.

### BOLD GOALS AND TARGETS

Bold goals are truly stretch goals that will be big and difficult to achieve, but are worthy of Leon County's best efforts. Bold goals require the County to explore new partnerships, identify new opportunities, and inspire new ideas.

Leon County's five-year targets are aligned with each strategic priority and will communicate to the public and staff throughout the County the specific results the County expects to achieve through the collective execution of the strategic initiatives. Achieving these five-year targets will demonstrate results, accountability, and the strength of long-term planning.

## STRATEGIC PRIORITY

**ECONOMY** | To be an effective leader and a reliable partner in our continuous efforts to make Leon County a place which attracts and retains talent, to grow and diversify our local economy, and to realize our full economic vitality.<sup>(EC)</sup>



(EC1)

Do well-designed public infrastructure which supports business, attracts private investment and has long term economic benefits.



(EC2)

Support programs, policies and initiatives to attract, create, and promote expansion of business, entrepreneurship, and job creation.



(EC3)

Leverage university and community partnerships to increase entrepreneurial, technology transfer and commercialization opportunities.

### BOLD GOAL

Grow the five-year tourism economy to \$5 billion

PROGRESS AS OF JUNE 2018

**28%**  
(\$1.38 billion)



(EC4)

Grow our tourism economy, its diversity, competitiveness and economic impact.





## 5-YEAR TARGETS

### PROGRESS AS OF JUNE 2018

» Attract 80 state, regional, or national championships across all sports	29% (23 Championships)
» Co-create 500 entrepreneur ventures and 11,500 new jobs, including 400 high-wage jobs in high tech clusters	44%* (78 Entrepreneur Ventures, 5,344 New Jobs, and 163 High-Wage Tech Jobs)
» Connect 5,000 students & citizens to middle skilled job career opportunities	32% (1,600 Students and Citizens)
» Host 100,000 residents & visitors as part of the Amphitheater County Concert Series	9% (9,294 Residents and Visitors)

\*Progress toward this Target is reported annually at the end of each fiscal year. The data presented in this table is for FY 2017.

## STRATEGIC INITIATIVES

- ▶ (EC4) Utilizing a portion of the BP settlement funds, identify solutions for weatherization of the Capital City Amphitheater stage, inclusive of potential sound mitigation elements. (2016-1)
- ▶ (EC1, EC4) Continue to work with FSU on the Civic Center District Master Plan to include the potential partnership to realize the convention center space desired by the County and to bring back issues related to the County's financial and programming roles and participation for future Board consideration. (2016-2)
- ▶ (EC4) Support the revision of Sec. 125.0104, F.S. to modify the eligibility for levying the local option High Tourism Impact Tax to include counties that are home to Preeminent State Research Universities in order to levy a sixth cent to support the convention center and arena district. (2016-3)
- ▶ Continue to pursue opportunities for workforce development, including:
  - » (EC2) Based upon the projected unmet local market for middle skill jobs, continue to host Leon Works Exposition in collaboration with community and regional partners and launch Leon County's Junior Apprenticeship Program. (2016-4A)
  - » (EC2) Work with partners, such as The Kearney Center and Leon County Schools, to increase access to training programs, apprenticeships, and other programs promoting middle-skilled jobs. (2016-4B)
- ▶ (EC4) Continue to work with FSU to bid and host NCAA cross country national and regional championships at Apalachee Regional Park (ARP). (2016-5)
- ▶ (EC2) Implement the Economic Development Strategic Plan as adopted and may be revised by the Intergovernmental Agency. (2016-6)
- ▶ (EC2) Complete the joint County/City disparity study and enhancements to the MWSBE program. (2016-7)
- ▶ (EC4) Expand our economic competitiveness by coordinating with regional partners to host an Americas Competitive Exchange on Innovation and Entrepreneurship (ACE) conference. (2016-8)
- ▶ (EC1, EC2) Evaluate sun setting the Downtown CRA and correspondingly evaluate the effectiveness of the Frenchtown/Southside CRA including the County's partnership with the City. (2016-9)
- ▶ (EC4) Enhance sports tourism through the exploration of an NFL Preseason game and other possible events at Doak Campbell Stadium. (2016-10)
- ▶ (EC2) To address issues of economic segregation and diversity, evaluate establishing a micro-lending program for small, minority and women-owned businesses. (2016-11)
- ▶ (EC1, EC4) Further enhance our competitiveness in attracting national and regional running championships by making additional strategic investments at the Apalachee Regional Park (ARP). (2016-12)
- ▶ (EC2) Evaluate expanding Leon Works as a regional event and to different segments of the community. (2017-1)
- ▶ (EC2) Explore the creation of local Enterprise Zone incentives to be managed by the Office of Economic Vitality in support of economic growth and development. (2017-2)
- ▶ (EC2, EC3) Continue to partner with Shop Local 850 to promote Leon County's local businesses and entrepreneurs and develop new data sources to analyze the economic impacts of shopping local. (2017-3)
- ▶ (EC2, EC3) Explore ways to expand how local businesses can do business outside of the community. (2017-4)
- ▶ (EC4) Raise awareness of County trails through the Division of Tourism Strategic Plan. (2017-5)



## STRATEGIC PRIORITY

**ENVIRONMENT** | To be a responsible steward of our precious natural resources in our continuous efforts to make Leon County a place which values our environment and natural beauty as a vital component of our community’s health, economic strength and social offerings.<sup>(EN)</sup>



(EN1)

Protect the quality and supply of our water.



(EN3)

Promote orderly growth and sustainable practices.



(EN2)

Conserve and protect environmentally sensitive lands and our natural ecosystems.



(EN4)

Reduce our carbon footprint.

### BOLD GOAL

Upgrade or eliminate 500 septic tanks in the Primary Springs Protection Zone

PROGRESS AS OF JUNE 2018

**610**

septic tank upgrades or eliminations in progress







## 5-YEAR TARGETS

### PROGRESS AS OF JUNE 2018

- » Plant 15,000 trees including 1,000 in canopy roads 17% (2,594 Trees)

---

- » Ensure 100% of new County building construction, renovation and repair utilize sustainable design On target

---

- » 75% community recycling rate 66% Recycling Rate

---

- » Construct 30 miles of sidewalks, greenways and trails 54% (16.11 Miles)

## STRATEGIC INITIATIVE

- ▶ (EN1, EN2) Implement the adopted Basin Management Action Plan (BMAP) for Wakulla Springs including bringing central sewer to Woodville and implementing requirements for advanced wastewater treatment. (2016-13)
- ▶ (EN4) Develop strategies to increase recycling and reuse rates. (2016-14)
- ▶ (EN3) Implement the Apalachee Landfill closure process in an environmentally sensitive manner which complements the master planning for the site. (2016-15)
- ▶ (EN3) Convene the Leon County Sustainable Communities summit on a bi-annual basis. (2016-16)
- ▶ (EN3) In partnership with the Canopy Roads Committee, update the long term management plan for the Canopy Roads including an active tree planting program. (2016-17)
- ▶ (EN3) Complete an evaluation of transportation fee alternatives to replace the existing concurrency management system of mobility fees. (2016-18)
- ▶ (EN4) Successfully launch a commercial and residential Property Assessed Clean Energy (PACE) program and identify opportunities, including the Leon County Spring Home Expo, to train industry professionals on sustainable building practices for participation in the PACE program. (2016-19)
- ▶ (EN2) Add environmental education kiosks, trail markings/mapping at Greenways and Parks. (2016-20)
- ▶ (EN4) Explore new opportunities for solar on County facilities. (2016-21)
- ▶ (EN1) Support the protection of Lake Talquin. (2016-22)




- ▶ Reduce nitrogen impacts in the PSPZ (primary springs protection zone) by identifying cost effective and financially feasible ways including:
  - » (EN1, EN2) Develop a septic tank replacement program. (2016-23A)
  - » (EN1, EN2) Evaluate requiring advanced wastewater treatment (AWT) for new construction. (2016-23B)
- ▶ (EN2, EN3, EN4) Work with Sustainable Tallahassee and community partners to evaluate developing a community-wide climate action plan. (2017-6)
- ▶ (EN1, EN2, EN3) Continue to work with the state as a host community in evaluating pilot technologies for new advanced wastewater treatment septic tanks. (2017-7)
- ▶ (EN1, EN2, EN3) Continue to work with the state to seek matching grants to convert septic to sewer systems. (2017-8)





## STRATEGIC PRIORITY


**QUALITY OF LIFE |** To be a provider of essential services which promote the well-being of our citizens and the livability of our community in our continuous efforts to make Leon County a place where people are healthy, safe, and connected to their community.<sup>(Q)</sup>


  
(Q1) Maintain and enhance our parks and recreational offerings and green spaces.


  
(Q5) Support strong neighborhoods.

  
(Q2) Provide relevant library offerings which promote literacy, life-long learning and social equity.

  
(Q6) Promote livability, health and sense of community by enhancing mobility, encouraging human scale development, and creating public spaces for people.

  
(Q3) Provide essential public safety infrastructure and services.

  
(Q7) Assist local veterans and their dependents with securing entitled benefits and advocating their interests.

  
(Q4) Support and promote access to basic health and welfare services to our community members most in need.

### BOLD GOAL

Secure more than \$100 million in Veteran Affairs benefits for Leon County veterans & their families

### PROGRESS AS OF JUNE 2018

**21%**  
(\$21.2 Million)\*

*\* Estimate based upon available data.*





## 5-YEAR TARGETS

### PROGRESS AS OF JUNE 2018

» Double the number of downloadable books at the library	76% (10,281 New Books)
» Construct 100 fire hydrants	20% (20 Fire Hydrants)
» Train 8,500 citizens in CPR/AEDs	20% (1,695 Citizens)
» Open 1,000 new acres of park land to the public	20% (204 New Acres)

## STRATEGIC INITIATIVE

- ▶ Continue to expand recreational amenities to include:
  - » (Q1, Q6) Implement a master plan for the Apalachee Regional Park. (2016-24A, rev. 2017)
  - » (Q1, Q6) Develop a program to establish a signature landscaping feature with a regular blooming season. (2016-24B)
  - » (Q1, Q6) Implement the Tallahassee-Leon County Greenways Master Plan. (2016-24C)
  - » (Q1, Q6) Evaluate additional trail expansion opportunities. (2016-24D)
  - » (Q1, Q6) Work with partners to utilize rights-of-way and utility easements to further expand the trail system. (2016-24E)
  - » (Q1, Q6) Identify opportunities to create dog parks in the unincorporated area. (2016-24F)
- ▶ (Q5) Complete a comprehensive review and revision to the Land Use Element of the Comprehensive Plan, including a review of inclusionary housing. (2016-25)
- ▶ (Q3) Continue to evaluate emergency medical response strategies to improve medical outcomes and survival rates. (2016-26)
- ▶ (Q4, G1, G5) Work with the City of Tallahassee to develop a new CHSP process in-light of the United Way's decision to conduct a separate funds distribution process. (2016-27)
- ▶ (Q4, Q5) Implement the Joint County-City Affordable Housing Work Group's recommendations to develop a holistic plan for the redevelopment of a multi-family affordable housing project and identification of additional transitional housing opportunities through community partnerships. (2016-28, rev. 2017)
- ▶ Continue to serve our seniors through programs and partnerships, including:
  - » (Q4) As Florida's first Dementia Caring Community, support the Florida Department of Elder Affairs in the further development of the pilot program, provide enhanced paramedic training and engage local partners in making the County a more dementia-friendly community. (2016-29A)
  - » (Q4) Exploring opportunities to address fraud/scams targeted towards seniors. (2016-29B)
  - » (Q4, EC4) To continue to support Choose Tallahassee's efforts to market our community as a retirement destination. (2016-29C)
- ▶ (Q4) Identify and evaluate pretrial alternatives to incarceration for low level and non-violent offenders through regional partnerships and state and national efforts, including data-driven justice initiatives. (2016-30)
- ▶ (Q7) Work with community partners to expand appreciation of local veterans including recognition of National Pearl Harbor Remembrance Day. (2016-31)
- ▶ (Q3) Increase safety in the unincorporated area through the development of a new street lighting program and evaluation of the need for additional signage. (2016-32)
- ▶ (Q3, Q4) Improve pet overpopulation by engaging vested community partners in the implementation of spay and neutering strategies. (2016-33)
- ▶ (Q4) Continue County support of primary healthcare through participation in Carenet in order to increase access to affordable healthcare for those in need. (2016-34)
- ▶ (Q2) Explore opportunities to increase to high speed internet access through a "mobile hot spot" library lending program. (2016-35)
- ▶ (Q5, Q6) Continue to work with the Florida Department of Transportation for safety improvements on State and County roadways to include accessibility enhancements, street lighting installations, sidewalk additions, safety audits, and intersection improvements. (2017-9)
- ▶ (Q1, Q5, Q6) As part of sense of place initiative for Miccosukee, evaluate the opportunity to combine activities from the existing community center into the Old Concord School. (2017-10)



## STRATEGIC PRIORITY

**GOVERNANCE** | To be a model for local governance with innovative, competent, and responsible public servants, committed to promoting integrity, creating meaningful opportunities for citizen engagement and co-creation, and ensuring fiscal stewardship.<sup>(G)</sup>



(G1)

Sustain a culture of transparency, accessibility, accountability, civility, and the highest standards of public service.



(G4)

Retain and attract a highly skilled, diverse and innovative County workforce, which exemplifies the County's Core Practices.



(G2)

Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value.



(G5)

Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner.



(G3)

Sustain a culture that respects, engages, and empowers citizens in important decisions facing the community.

### BOLD GOAL

Implement 500 citizen ideas, improvements, solutions & opportunities for co-creation

PROGRESS AS OF JUNE 2018

**38%**

*(188 Citizen Ideas)*





## 5-YEAR TARGETS

### PROGRESS AS OF JUNE 2018

- » Reduce by at least 30% the average time it takes to approve a single family building permit 30%\* towards reaching target (1 day faster)
- » Achieve 90% employee participation in the County’s “My Rewards” Well Being Program 88%\* Participation (496 Employees Participating)
- » Reduce by 60% the outstanding debt of the County 17%\* Reduction
- » 100% of employees are trained in Customer Experience, Diversity and Domestic Violence, Sexual Violence & Stalking in the Workplace 17% of Employees Trained

*\*Progress toward this Target is reported annually at the end of each fiscal year. The data presented in this table is for FY 2017.*

## STRATEGIC INITIATIVE

- ▶ (G1, G3) Alongside community partners, engage citizens of diverse backgrounds, education, and age on issues that matter most to them through the Citizen Engagement Series and Club of Honest Citizens. (2016-36)
- ▶ (G1) Continue to Support Commissioner Desloge during his term as NACo President. (2016-37)
- ▶ (G5) In accordance with the Leon County Charter, convene a Charter Review Committee to review the Leon County Home Rule Charter and propose any amendments or revisions which may be advisable for placement on the general election ballot. (2016-38)
- ▶ (G2) Implement migration from Groupwise to Microsoft Outlook to better integrate with other software applications that utilize automated notifications, workflows and approvals. (2016-39)
- ▶ (G2) Continue the deployment of an updated permitting system that is modernized to use mobile and online technologies. (2016-40)
- ▶ (G4) Continue County sponsorship of employees’ participation in the Certified Public Manager training. (2016-41)
- ▶ (G1) Seek opportunities for partnerships through NACo and FAC’s enterprise programs. (2016-42)
- ▶ (G5) Continue to explore opportunities for efficiency and cost savings through intergovernmental functional consolidation where appropriate. (2016-43)
- ▶ (G4) Evaluate establishing a living wage for County employees and continue to provide opportunities for industry certifications and training for those employees in skilled craft, paraprofessional, and technician positions. (2016-44)
- ▶ (G1, G2) Partner with the Federal Alliance for Safe Housing (FLASH) to become the nation’s first #HurricaneStrong county. (2017-11)



- ▶ (G1, G3) As part of Leon County’s Citizen Engagement Series, conduct an annual “Created Equal” event to strengthen the County’s commitment in tackling difficult subjects. (2017-12)
- ▶ (G1) Continue to support Commissioner Maddox in his efforts to become Florida Association of Counties President. (2017-13)
- ▶ (G2, G5) Implement the recommendations of the Hurricane Irma After Action Report. (2017-14)



# LEON COUNTY ATTORNEY



## HERBERT W. A. THIELE

### County Attorney

(850) 606-2500 | ThieleH@LeonCountyFL.gov

Herb Thiele was selected by the Board in 1990 to create the County's first in-house legal department and has served Leon County for over twenty-five years. Under Thiele's leadership, the office continues to remain small but extremely efficient, with only 5 lawyers handling the legal affairs of Leon County, Florida.

In addition to being active in several state and national organizations that serve local government lawyers and advance the interests of local government law, Thiele has presented lectures or published articles on many local government law topics, including the Sunshine Law, the Open Records Law, and the Honest Services Act and Ethics. He serves on the Board of Directors for both the Florida Association of Counties Foundation and the International Municipal Lawyers Association, and currently serves as the President of IMLA.

Thiele leads a team of skilled professionals who provide high-quality, timely and cost-effective legal representation to the Board and other officials of Leon County.

- ▶ **Sarah Bohentin vs. CESC, Inc., ... Richard Kearney, Defendants, vs. Leon County, Third Party Defendant; Circuit Court Case No. 2016-2411 – Sexual Harassment and Employment Discrimination Claim** – Leon County was added as a third-party defendant to this litigation when nine of the ten defendants filed a Third-Party Complaint seeking a declaratory judgment that the County's Human Rights Ordinance, with regard to the Ordinance provisions concerning procedural matters and punitive damages, is preempted by the Florida Civil Rights Act of 1992. The County was successful in defending the claim with a Motion for Summary Judgment granted by the Court when it entered a Final Declaratory Judgment in favor of the County on September 27, 2017. The Final Judgment was appealed by employer defendants to the First District Court of Appeal and, after briefs were filed by the employer and the County, the matter was dismissed upon a settlement being reached in the underlying employment discrimination case. As a result, the matter was concluded with the Final Declaratory Judgment in favor of the County.
- ▶ **TMDL for Lake Talquin** – The County Attorney's Office has been actively pursuing keeping the County's lakes clean. For the last several years, we have worked with the Florida Department of Environmental Protection and the U.S. Environmental Protection Agency on reducing nutrient levels coming into Lake Talquin from Georgia. The BASF Corporation has challenged a proposed Rule submitted by the Florida Department of Environmental Protection, wherein DEP set forth its intent to adopt nutrient TMDLs and load allocations for Lake Talquin. BASF filed a Petition for Administrative Determination of Invalidity of Proposed Rule with the Division of Administrative Hearings in June 2017. The County supports DEP in this proposed rule and was granted Intervenor status by DOAH in July 2017. In November 2017, the Administrative Law Judge overturned the adopted TMDL Rule, and the EPA and DEP are redoing the TMDL and the County continues to be supportive of DEP.
- ▶ **Implementation of House Bill 687 (2017) and HB7087 (2018), Creation of Comprehensive Right-of-Way Management Ordinance** – In June 2017, the Governor signed into law HB 687, also known as the Advanced Wireless Infrastructure Deployment Act. HB 687 preempted local governments from regulating certain aspects of small wireless facilities and wireless support structures within the public rights-of-way. In 2018, the Legislature further preempted local government from requiring a security fund. In light of the law changes, the County Attorney's Office worked with staff to develop an

## DID YOU KNOW?

In addition to the day-to-day legal work, the Leon County attorneys also volunteer their time with both professional and community organizations such as the Inns of Court, Moot Court Competition, the Florida Bar Eminent Domain Committee, the Tallahassee Women Lawyers Association, the Guardian Ad Litem Program, the Florida Association of County Attorneys' Public Safety Committee, and mentoring law school students and helping them prepare for the Bar exam.

ordinance creating a comprehensive right-of-way management plan consistent with Florida Law and update the decades-old Right-of-Way Manual.

- ▶ **Wynona C. Braswell and Vickie Goodman, Petitioners, vs. Palafox, LLC, and Leon County Department of Development Support and Environmental Management, Respondent; Division of Administrative Hearings Case No. 18-2734** – The Market District Housing development is a proposed development near Martin Hurst Road and Palafox Lane. The development underwent a Type "A" review and received a preliminary decision of conditional approval by the County on April 27, 2018. In May 2018, the Petitioners, who are residents within the same plat as the proposed development, challenged the County's decision, and in accordance with the Leon County Code of Laws, the matter was transferred to the Division of Administrative Hearings for a quasi-judicial hearing. The Petitioners are seeking the entry of a Final Order determining the development plan to be inconsistent with the Comprehensive Plan, the Leon County Code of Laws, and the applicable laws and regulations of the State of Florida. Counsel for the parties presented arguments at the hearing held on July 11 – 12, 2018, and the Administrative Law Judge has thirty days from the conclusion of the hearing to render a Recommended Order to the Board of County Commissioners. Thereafter, the County Attorney's Office will bring the matter back to the Board to consider the Recommended Order and issue a final decision on the proposed development.



# COUNTY ATTORNEY OFFICE HIGHLIGHTS



► **Firearm Preemption** – In 2011 the Florida Legislature passed House Bill 45 which amended Section 790.33, Florida Statutes, to set forth the Legislature’s preemption of the “whole field of regulation of firearms and ammunition,” to the exclusion of all existing and future local ordinances. The statute also imposes stiff penalties should an elected or appointed local government official enact, or cause to be enforced, a local ordinance, administrative rule, or regulation that impinges upon the Legislature’s exclusive occupation in the field of the regulation of firearms and ammunition. At its meeting of April 10, 2018, the Board approved the County Attorney’s Office bringing back an agenda item to include information on current lawsuits brought by other local governments challenging the State’s preemption of local gun laws, including possible options for Leon County. At its July 10, 2018, meeting, the Board directed the County Attorney’s Office to intervene in the litigation challenging the State’s preemption of local gun laws. The County Attorney’s Office is preparing a Notice of Joinder in *Broward County, et al., Plaintiffs, vs. The State of Florida, et al., Defendants*; Case No. 2018-CA-882.

► **Gun Show Loophole Ordinance** – following the Legislature’s adoption of House Bill 45, referenced above, the only option left to local governments regarding gun control was closing the “gun show loophole.” At the direction of the Board, the County Attorney’s Office researched and prepared an ordinance requiring a criminal history records check utilizing Federal Firearms License (FFL) dealers and a 3-day waiting period for the purchase of firearms at gun shows. The Board adopted the ordinance at its April 10, 2019, meeting.

► **Charter Review Committee** – At its April 5, 2018, workshop, the Board established the Citizen Charter Review Committee (CCRC), to be supported by County Attorney and County Administration staff. In addition to attending the meetings of the CCRC and providing legal advice and counsel, the County Attorney’s Office prepared agenda items and ordinances at the direction of the CCRC concerning a variety of possible Charter amendments. The CCRC approved one item which the County Attorney’s Office forwarded to the Supervisor of Elections’ Office for inclusion on the November 2018 ballot, which was the addition to the Charter of a Code of Ethics. The CRCC also recommended, and the Board subsequently approved, an ordinance amendment adding a selection and termination process to the Code of Laws for the County Attorney, consistent with the provision already in the Charter for the County Administrator.



*Gun Show Loophole Ordinance*



*Order of dismissal in Zaiser case*

► **Kent A. Zaiser v. Tallahassee-Leon County Board of Adjustment and Appeals, Leon County Development Support and Environmental Management, Edward W. Holifield, Elizabeth Ann Holifield, and Salvo Pool and Spa, Inc., Circuit Court Case No. 16-CA-1353** - On June 20, 2016, the County was served with a three count Complaint on behalf of Kent Zaiser relating to the Board of Adjustment and Appeal’s (BOAA) order approving a swimming pool variance to Mr. and Mrs. Holifield. The initial Complaint was dismissed without prejudice but allowed Mr. Zaiser to file an appropriate pleading. Thus, Mr. Zaiser served the County and the BOAA with a Petition for Writ of Certiorari to appeal the BOAA’s decision to grant the variance. Counts II and III concerned matters between Mr. Zaiser and Mr. and Mrs. Holifield. Count I concerned all Defendants. On April 16, 2018, after considering all pending motions and briefs filed by the parties, the Court entered an Order dismissing Count I, effectively removing the BOAA and the Development Support and Environmental Management Department from the litigation.

► **Sunshine Car Care, LLC v. Capstone Properties of Florida, LLC, Leon County, et. al., Circuit Court Case No. 16-CA-776** – Leon County was served with a Complaint on April 12, 2016 on behalf of Sunshine Car Care, LLC. The Complaint includes several counts against several defendants, including a count for a permanent injunction against Leon County. The Complaint alleges the plaintiff relied upon a shared driveway approval and permit that was issued by the County in 1989. The court dismissed all counts for failing to properly state a cause of action, except the count against the County. The County participated in mediation on February 20, 2018 and entered into a Mediated Settlement Agreement and Mutual Releases (“Settlement Agreement”), contingent upon approval by the Board. In the proposed Settlement Agreement, the County agreed to pay Sunshine \$2,500 in an effort to prevent additional litigation costs. Continued litigation would cost approximately \$10,000 should the County be required to continue to defend this matter to a resolution within the courts. The Board ratified the Settlement Agreement at its February 27, 2018, meeting.





# PROVIDING SERVICE 24 HOURS A DAY, 7 DAYS A WEEK





# LIVING OUR PEOPLE FOCUSED. PERFORMANCE DRIVEN. CULTURE

A CORE PRACTICE OF LEON COUNTY GOVERNMENT



1:00 PM

## VETERAN SERVICES

Staff files a veteran's pension benefit claim, ensuring that the veteran can stay in a facility with the quality of care they deserve.



3:00 PM

## BOARD OF COUNTY COMMISSIONERS

County Commissioners recognize the achievements of Florida State Baseball Head Coach Mike Martin with a proclamation.

5:00 PM

## SPECIAL PROJECTS

At a listening session, staff facilitates a conversation with customers and citizens to identify ways to improve service delivery, quality, efficiency, relevance, and customer experience.

9:00 PM

## PURCHASING

Warehouse staff provides work crews with necessary sandbags and other supplies to mitigate localized flooding.



11:00 PM

## INTERVENTION AND DETENTION ALTERNATIVES

Staff receives a call from a client in mental health distress. The client's officer engages them in conversation to learn more while other staff contacts law enforcement to request a Crisis Intervention trained officer to assist. Later, the client is connected with treatment and resources.

7:00 PM

## HOUSING SERVICES

The Housing Rehabilitation Specialist meets with a family to discuss the work that will be performed to improve the safety of their home.

2:00 PM

## BLUEPRINT

Along with former Smokey Hollow residents and partners in the community, staff commemorates the restoration of the historic Smokey Hollow Barber Shop.



4:00 PM

## OFFICE OF ECONOMIC VITALITY

To help meet the growing need for a skilled workforce, staff conducts a CapitalLOOP consultation to connect local businesses with workforce development partners.

8:00 PM

## OPERATIONS

After receiving a phone call that a tree is blocking Lucerne Drive, staff promptly responds and clears the road.

6:00 PM

## SUSTAINABILITY

Staff presents at a homeowners association meeting on sustainable best practices for neighborhoods.



10:00 PM

## PARKS AND RECREATION

Staff helps set up for and prepare a community center for a 50th wedding anniversary celebration the following day.

12:00 AM

## EMS

After being contacted by a local hospital, EMS transfers a critically sick child to Shands. During transport, the EMS critical care team provides specialized care and monitoring.



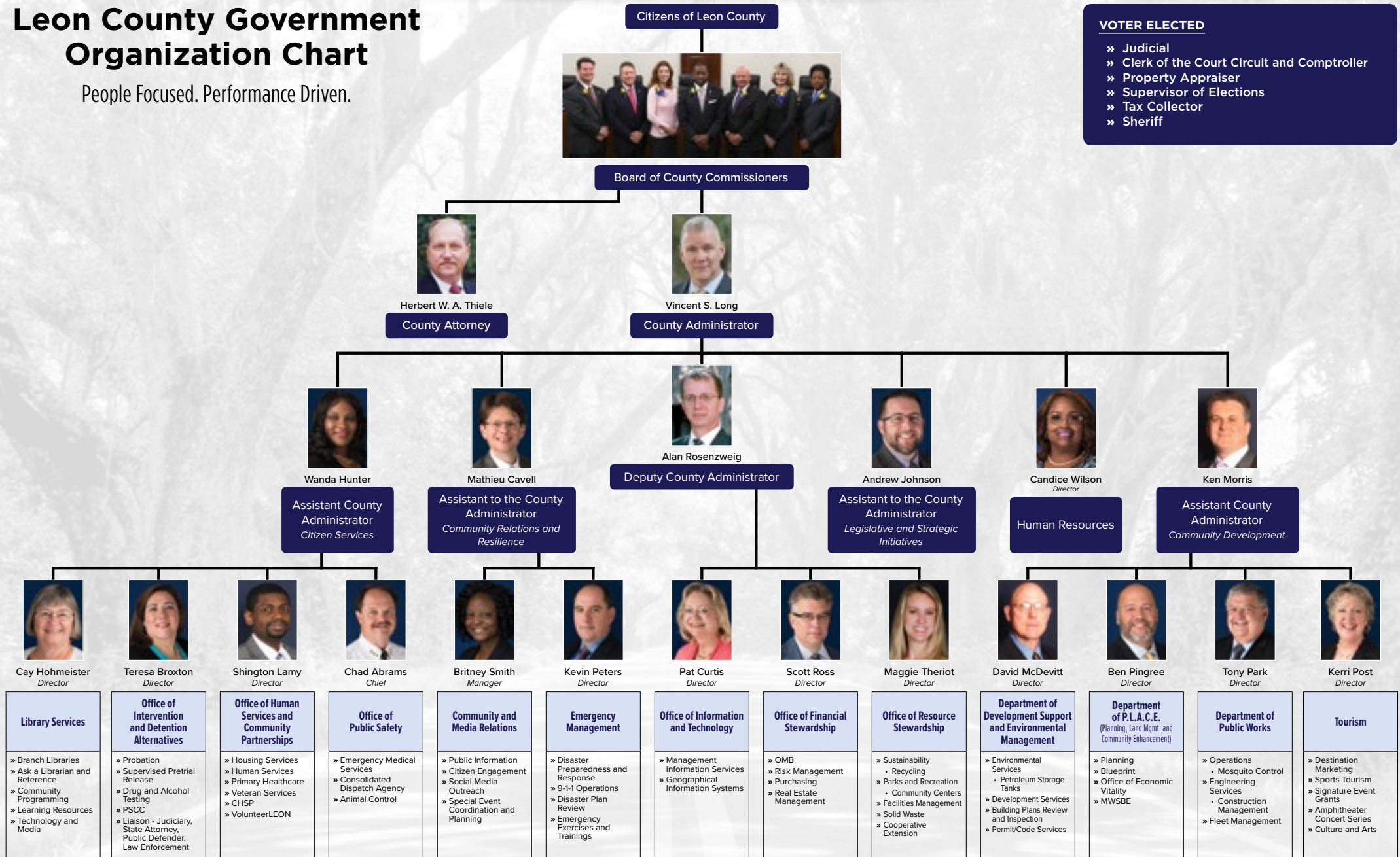


# DEMONSTRATING HIGHEST STANDARDS OF PUBLIC SERVICE

## Leon County Government Organization Chart

People Focused. Performance Driven.

- VOTER ELECTED**
- » Judicial
  - » Clerk of the Court Circuit and Comptroller
  - » Property Appraiser
  - » Supervisor of Elections
  - » Tax Collector
  - » Sheriff





# FIRST #HURRICANESTRONG COMMUNITY IN THE NATION



**#HURRICANE  
STRONG™**

**Prepare Now. When Disaster  
Strikes, It's Too Late to Plan.**

As part of our commitment to building a #HurricaneStrong community, Leon County hosted an interactive Citizen Engagement Series event that focused on disaster preparedness with nearly 100 citizens.





# CITIZEN ENGAGEMENT SERIES

## PROVIDING TRANSPARENCY AND ENGAGING CITIZENS IN MEANINGFUL WAYS

Citizen engagement is important to Leon County, as we develop policies and shape our community.

The Library Lecture Series, alongside the Citizen Engagement Series and the Club of Honest Citizens, continue to grow citizen involvement and engagement by providing ways to interact with County officials on what matters most.



Entering its second year, the Leon County Library Lecture Series featured diverse speakers and topics that engage and inspire, appealing to the interests of all citizens. Citizens attended lectures on placemaking, history, and music.

In addition, Leon County continued the nationally-recognized Citizen Engagement Series. Entitled "Prepare Now. When Disaster Strikes, It's Too Late to Plan," the session focused on building community preparedness and

resilience to withstand man-made and natural disasters. Leon County convened nonprofit partners, preparedness experts, public safety officials and community members to discuss various topics such as disaster preparedness, emergency communication, and the importance of having an evacuation plan.

The third year of The Longest Table brought together more than 1,000 citizens and friends to share a meal and engage in heartfelt conversations aimed at breaking down community divides and building relationships.

Leon County continued hosting Club of Honest Citizens events at unconventional locations to discuss hot-button issues. Held at The Moon, this year's Club of Honest Citizen's event "Created Equal: A Conversation about Race, Founding Ideals, and Our Hometown", invited citizens to participate in an evening of stories and lived experiences told by members of our own community that led dialogue amongst over 600 attendees about race and its impact on our community.

As part of the Club of Honest Citizens, Leon County partnered with the Salvation Army to engage volunteers for The Big Event Tallahassee, organized by FSU. It is one of the largest, one-day, student-run service projects in the nation, with more than 3,000 volunteers. The event engaged college students and members of the community in not only a day of service, but also an honest discussion about the role of local government and nonprofits in serving our community.

## LIBRARY LECTURE SERIES TOPICS THAT ENGAGE AND INSPIRE



*Constitution Review Commission: An Insider's View*



*Placemaking: Why We Love Where We Live*



*FAMU and the Black Freedom Struggle*



*Dr. Ellen Taaffe Zwilich and Trio Azul:  
Music Among the Shelves*



Citizen Engagement Series:  
**PUBLIC SAFETY**

## Prepare Now. When Disaster Strikes, It's Too Late to Plan



May 23, 2018



# THE BIG EVENT

TALLHASSEE

*One Big Day. One Big Thanks. One Big Event.*

March 24, 2018



## Created Equal:

A conversation about race + founding ideals + our hometown

January 9, 2018



November 5, 2017





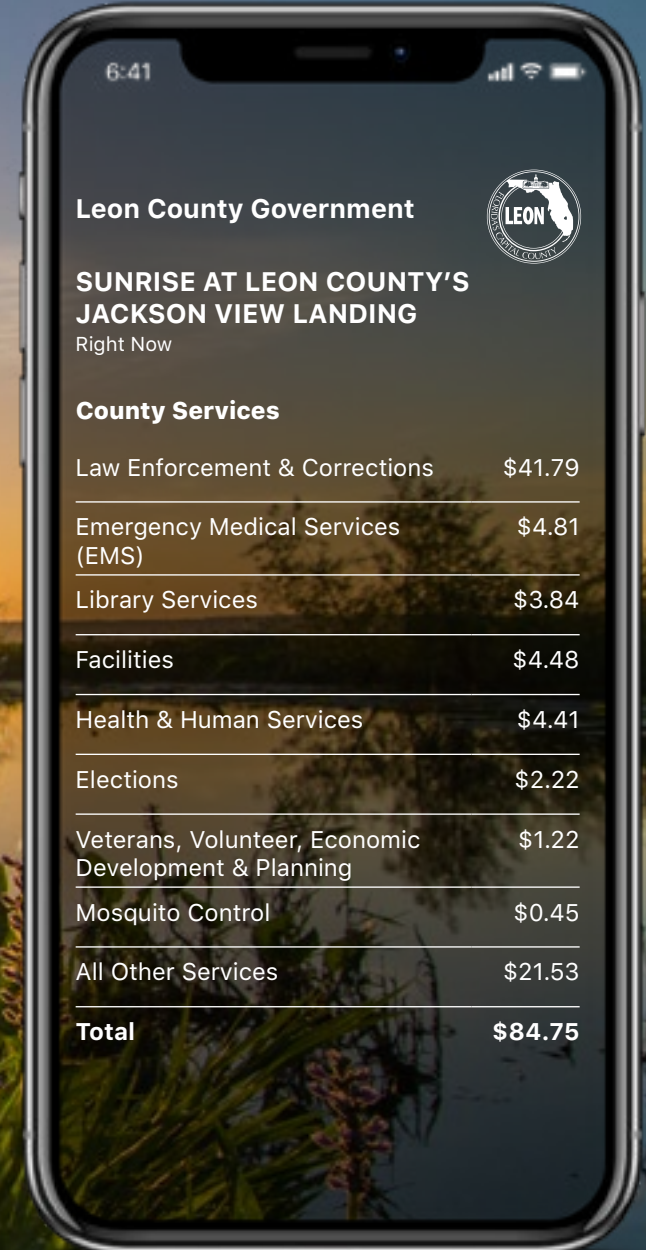
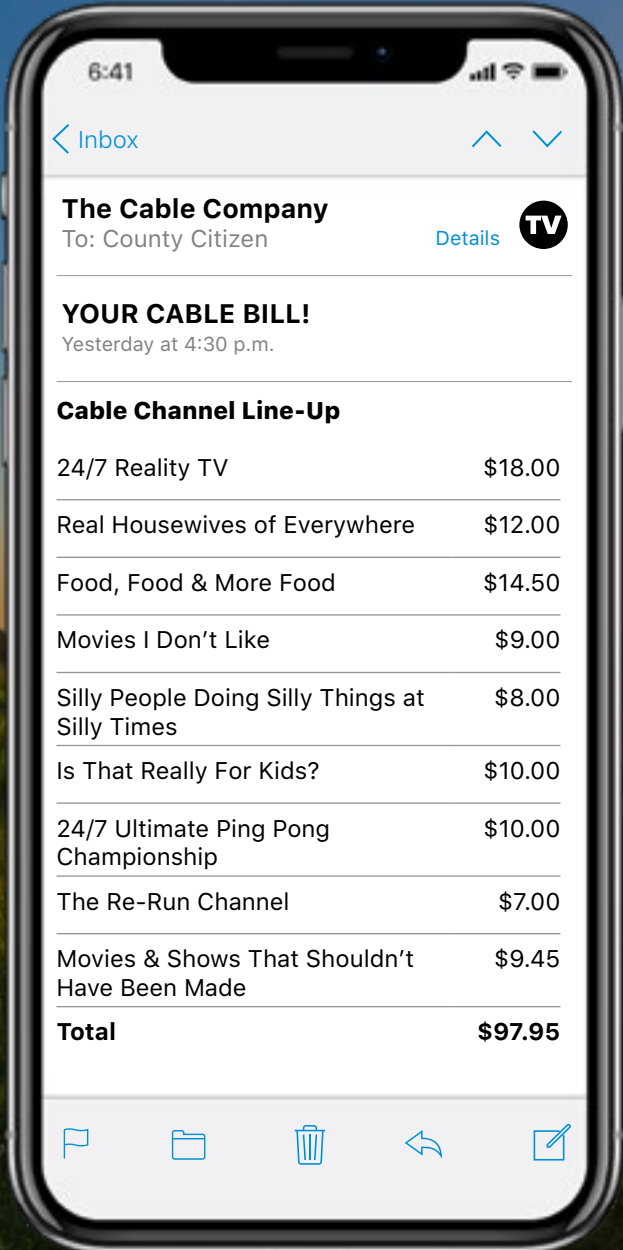


# TV CABLE LINE-UP VS. COUNTY SERVICES

COMPARING YOUR DOLLAR

## COMPARING HIGH-QUALITY COUNTY SERVICES WITH A MONTHLY CABLE BILL

For less than a monthly cable bill you receive County services like emergency medical services, parks, road maintenance, libraries, stormwater, County Sheriff, disaster response and recovery, and so much more!



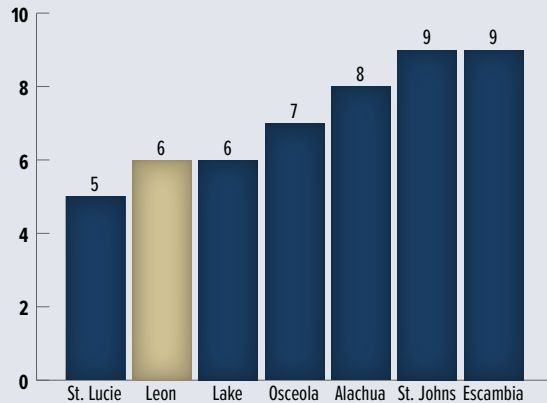


# FY 2018/2019 LEON COUNTY ADOPTED BUDGET AT A GLANCE

COUNTY ADMINISTRATION

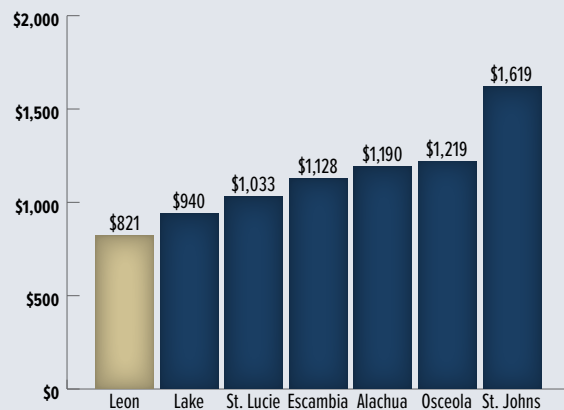


## County Employees per 1,000 Residents (FY 2018)



Leon County ranks second (tied with Lake County), with a ratio of 6 employees for every thousand County residents.

## Net Budget per Countywide Resident (FY 2018)



Leon County spends the least dollars per county resident of all like-sized counties. The next closest County's net budget per capita is 14% higher than Leon County's (Lake County). St. Johns County spends almost two times the amount per resident that Leon County does.

## EXERCISING RESPONSIBLE STEWARDSHIP OF THE COMMUNITY'S RESOURCES

In its continued effort to deliberately focus on the most fiscally responsible budget possible, the Leon County Board of County Commissioners unanimously approved the balanced Fiscal Year 2019 budget without raising the millage rate. This budget of \$263.6 million is a 3.89 percent increase from last year's budget.

The Board accomplished this year's tentative balanced budget while leaving the millage rate at the current 8.3144 mills for the seventh year in a row. The County reduced its use of reserves, continued funding infrastructure projects, and supporting quality service levels.

Leon County's long-term planning considers the Fiscal Year 2020 proposed constitutional amendment that provides an additional \$25,000 homestead exemption, reducing property tax collection by \$7.2 million annually and disrupting the community's local economic recovery. This long-term planning includes the County's successfully negotiated withdrawal from the Downtown Community Redevelopment Agency, providing long-term financial savings to the County of \$1.0 million. This \$1.0 and \$1.09 million in property tax revenue established a \$2.09 million reserve to assist with future year budget balancing if the additional \$25,000 homestead exemption passes on the November 6, 2018 general election ballot.

The Fiscal Year 2019 budget continues to maintain core services and the community's infrastructure, a few highlights include:

- ▶ No change in either the Countywide Millage Rate of 8.3144 mills or the 0.5 EMS MSTU with an increase in property values of 6.56% Countywide;
- ▶ Reducing the use of the general fund balance by 20% to \$2.0 million, which is less than the \$5.0 million used at the height of the recession;
- ▶ Supported the Leon County Sheriff's Office by funding the second year of a three-year staffing plan for enhanced law enforcement efforts in the community;
- ▶ Added two County positions, including a Water Quality Engineer to assist with the implementation of more than \$17 million in Primary Spring Protection Area septic-to-sewer projects with \$40 million more planned over the next six years, and a Park Attendant to assist with additional amenities and ongoing maintenance of Apalachee Regional Park with the upcoming five-year master plan as well as large cross-country events, including the 2021 NCAA Cross Country tournament.
- ▶ In addition to direct cost savings, a 24% reduction to Emergency Medical Transport fees saving customers \$800,000 annually on ambulance service.

## PROPERTY TAX DISTRIBUTION

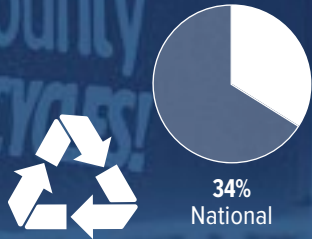
(Based on average value single-family home in Leon County)

Services	FY 2019 Ad Valorem Tax Bill \$1,017	FY 2019 Monthly Cost	FY 2019 percent of Ad Valorem Taxes
Sheriff - Law Enforcement	265.41	22.12	26.10%
Sheriff - Corrections	236.03	19.67	23.21%
Emergency Medical Services	57.69	4.81	5.67%
Facilities Management	53.80	4.48	5.29%
Health & Human Services	52.92	4.41	5.20%
Library Services	46.14	3.84	4.54%
Property Appraiser	32.61	2.72	3.21%
Tax Collector	31.60	2.63	3.11%
Management Information Services	31.32	2.61	3.08%
Supervisor of Elections	26.60	2.22	2.62%
Other Criminal Justice (Probation, DJJ, Diversion)	21.06	1.76	2.07%
Administrative Services	20.04	1.67	1.97%
Capital Improvement	17.34	1.45	1.71%
Budgeted Reserves	16.85	1.40	1.66%
Community Redevelopment - Payment	14.76	1.23	1.45%
Veterans, Volunteer, Planning, Econ. Dev.	14.59	1.22	1.44%
Board of County Commissioners	11.78	0.98	1.16%
Geographic Information Systems	10.96	0.91	1.08%
Clerk of Circuit Court	8.57	0.71	0.84%
800 MHz Radio Communication System	7.93	0.66	0.78%
Other Non-Operating/Communications	7.93	0.66	0.78%
Financial Stewardship	7.68	0.64	0.75%
Court Administration and Other Court Programs	7.61	0.63	0.75%
Mosquito Control	5.43	0.45	0.53%
Risk Allocations	4.90	0.41	0.48%
Sustainability/Cooperative Extension	4.78	0.40	0.47%
Line Item Agency Funding	0.64	0.05	0.06%
<b>TOTAL</b>	<b>\$1,017.00</b>	<b>\$84.75</b>	<b>100.00%</b>

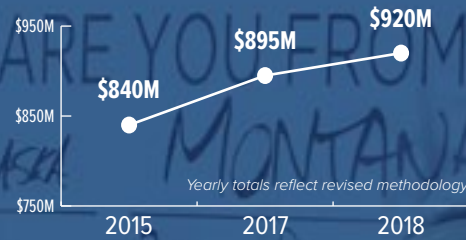


# PROVIDING HIGH-QUALITY SERVICES WITH OPTIMIZED RESOURCES

## Solid Waste Recycling Rate



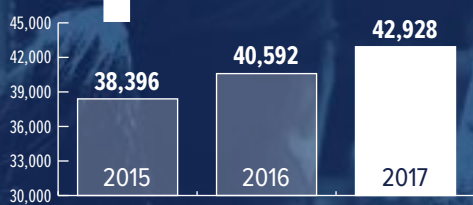
## Tourism Economic Impact



## Parks & Recreation Total Acres of Public Park Land Opened



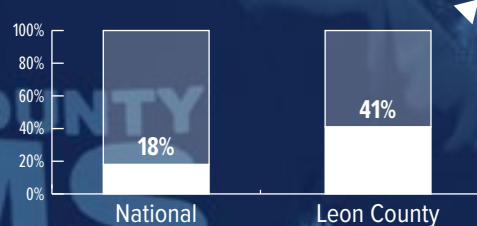
## Emergency Medical Services Calls for Service



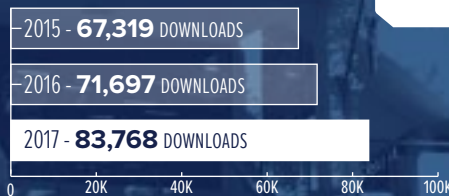
## Community and Media Relations News and Alerts Subscribers



## Emergency Medical Services Cardiac Survival Rate



## Library Services Ebook/Audiobook Downloads



## Veteran Services Annual Veteran Benefits Secured





# STRETCHING YOUR TAX DOLLARS

EXERCISING RESPONSIBLE STEWARDSHIP OF THE COMMUNITY'S RESOURCES

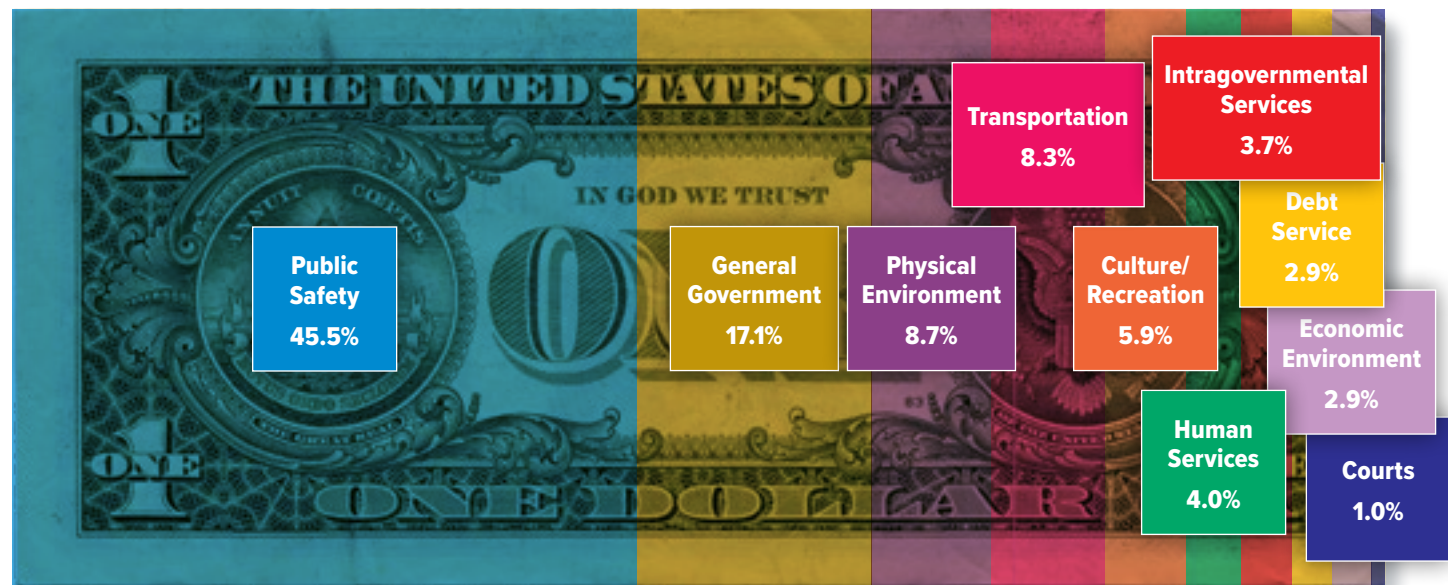


## WHERE THE \$263.6M COMES FROM...



FY 2018/2019 ADOPTED BUDGET:  
**\$263.6 MILLION**

## ...AND HOW THE \$263.6M IS UTILIZED



### DID YOU KNOW?

- Leon County citizens pay among the lowest in the state per person to operate their local county government.
- Leon County's Fiscal Year 2019 budget is still \$21 million less than in the Fiscal Year 2008 budget.



# EMERGENCY MEDICAL SERVICES (EMS)

OFFICE OF PUBLIC SAFETY

ALIGNING BOARD PRIORITIES WITH OPTIMIZED RESOURCES

## Mission Statement

The mission of Leon County Emergency Medical Services is to preserve life, improve health, and promote safety through clinically superior and compassionate pre-hospital care and life safety education for citizens and visitors of Leon County.

## Strategic Initiatives / Support Highlights

### QUALITY OF LIFE

- Continued to evaluate emergency medical response strategies to improve medical outcomes and survival rate (Initiative #2016-26):
  - Partnered with local hospitals and medical providers to improve heart attack outcomes and develop a system of care that exceeds national standards. These efforts were recognized by the American Heart Association, awarding the County the 2018 Mission Lifeline: EMS Gold Plus Achievement Award.
  - Operated a Tactical Medical Program to provide medical support to the Sheriff's Office Special Weapons and Tactics (SWAT) unit, allowing specially trained paramedics to reach victims of violent incidents faster, resulting in decreased mortality.
  - Provided low-cost Automated External Defibrillators (AEDs) to organizations and businesses throughout the County. Community AEDs improve survivability of sudden cardiac arrest.
- As Florida's first Dementia Caring Community, EMS continued to provide dementia sensitivity training to staff and support the Florida Department of Elder Affairs in public education (Initiative #2016-29).

### Contact us

(850)-606-2100  
www.LeonCountyFL.gov/LCEMS

PEOPLE FOCUSED. PERFORMANCE DRIVEN.

## PRESERVING LIFE. IMPROVING HEALTH. PROMOTING SAFETY.

- After celebrating 14 years of dedicated service to the community and responding to over 475,000 calls for service, the nationally recognized Leon County Emergency Medical Services (EMS) continues to lead the industry in setting the standard for emergency care.

- EMS received the 2018 Dick Ferneau Career EMS Service of the Year award for contributions toward advancing EMS education, training, and innovations in pre-hospital care, protocol developments and medical community involvement.

- Leon County strives to continuously improve the chances of survival following a cardiac arrest by advocating for the placement of Automated External Defibrillators (AEDs), and also Cardio-Pulmonary Resuscitation (CPR) training through the Heart Ready initiative. Through these efforts, over 1,600 citizens were trained in CPR and AED use. Also, there are 830 public access AEDs in the community registered with EMS.
- Reduced EMS fees by 24% and initiated an income-based fee discount program and continued to completely waive EMS fees for uninsured or underinsured veterans.
- Initiated an ambulance refurbishment program that resulted in modernization of the fleet at a significant recurring cost savings to the County.



2018 Press The Chest

- Maintained accreditation from the Commission on Accreditation of Ambulance Services, which sets the highest standards.
- EMS participated in Honor Flight Tallahassee which honors World War II, Korean, and Vietnam War veterans for their sacrifices by transporting them to Washington D.C. to visit and reflect at their memorials.
- Leon County is committed to educating the community on the importance of safety preparedness. EMS hosted 175 public education events during the year, including:
  - Press the Chest 2018: For the eighth year, EMS hosted "Press the Chest," a community-wide CPR and AED training event held at





the Donald L. Tucker Civic Center. EMS and community partners trained more than 400 citizens in CPR and AED as one class.

- » The Child Passenger Safety Seat program conducted over 60 child safety seat checkpoints, inspections, and installations at the Public Safety Complex as well as at health and safety fairs throughout the community.
- » EMS presented Stop the Bleed training that is designed to teach citizens how they can assist individuals suffering from injuries that result in major bleeding. This training was provided in conjunction with community partners including the Leon County Sheriff's Office and Florida Department of Health in Leon County as a part of active shooter training.
- » EMS conducted the ninth annual safety fair to highlight personal safety and injury prevention.
- » Leon Lifesaver, a community risk reduction program, presented at over 20 events, which focuses on improving safety and preventing injuries in young school-aged children.
- » Operation Spring Break: This cooperative anti-drunk driving and anti-distracted driving program is for high school-aged teenagers in which a mock accident scene is used to illustrate the dangers of distracted driving. The program was held at Maclay School and hosted by Tallahassee Memorial Healthcare through the cooperation of several community partners.
- » EMS participated in the Everyday Safety on the Move initiative, sponsored by Tallahassee Police Department, introducing first responders and their equipment to our public housing communities and neighboring community centers to promote safety, health and assurance.
- » EMS, in partnership with Leon County Schools, supported the Safe Routes to School program by providing a bike trailer, equipment and medics to promote bicycle use and transportation measures as well as safety education to the schools and our community.



*Honor Flight Tallahassee*

- » EMS participated with other public safety agencies in Public Safety Career Expos at our high schools, health fairs and the Leon Works Expo to speak with young adults interested in learning about a career in EMS.
- » EMS participated in the Florida Department of Children and Families Hot Car Press Conference to demonstrate the dangers of leaving children unattended in hot cars.
- » EMS teamed with the Capital Area Healthy Start Coalition and their "Safe Sleep Traveling Crib" campaign with the goal of educating our medics as well as the community on best practices to prevent infants dying in unsafe sleep environments.



*2018 Safety Fair*

## DID YOU KNOW?

Providing CPR to someone in need before paramedics arrive can greatly improve their chances of survival following a cardiac arrest. Leon County EMS offers free CPR training at various community events and annually at Press the Chest. Call the office to learn more and get trained.



# LEROY COLLINS LEON COUNTY PUBLIC LIBRARY SYSTEM

ALIGNING BOARD PRIORITIES WITH OPTIMIZED RESOURCES

PEOPLE FOCUSED. PERFORMANCE DRIVEN.

## Mission Statement

The mission of the LeRoy Collins Leon County Public Library System is to enrich the community by inspiring a love of reading, providing a dynamic resource for intellectual, creative and recreational pursuits, and enabling residents to live a life of learning.

## Strategic Initiatives / Support Highlights

### QUALITY OF LIFE

- Increased high speed internet access through the establishment of a “mobile hotspot” library lending program (Initiative #2016-35).
- Citizens made more than 890,000 visits to the seven branches of the LeRoy Collins Leon County Public Library, and there were 655,000 hits on the Library website.
- Library card-holders checked out 1.4 million books, and downloaded 103,000 ebooks, audiobooks, graphic novels, magazines, games and art instruction videos from the library website.
- Library online resources include 24/7 access to magazine articles, health information, newspapers, auto repair, consumer information and more, all published as subscription online information by well-known and reputable library and reference publishers.
- 37,000 adults, teens and children attended some 1,400 programs throughout the library system, and 3,300 meetings were held by a large variety of groups in the 10 library meeting rooms available for public use system wide.
- Provided for 308,000 uses of free internet and WiFi services.

### Contact us

(850)-606-2665  
[www.LeonCountyFL.gov/Library](http://www.LeonCountyFL.gov/Library)

## INSPIRING A LOVE OF READING AND A LIFE OF LEARNING



*African American Read-In*

- ▶ Launched mobile printing and the Mobile Hotspot Lending Program for all library patrons. The hotspots allow patrons to access high-speed internet service at home or on-the-go.
- ▶ Launched an informative newsletter made available every other month by email (with more than 1,500 subscribers), from a link on the Library website or at the service desks.
- ▶ Presented the fourth spring and fall Seed Library in cooperation with Leon County Extension Services. Each season, Library users checked out 10,000 sample-sized packets of seeds with instructions for effective cultivation.
- ▶ Completed a successful second year of the Leon County Library Lecture Series, offering four varied and informative sessions:
  - » G.C. Murray, Esq., “The Room Where It Happens: An Insider’s View of the Constitution Revision Commission” (Nov. 27, 2017);
  - » Dr. Katherine Loflin, “Why We Love Where We Live” (Jan. 24, 2018, at The Gathering, 705 S. Woodward Ave.);
  - » Dr. Ellen Taafe Zwilich and Trio Azul, “Music Among the Shelves” (April 19, 2018); and
  - » Dr. Darius Young, “The Pathway to Freedom: Florida A&M University’s Role in the Black Freedom Struggle” (May 14, 2018, at Dr. B.L. Perry, Jr. Branch).
- ▶ Created exhibits of relevant library materials that have been available at each lecture for browsing and check-out.





Seed Library Kick-Off



Telescope lending program



Story Time at the Eastside Branch Library

## DID YOU KNOW?

You can use your library card online at any time and anywhere to download ebooks, audiobooks and magazines to your favorite device — computer, tablet, phone, and e-reader.

- ▶ Hosted Monday Nights @ Main, summer programs for families, featuring music, acting, magic and animals, with a special program by Royce Lovett, a Tallahassee recording artist.

- ▶ Facilitated book groups covering a wide range of reading interests continue to meet at every library location—there is a group for every reader.
- ▶ The Library’s Literacy Program continued to offer services in adult literacy, family literacy and English for speakers of other languages, including English conversation groups, in partnership with Literacy Volunteers of Leon County.
- ▶ Provided space for AARP Tax Aide services that assisted 1,030 clients at the Main Library. Savings on taxes were over \$200,000. Refunds for clients served totaled \$1,017,173, and 198 clients received \$258,065 in Earned Income Credit.
- ▶ Featured the library’s popular life-sized Candy Land game at several libraries, attracting some 3,000 visitors.

## LEON COUNTY LIBRARY LOCATIONS

### LeRoy Collins Main Library

200 West Park Avenue  
(850) 606-2665

### Dr. B. L. Perry, Jr. Branch Library

2817 South Adams Street  
(850) 606-2950

### Eastside Branch Library

1583 Pedrick Road  
(850) 606-2750

### Jane G. Sauls Fort Braden Branch Library

16327 Blountstown Highway  
(850) 606-2900

### Lake Jackson Branch Library

3840-300 North Monroe Street  
(850) 606-2850

### Northeast Branch Library

5513 Thomasville Road  
(850) 606-2800

### Woodville Branch Library

8000 Old Woodville Road  
(850) 606-2925

- ▶ The Library’s Summer Reading Program theme was “Libraries Rock.” Children and families enjoyed music-themed programs, presentations and materials.
- ▶ The “Best Week Ever” Summer Reading kick-off offered musical programs and activities at all libraries during the week of May 29-June 3, the first week of summer vacation. Some 700 library users enjoyed celebrating music and the beginning of summer.



# EMERGENCY MANAGEMENT

## ALIGNING BOARD PRIORITIES WITH OPTIMIZED RESOURCES

### Mission Statement

The mission of Leon County Emergency Management is to protect our community by coordinating and integrating all activities necessary to build, sustain, and improve resilience so as to mitigate against, prepare for, respond to, and recover from man-made and natural disasters.

### Strategic Initiatives / Support Highlights

#### GOVERNANCE

- Implemented all 65 recommendations for improvement in emergency management identified in the Hurricane Irma After-Action Report (Initiative #2017-14).
- Partnered with the Federal Alliance for Safe Homes, Inc (FLASH) to become the nation's first #HurricaneStrong Community (Initiative #2017-11).
- Also partnered with FLASH to present the Ready Business workshop for local businesses and nonprofits to improve disaster resilience.
- Expanded opportunities for increased media and citizen outreach via social media, and through additional distribution partners.
- Held training exercises for local and regional emergency responders to build and enhance their emergency response skills.
- Continued to coordinate community preparedness events.
- Distributed the 2018 Disaster Survival Guide, which features preparedness checklists, hazard information, evacuation and shelter information, and public information resources.

**Contact us**  
 (850)-606-3700  
[www.LeonCountyFL.gov/EM](http://www.LeonCountyFL.gov/EM)

## PEOPLE FOCUSED. PERFORMANCE DRIVEN.

### DISASTER PREPAREDNESS, RESPONSE & RECOVERY

- ▶ Emergency Management maintains the Emergency Operations Center (EOC) to plan for and coordinate disaster response activities.
  - » The EOC was activated once during the last year to coordinate response to hazardous winter weather.
  - » The EOC hosted 12 separate training courses for 360 local and regional emergency responders to build and enhance their emergency response skills.
- ▶ To ensure Leon County is prepared to address disasters, during this past year, Emergency Management:
  - » Reviewed emergency plans for 53 healthcare facilities.
  - » Conducted emergency planning workshop for Nursing Homes and Assisted Living Facilities in Leon County.
  - » Hosted the 2018 Hurricane Season Kickoff and press conference where officials presented the 2018 Disaster Survival Guide to emphasize the importance of preparedness for hurricanes and other emergency situations.
  - » Participated in the Citizens Engagement Series: Prepare Now. When Disaster Strikes, It's Too Late to Plan. Over 60 citizens receive a behind-the-scenes look at Emergency Management and learned about disaster preparedness.
  - » Partnered with the City of Tallahassee and the American Red Cross to host the 4th Annual Build Your Bucket Event. 800 residents received a free starter disaster supply kit bucket to enhance community disaster preparedness.
  - » Hosted a full-scale hurricane disaster exercise that brought together community partners such as Leon County Schools, American Red Cross, Big Bend Disaster Animal Response Team, and more to confirm lessons learned from Hurricane Irma and ensure the County's enhanced sheltering plan is firmly in place and operational.



2018 Build Your Bucket

- » Conducted 20 public education and outreach programs for a variety of community groups.
- » Continuously monitored severe weather situations and coordinated response activities with partner agencies throughout the region.
- » Disseminated 60 severe weather alerts to emergency response partners.
- ▶ The Leon County Enhanced 9-1-1 System received 158,828 calls during this past year. Of these calls, over 135,800 were from wireless devices, over 15,700 were from landline devices, and over 7,100 were from VoIP devices.
  - » Processed telephone database changes for 50,367 telephone number records, with 5,972 records requiring addresses validation correction.



- » Completed a project with Leon County Schools to validate and correct 7,500 landline numbers associated addresses to ensure first responders have the best contact information.
- » Implemented planning and validation methods to validate address points and telephone numbers.



Ready Business Hurricane Workshop



Shelter exercise

## A PREPARED COMMUNITY IS A RESILIENT COMMUNITY

As a learning organization, Leon County focuses on listening to our citizens and extracting every lesson possible after emergencies.

This commitment to learning and building resilience has led to Leon County being named the nation's first #HurricaneStrong community by the Federal Alliance for Safe Homes (FLASH) and the Federal Emergency Management Agency (FEMA). In addition, the designation recognizes the Board of County Commissioners for their leadership in building our community's resilience and their continued focus on public safety. #HurricaneStrong acknowledges our entire community and all the efforts of our neighborhoods, partners, and citizens to be a model of resilience for the entire nation.

And while we are proud to be #HurricaneStrong, it's not a one-and-done label; rather, it's a commitment to always growing stronger and better in the face of disaster. As the first #HurricaneStrong community, we will continue to reflect on the hard work we have done and the new opportunities we can leverage.



Clearing debris after Hurricane Irma



Leon County receives #HurricaneStrong designation at Governor's Hurricane Conference

### DID YOU KNOW?

Floods are not covered under a typical property insurance policy. You must purchase a separate flood insurance policy to ensure you have coverage for flood losses. Also, there is a mandatory 30-day waiting period before a new flood insurance policy becomes effective. Don't wait, contact your insurance agent today.



# ANIMAL CONTROL

OFFICE OF PUBLIC SAFETY

## ALIGNING BOARD PRIORITIES WITH OPTIMIZED RESOURCES

### Mission Statement

The mission of Leon County Animal Control is to improve animal and human well-being through education, prevention, and enforcement programs and humane animal care and control services for the citizens and animals of Leon County.

### Strategic Initiatives / Support Highlights

#### QUALITY OF LIFE

- Continued to improve pet overpopulation by engaging vested community partners in the implementation of spay and neutering strategies (Initiative #2016-33):
  - Assisted the Capital Area Animal Network to provide for an open forum that brought together various animal welfare groups in the capital region.
  - Distributed 130 low-cost spay and neuter vouchers provided by community stakeholders in an effort to impact animal overpopulation.
- Provided essential public safety services through animal bite investigations, aggressive animal intervention, education programs and through enforcement of the Animal Ordinance.
- Provided community outreach and neighborhood sweeps in order to put residents in touch with local animal organizations to assist with animal related needs.

#### Contact us

(850)-606-5400  
[www.LeonCountyFL.gov/Animal](http://www.LeonCountyFL.gov/Animal)

## PEOPLE FOCUSED. PERFORMANCE DRIVEN.

### PROTECTING LEON COUNTY'S ANIMALS & CITIZENS

- ▶ In order to continuously provide for the safety and well-being of both citizens and domestic animals, Animal Control staff has:
  - » Provided Bite Prevention Classes to more than 150 elementary school students throughout the local school district.
  - » Launched the online Animal Abuser Registry to address animal abuse and raises public awareness of neglect.
  - » Educated residents about responsible pet care, animal safety, bite prevention and related matters by participating in outreach events such as public safety fairs, Greenway Day, Bags for Wags, and community pet adoption events.
  - » Educated pet owners about requirements of the Leon County Animal Ordinance and provided loaner dog houses so owners did not give up their pet for the lack of proper care and shelter.
  - » Provided identification more than 80 tags to ensure lost pets were returned home.
  - » Provided more than 100 leashes to help people and pets get active through quality time outdoors.
  - » Conducted proactive door-to-door neighborhood sweeps with community partners in high volume service call areas. The main focus of the operation being outreach, education and resource provision.
  - » Actively participated on the Tallahassee-Leon Animal Service Center Advisory Committee. Continued to implement strategies that allow Animal Control Officers to return animals to their owners, eliminating the need to take animals to the shelter.
- ▶ Animal control staff is committed to serving the community and decreasing the number of animal bites. During the year, staff:
  - » Fielded over 7,400 phone calls resulting in over 2,200 service requests and over 4,600 Animal Control Officer activities.



*The newest member of the Animal Control team, Khaleesi*

- » Responded to over 250 service requests for inhumane care resulting in the issuance of 13 citations and the referral of 3 cases to the Leon County Sheriff's Department for pursuit of criminal charges.
- » Investigated over 105 dangerous or aggressive animal complaints.

### DID YOU KNOW?

Leon County Animal Control is responsible for Emergency Support Function ESF -17 and assisted with providing emergency sheltering for over 300 Animals in our local host shelters in preparation for Hurricane Irma.





## Mission Statement

To guide the City and County's economic development efforts in coordination with private sector and community stakeholders by fostering fair and open competition, conducting extensive outreach to assist businesses in navigating and competing in today's marketplace, and leveraging existing resources to maximize the infusion of financial capital to the local economy.

## Strategic Initiatives / Support Highlights

### ECONOMY

- Hosted the Americas Competitiveness Exchange Tour (Initiative #2018-8).
- Initiated the Urban Vitality Job Creation Pilot program that allows qualified businesses to receive a refund based on the number and average annual wage of jobs created (Initiative #2017-2).
- Continued to implement the Economic Development Strategic Plan (Initiative #2016-6):
  - Completed the Targeted Industry Study, which identified four industry sectors as best positioned for future growth and expansion in Tallahassee-Leon County: Applied Sciences & Innovation, Manufacturing & Transportation Logistics, Professional Services & Information Technology and Health Care.
  - Developed a Marketing Plan and Communications Program to position OEV as the organization to turn to for local economic development leadership.
  - Established the Magnetic Technologies Task Force to identify potential businesses that may benefit from close proximity to the National High Magnetic Field Laboratory.

### Contact us

(850)-219-1060  
www.OEVForBusiness.org

## EMBRACING ECONOMIC VITALITY IN #FLCAPITAL4BIZ!



Americas Competitiveness Exchange on Innovation and Entrepreneurship

- ▶ Hosted Americas Competitiveness Exchange Tour, which highlighted advanced technology centers, innovation hubs, public-private partnerships and strategic investments. Over 50 representatives from more than 22 counties participated and discovered how research and development, university commercialization, investments in public-private partnerships, placemaking and a focus on talent pipeline development have generated economic vitality in the community.
- ▶ Continued to respond to companies seeking to retain, expand or establish a presence in Tallahassee-Leon County.
- ▶ Conducted over 93 business consultations generating four leads, three recruitments, two business expansions, 173 new and retained jobs and \$18.5 million in capital investments.
- ▶ Established the Minority, Women, & Small Business Enterprise (MWSBE) Certification Workshops to assist business owners with applying for certification online. Overall, 62 new certifications and 68 re-certifications were added in 2018.

### ACHIEVING REGIONAL LEADERSHIP THROUGH COMMUNITY ENGAGEMENT

- ▶ Participated in Minority Economic Development Week.
- ▶ Launched the Training Our Talent speaker series, an informative forum that explores innovative strategies across all business sectors. The goal of this program is to bring key influencers to Tallahassee-Leon County to cultivate the talent of companies, change agents and dreamers who help our community become better each and every day.
- ▶ In recognition of National Economic Development Week (May 7-11) and National Small Business Week (April 29-May 5), OEV hosted a weeklong series of events to celebrate local businesses as well as showcase Tallahassee-Leon County's diverse and vibrant economy on a national platform.

### USING DATA TO DRIVE INFORMED DECISION-MAKING

- ▶ Continued to actively track and monitor over 85 economic indicators for the Tallahassee-Leon County area.
- ▶ Published a quarterly Economic Dashboard presenting cutting-edge data trends and leading economic indicators in an easily digestible format so business leaders can see past trends and make future decisions.
- ▶ Participated in the C2ER Cost of Living Report, which ranked Tallahassee-Leon County at 3.8% below the national average for cost of living out of 263 urban areas.
- ▶ Launched #DataTALKS, a video series produced by the Data & Analytics Division that spotlights important economic indicators.



## ALIGNING BOARD PRIORITIES WITH OPTIMIZED RESOURCES

### Mission Statement

The mission of the Leon County Division of Tourism is to enhance the region's economic growth and quality of life by collaboratively inspiring the vitality of Leon County/Tallahassee's visitor economy.

### Strategic Initiatives / Support Highlights

#### ECONOMY

- Partnered with FSU to secure two NCAA cross country championship meets in FY 2019 at Apalachee Regional Park, including the FSU Invitational Cross Country Championship, the FSU Invitational Pre-State Meet and the NCAA South Region Championship (Initiative #2016-5).
- Continued to support our seniors through programs and partnerships with Choose Tallahassee (Initiative #2016-29).
- Identified solutions for weatherization and sound mitigation at for the Capital City Amphitheater (Initiative #2016-1).
- Invested \$1.3 million in Tourist Development Taxes toward implementing the Apalachee Regional Park Master Plan in preparation for hosting the 2021 National Collegiate Athletics Association (NCAA) National Cross Country Championships, the first time the national championship will be held in Florida (Initiative #2016-12).

#### QUALITY OF LIFE

- Invested \$1.35 million of Tourist Development Tax collections in local cultural activities and programs through the Council on Culture and Arts (COCA).

#### Contact us

(850)-606-2300

[www.VisitTallahassee.com](http://www.VisitTallahassee.com)

## PEOPLE FOCUSED. PERFORMANCE DRIVEN.

### PROMOTING AND MARKETING FLORIDA'S CAPITAL REGION



USA Track & Field Cross Country Championships

- ▶ In 2018, Leon County Tourism resulted in \$920 million in economic impact, nearly 2.4 million visitors from 44 states and 27 countries (through June), and 14,500 jobs. Leon County contributed to another record year for tourism in the state.
- ▶ Leon County Tourism awarded grants totaling \$565,000 to 101 local special, signature and sports events, all of which brought overnight visitors and direct spending throughout the Capital County.
- ▶ Collaborated with more than 300 industry partners, community leaders and residents in the development of a new three-year (2019-2021) Strategic Plan for Leon County Tourism that identified four major goals:
  - » Being an advocate for destination enhancing development: including support for Airport Master Plan, FSU Arena
  - District Convention Center, ARP Master Plan, Cascades Park Redevelopment Project and Amphitheater Support Space, New FAMU Football Stadium and Athletic Facility.
  - » Enhancing the awareness and support of the visitor economy: including increased local marketing to both residents and the tourism industry.
  - » Enhancing the visitor experience: including moving Visitor Center/ Offices to the historic Amtrak Building, more robust calendar of events and way-finding signage.
  - » Analyzing opportunities to increase marketing budgetary resources: including marketing partnerships and sports event sponsors.





- ▶ The Division of Tourism continually increases awareness for Leon County as a tourism destination by initiating marketing programs and cooperative promotional ventures with numerous industry stakeholders including the Council on Culture and Arts, Florida State University, Florida A&M University, Choose Tallahassee, the Florida Department of State, Big Bend Scenic Highway, Knight Creative Communities Institute (KCCI), VISIT FLORIDA and the Florida Restaurant & Lodging Association. Results include:
  - » Showed increases in revenue for hotels throughout the county and a record 67.5% hotel occupancy.
  - » Posted record months in Tourist Development Tax collections in October 2017, December 2017, January 2018, February 2018, March 2018, June 2018, and July 2018.
  - » Tourist Development Tax collections, which fund the Leon County Division of Tourism (Visit Tallahassee) and all of the county's tourism promotion efforts, are on pace for its tenth consecutive, record year, exceeding \$5.7 million annually.
  - » Worked with journalists across the country and achieved a record 514 story placements in print and online media that featured the area, its businesses and amenities during the first eight months of FY 2018. These placements generated more than 152 million media impressions.
  - » Traffic to VisitTallahassee.com will exceed 620,000 visits and more than 1.4 million page views in FY 2018.
  - » The number of consumers following the Tourism social media accounts — Facebook, Twitter and Instagram — continues to grow with a combined audience of more than 92,000 and 44.5 million social media impressions.
- ▶ Leon County supported nine signature events that collectively generated \$14.1 million in economic impact for the county. These events include Springtime Tallahassee, Market Days, Red Hills Horse Trials, Word of South, and a Doak After Dark concert at FSU. Four of those events, identified as “emerging” signature events, included the Florida State Invitational Tournament (Tottenham Hotspur Futbol Club), Florida Jazz and Blues Festival, LeMoyné Chain of Parks Art Festival, and Southern Shakespeare Festival.



*Chain of Parks Art Festival*



*Word of South*

- ▶ In FY 2018, Leon County Tourism secured four major cross country championship meets for FY2019 at the county's Apalachee Regional Park including the Florida State University Invitational Cross Country Championship and FSU Invitational Pre-State Meet, the NCAA South Region Championships, Florida High School Athletic Association Championships and the USA Track & Field (USATF) National Championship.
- ▶ On December 9, 2017, Leon County Tourism hosted the largest cross country meet in the history of Apalachee Regional Park as more than 10,000 athletes and spectators attended the USATF Cross Country Junior Olympics, making it one of the largest cross country events in the Southeast.
- ▶ Tourism boosted spring promotional efforts and family summer vacations during intensified advertising and promotional activities in Tampa Bay and Atlanta. These activities supplemented ongoing marketing activities in the Southeast and included 1,854 commercials during a 60-day drive-time radio advertising campaign, 14 meetings with travel editors and feature writers, targeted online banner advertising and interacting with consumers through special exhibits at the Florida Brewers Guild Florida Craft Beer Festival in Tampa and the Atlanta Dogwood Festival.
- ▶ Tourism played a key role in the county's response during Hurricane Irma and used its GroupMe app for increased efficiency in communicating with area hotels, restaurants and attractions and securing needed supplies from industry partners for evacuation shelters.
- ▶ The redesigned and award-winning [www.Trailahassee.com](http://www.Trailahassee.com) website saw traffic increase by 33% since its relaunch in March 2018. The new site provides expanded content, enhanced information about the area's trails and an improved user experience.

### DID YOU KNOW?

Contrary to popular perception, Leon County tourism is not defined by the legislative session and college football. Visitation is nearly 25% each quarter, buoyed by special events, major amateur sporting events, meetings and conferences and a growing number of visitors seeking recreation and relaxation.



## ALIGNING BOARD PRIORITIES WITH OPTIMIZED RESOURCES

### Goal Statement

To provide accurate information, creative and effective planning recommendations, and expertise in the areas of long-range land use, environmental, and transportation planning for the orderly growth of Leon County and the Tallahassee community.

### Strategic Initiatives / Support Highlights

#### QUALITY OF LIFE

- Completed and began initiating the Miccosukee Rural Community Sense of Place Plan with substantial input from community stakeholders (Initiative #2017-10).
- Initiated the Alternative Mobility Funding Systems Study (Initiative #2016-18).
- Continued updates to the Land Use Element of the Comprehensive Plan (Initiative #2016-25).
- Updated the Urban Forest Master Plan with substantial public input and supplemental consultant analysis.
- Analyzed the existing multimodal transportation district and identifying ways to improve the code in coordination with a code and policy consultant.
- Partnered with PACE national bike sharing service to introduce a dockless bike share program in Leon County.
- Continued operating DesignWorks Studio to assist public and private partners.

#### Contact us

(850)-891-6400  
www.LeonCountyFL.gov/Planning

## PEOPLE FOCUSED. PERFORMANCE DRIVEN.

## PLANNING TODAY FOR TOMORROW'S COMMUNITY



*Miccosukee Rural Community Sense of Place Plan community meeting*

- ▶ After completing the Miccosukee Sense of Place, staff is now working with Miccosukee community leaders to establish the Miccosukee Citizens' Working Group to oversee the implementation of the first rural community sense of place plan in Leon County.
- ▶ The Planning Department is conducting a multi-year project to update the Land Use Element of the Comprehensive Plan, which is the County and City's blueprint for growth for the next 20 years. The goal for the second year is to translate community values and principles obtained during the previous year of public meetings into policy goals and objectives that will be brought back to the public for additional feedback.
- ▶ Began undergoing a public outreach initiative consisting of a new participation workshop series and outreach website to share information on planning activities and engagement opportunities with the public.
- ▶ Reformatted the Planning website to create better access of planning information to the public.
- ▶ Continued to work with the Greater Frenchtown Community to create a placemaking action plan to guide community beautification and future development that meets the needs of local residents and stakeholders.
- ▶ Currently working on a comprehensive review of transportation infrastructure financing as it relates to new development and investment from public and private entities.
- ▶ Currently working on an update to the Canopy Roads Management Plan in partnership with the Canopy Roads Citizens' Committee.

### DEMONSTRATING HIGHEST STANDARDS OF PUBLIC SERVICE

In June 2018, The League of American Bicyclists designated Tallahassee as a Silver Level Bicycle Friendly Community through 2022. The award, which recognizes outstanding efforts to encourage bicycling in the community, is only held by six other communities in Florida.







## ALIGNING BOARD PRIORITIES WITH OPTIMIZED RESOURCES

### Mission Statement

To implement the Blueprint program in a timely and cost-effective manner, utilizing sound but innovative business practices while keeping the citizenry informed and involved.

### Strategic Initiatives / Support Highlights

- Completed the Phase I & II of the FAMU Way Extension Project/Capital Cascades Trail.
- Completed the restoration of the Smokey Hollow Barbershop.
- Completed widening of Capital Circle Southwest and other enhancements including landscaped medians, sidewalks, and bike lanes.

### Contact us

(850)-219-1060  
www.BlueprintIA.org

## PEOPLE FOCUSED. PERFORMANCE DRIVEN.

## PRESERVE, PROTECT AND ENHANCE THE COMMUNITY'S QUALITY OF LIFE

- ▶ Blueprint Intergovernmental Agency, a joint Leon County/City of Tallahassee agency, is committed to preserving, protecting and enhancing the community's quality of life through holistic and coordinated planning, transportation, water quality, environmental and green space projects.
- ▶ With the help of former Smokey Hollow residents and partners in the community, Blueprint brought about the restoration of the historic barbershop and its return home to Smokey Hollow. As the last remaining commercial structure that once stood in the Smokey Hollow neighborhood, the Barbershop was originally removed as part of the area's mid-century urban renewal program.
- ▶ Developed the Implementation Plan Funding Options for the Blueprint 2020 Projects to efficiently expedite program benefits to the community sooner. Like all Blueprint Projects, the infrastructure projects will support placemaking throughout the community, improve streetscapes, build and enhance more sidewalks and trails, create jobs, reduce flooding, and expand green spaces and other recreational areas.
- ▶ Construction is underway on the Dove Pond Regional Stormwater Facility (RSF), a critical piece of the holistic Northeast Gateway/Welaunee project. Dove Pond will serve the stormwater needs of Welaunee Boulevard and manage stormwater on area public lands. Upon completion, it will have a total capacity of 820-acre-feet, approximately 270 acre-feet of which is allocated to retain off-

### DID YOU KNOW?

The Blueprint penny sales tax has been in place for 29 years and helped build Cascades Park, create Blair Stone Road, and widen Thomasville Road, just to name a few projects.



*Smokey Hollow Barbershop*

site area stormwater runoff to prevent downstream flooding. The Dove Pond RSF project includes construction of an earthen dam to attenuate stormwater to prevent flooding of the existing downstream residential areas, and construction of a wetland mitigation area.

- ▶ Presented the Amended Airport Gateway project for approval by the Intergovernmental Agency Board. This project leverages major infrastructure investments by the County, City, and Florida State University in the southwest area of the community to scale improvements from a single gateway corridor to a seven-mile network of interconnected roadways, 12+ miles of new sidewalks, trails and bicycle lanes that improve neighborhood safety and seamlessly connect the Tallahassee International Airport to a vibrant Downtown, Gaines Street, Florida A&M University, FSU, Innovation Park, and the greater southwest area of our community.



# PUBLIC WORKS

ALIGNING BOARD PRIORITIES WITH OPTIMIZED RESOURCES

PEOPLE FOCUSED. PERFORMANCE DRIVEN.

## Mission Statement

To provide safe, efficient, and sustainable roadways and transportation amenities, stormwater facilities, and vehicle fleet throughout Leon County that enhances its livability, environment and economic vitality.

## Strategic Initiatives / Support Highlights

- Implemented the Apalachee Landfill closure process in an environmentally sensitive manner which complements the master planning for the site (Initiative #2016-15):
  - Oversaw the completion of Phase I of the Landfill Closure project, which included the hauling and monitoring of over 220,200 cubic yards of soil from the F.A. Ash Borrow Pit to the landfill resulting in a cost savings of \$3.6 million.
  - Awarded bids for Phase I and Phase II of the project.

**Contact us**  
 (850)-606-1500  
[www.LeonCountyFL.gov/PubWorks](http://www.LeonCountyFL.gov/PubWorks)

## PLANNING, BUILDING & MAINTAINING QUALITY INFRASTRUCTURE

- ▶ Public Works managed the removal and disposal of over 40,000 cubic yards of debris on both public and private roadways following the aftermath of Hurricane Irma in September 2017 and ensured that proper documentation was maintained and provided for all FEMA reimbursable costs.
- ▶ To ensure adequate response and coverage is available if another major weather event hits the County, the department purchased additional debris removal equipment and made improvements to the debris removal and monitoring contracts.
- ▶ Leveraged \$6.17 million in grants for the following projects: Florida Department of Transportation grant for the design of bicycle lanes on a portion of Smith Creek Road (\$110,000); Florida Department of Environmental Protection grant for the passive onsite sewage nitrogen reduction project in the Wakulla Basin Management Action Plan Primary Focus Area 1 (\$1.5 million); Florida Department of Environmental Protection grant for sewer system projects in Northeast Lake Munson and Belair/Annawood neighborhoods (\$4.5 million); and United States Environmental Protection Agency grant for the “Water & You, Clean Water Campaign” project (\$60,000).
- ▶ Modified the Livable Infrastructure for Everyone (L.I.F.E.) Program Policy to include emergency access, utility and recreational amenities projects, and developed a preliminary, five-year L.I.F.E. program project list to commence January 2020.



Public Works Road-E-O

## DEMONSTRATING HIGHEST STANDARDS OF PUBLIC SERVICE

Received three Project of the Year awards from the Big Bend Branch of American Public Works Association for the following projects: Lake Heritage Dam Improvements in the Emergency Construction/Repair category; Magnolia Multi-Use Trail Phase I in the Multifunction category; and Robinson Road Flood Relief in the Environmental/Stormwater category.





### ALIGNING BOARD PRIORITIES WITH OPTIMIZED RESOURCES

### PEOPLE FOCUSED. PERFORMANCE DRIVEN.

#### Goal Statement

The goal of Leon County Engineering Services is to provide the public with professional services for the construction and maintenance of cost-effective infrastructure to enhance our community's quality of life.

#### Strategic Initiatives / Support Highlights

##### ENVIRONMENT

- Continued to work with the State to seek matching grants for septic-to-sewer projects (Initiative #2017-8):
  - Leveraged \$4.5 million in state grants for sewer system projects in the Northeast Lake Munson and Belair/Annawood neighborhoods located in the Primary Springs Protection Zone.
  - Leveraged a \$1.5 million grant from the Springs Restoration Grant Program for the passive onsite sewage nitrogen reduction pilot project in the Wakulla BMAP Primary Focus Area.
  - Initiated a seven-year Tentative Leon County Water Quality and Springs Protection Infrastructure Improvement Plan for which the Florida Department of Environmental Protection has committed to \$20.4 million in matching grants through FY 2024. This brings the total investment in current or planned sewer projects to \$60 million.
- Began construction of the Woodside Heights Septic to Sewer Project which will connect 200 households to the central sewer system without septic effluent discharge.

**Contact us**  
 (850)-606-1500  
[www.LeonCountyFL.gov/Engineering](http://www.LeonCountyFL.gov/Engineering)

## PROFESSIONAL SERVICES AND QUALITY INFRASTRUCTURE

- ▶ A safe and efficient transportation system is one of the standards for local government. Leon County is committed to constantly evaluating roadways for efficiencies. This past year, Leon County:
  - » Completed the intersection improvements at Gadsden Street and College Avenue.
  - » Secured federal grants for Smith Creek Road accessibility enhancements and Old Bainbridge Road safety improvement projects.
  - » Resurfaced 28 roads throughout Leon County.
  - » Completed the preliminary engineering study for Centerville Road turn lane addition at Harpers Ferry Road and continued the design work.
  - » Continued the Old St. Augustine Road at Blair Stone Road intersection improvements design.
  - » Continued the design of US 27 and Crowder Road intersection improvements.
- ▶ In order to implement the most cost-effective options to reduce flooding and improve the community's surface and ground water quality, Engineering Services completed the following project:
  - » Pedrick Pond Littoral Planting - This project increased the nutrients uptake and met the original permit requirement for water quality improvements.



*Woodside Heights sewer line construction*

- ▶ In order to enhance traffic and pedestrian safety, Engineering Services completed street lighting projects at the following intersections in FY 2018:
  - » Fred George Road at North Monroe Street.
  - » Sessions Road at US 27 North.
  - » Walden Road at Mahan Drive.
  - » Thomasville Road at Bannerman Road/Bradfordville Road.
  - » Aeon Church Road at West Tennessee Street.
  - » Fred George Road at Capital Circle Northwest.

#### DID YOU KNOW?

Over the past five years, Public Works has leveraged over \$13 million in state and federal grant funds for transportation, stormwater, and water quality improvements throughout Leon County.



# FLEET MANAGEMENT

## PUBLIC WORKS

ALIGNING BOARD PRIORITIES WITH OPTIMIZED RESOURCES

### Goal Statement

To provide the best quality maintenance and repair at the most economical cost to taxpayers of Leon County.

### Strategic Initiatives / Support Highlights

#### ENVIRONMENT

- The Fleet Management Division and the Green Fleet Team provides input in the selection and purchase of a sustainable fleet, accomplishing improvements such as:
  - Downsized the County's fleet by replacing 95% of the 2 ½ ton F-750 vehicles, with smaller 1 ton F-350s over the past three years. Additionally, 14 medium-duty trucks with Gross Vehicle Weight Ratings (GVWR) ranging from 17,500 to 19,500 were replaced with smaller, more fuel efficient Ford F-450s with 16,500 GVWR.
  - Recommended the purchase of two Electric Plug-in Vehicles, which are more energy efficient and have overall lower maintenance costs.
  - The County's fleet is currently composed of 44 alternative fuel vehicles and 11 pieces of miscellaneous equipment.
- Recycling is part of the culture of the Fleet Management Division. This effort includes auto parts, batteries, used oil and filters, scrap metal and tires that are 98% recycled.
- Echo Power Synthetic Blended Heavy Duty Recycled Motor Oil continues to represent 95% of the oil purchased by Fleet Management for preventative maintenance and other petroleum needs.

#### Contact us

(850)-606-2000  
www.LeonCountyFL.gov/Fleet

PEOPLE FOCUSED. PERFORMANCE DRIVEN.

## VEHICLE REPAIR AND PREVENTIVE MAINTENANCE

- ▶ To promote efficiencies within Fleet Management and improve management of resources, the team:
  - » Purchased 3,291 gallons of Echo Power Echo Friendly Recycled Motor Oil and recycled 2,632 (80%) gallons of used motor oil.
  - » Performed 1,020 preventative maintenance services in-house.



Hybrid vehicle

- ▶ In order to properly manage the community's financial resources, Fleet Management regularly pursues cost-saving opportunities such as:
  - » Investing in new hybrid vehicles. The average MPG on hybrid vehicles in FY 2017 was 28.81.
  - » Collected \$423,538 in surplus vehicle and equipment auctions and \$726 for scrap metal.



Ambulance with refurbished module

- » Identified a process by which ambulance modules could be refurbished and placed on a new chassis, rather than purchasing an entirely new ambulance, saving the County nearly \$225,000 each year.





**Goal Statement**

To provide for the safety and convenience of the public by constructing, maintaining, beautifying and protecting our infrastructure, to include transportation maintenance, stormwater maintenance, right-of-way maintenance, and mosquito control services.

**Strategic Initiatives / Support Highlights**

**ENVIRONMENT**

- Planted 73 native trees on Old Bainbridge Road and began site identification and preparation for planting 300 trees along Meridian Road.
- County residents received 290 trees (100 Swamp Chestnut Oak, 90 Fringe and 100 Wax Myrtle) through the County's Adopt-A-Tree Program.

**QUALITY OF LIFE**

- Continued coordination with Florida Department of Transportation for safety improvements on State and County roadways, which includes the Smith Creek Bike Lane project, pavement marking improvements and sidewalk projects along Woodville and Blountstown Highways, and several street lighting projects in the unincorporated area (Initiative #2017-9).
- Continued to increase safety in the unincorporated area through the County's Street Lighting program. During FY 2018, lighting projects were completed at 6 intersections (Initiative #2016-32).
- Began construction of the new Chaires baseball fields using existing staff and resources, saving the County approximately \$1 million dollars.

**Contact us**  
(850)-606-1400  
[www.LeonCountyFL.gov/Operations](http://www.LeonCountyFL.gov/Operations)

**TRANSPORTATION INFRASTRUCTURE**

**TRANSPORTATION MAINTENANCE**

- ▶ Due to the massive impact of Hurricane Irma, debris removal contractors were in short supply across Florida. To fulfill the needs of Leon County residents, Operations team assisted with debris collection to quickly return the community to normal.
- ▶ Through the use of Citizens Connect, the division has received more than 2,300 requests for services. In addition, the division has received over 10,400 requests for services via e-mail, telephone, personal contacts and other means.
- ▶ Refurbished 90 line miles of pavement striping to improve driver visibility on our roadways.
- ▶ Performed 6.57 miles of road resurfacing with Open Grade Hot Mix (OGHM). The OGHM pavement is more environmentally friendly asphalt, which provides for a certain degree of stormwater treatment within the asphalt mat.
- ▶ During this past year, Operations:
  - » Installed and repaired approximately 9,048 street signs throughout Leon County.
  - » Washed & cleaned approximately 11,259 sign panels.
  - » Repaired over 278 miles of road shoulders.
  - » Painted more than 45,519 square feet of pavement traffic symbols.

**RIGHT-OF-WAY**

- ▶ Performed maintenance on more than 968 acres of landscaped areas throughout Leon County.
- ▶ Purchased additional debris removal equipment to expedite debris removal after a storm event, as well as supplement daily operations.

- ▶ Coordinated the Annual Arbor Day Celebration where 175 citizens participated in the planting of 165 various species of trees and 1,000 slash pines seedlings.
- ▶ Created a natural walk area for the Arvah Branch community that provides for safer access to the Miccosukee Greenway.

**STORMWATER MAINTENANCE**

- ▶ Cleaned and repaired more than 20.55 miles of roadside ditches, which will improve water quality and reduce the potential of stormwater impacts on adjacent properties.
- ▶ Conducted 288 inspections of stormwater ponds for National Pollutant Discharge Elimination System Municipal Separate Storm Sewer System permit.
- ▶ Completed the renewal of 58 County and City stormwater operating permits for stormwater facilities.

**MOSQUITO CONTROL**



- ▶ Reorganized the Mosquito Control Program to better address the resurgence of mosquito borne diseases transmitted by day-time mosquitoes.
- ▶ Expanded the ground larviciding program to better address mosquito breeding sites located within residential areas so as to rely less on nighttime spraying in these areas.



# SUSTAINABILITY

## OFFICE OF RESOURCE STEWARDSHIP

### ALIGNING BOARD PRIORITIES WITH OPTIMIZED RESOURCES

#### Mission and Goal Statements

**Office of Resource Stewardship:** The mission of the Leon County Office of Resource Stewardship is to provide leadership and coordination of services through the Office of Sustainability, the Cooperative Extension program, the Division of Facilities Management, Solid Waste, and the Division of Parks & Recreation, in order to identify opportunities for synergy and added efficiencies between each work group to effectively promote stewardship of the community's natural, societal, and economic resources.

**Sustainability:** To enhance our community's environmental, economic, and social resilience by promoting adoption of sustainability practices within County government and the community at large.

#### Strategic Initiatives / Support Highlights

##### ENVIRONMENT

- Expanded use of solar energy on County buildings, with solar panels planned for the Leon County Transfer Station, Northeast Branch Library, the Leon County Courthouse and at Apalachee Regional Park (Initiative #2016-21).
- Developed strategies to increase the community recycling rate to 66%, almost double the national rate (Initiative #2016-14).
- Launched a commercial and residential Property Assessed Clean Energy (PACE) program and identified opportunities to train industry professionals on sustainable building practices for participation in the PACE program (Initiative #2016-19).
- Worked with Sustainable Tallahassee and community partners to evaluate developing a community-wide climate action plan (Initiative #2017-6).

**Contact us**  
 (850)-606-5000  
[www.LeonCountyFL.gov/Sustainability](http://www.LeonCountyFL.gov/Sustainability)

### PEOPLE FOCUSED. PERFORMANCE DRIVEN.

## GROWING GREEN TOGETHER

- ▶ Worked with Sustainable Tallahassee and community partners to evaluate developing a community-wide climate action plan.
- ▶ Expanded installation of solar energy on County buildings, with solar panels currently on three County facilities: Leon County UF/IFAS Cooperative Extension, Eastside Branch Library, and the Office of Resource Stewardship. Further solar energy is planned for the Leon County Transfer Station, Northeast Branch Library, the Leon County Courthouse, and at Apalachee Regional Park.
- ▶ In an effort to promote sustainable transit practices in the community, Leon County has begun installing electric vehicle charging stations for public use. The first two stations are located at the Main Library and Eastside Branch Library and are free for public use.
- ▶ Leon County launched the PACE program (Property Assessed Clean Energy) to the citizens of Leon County. This financing program allows for certain property improvements related to energy efficiency, energy conservation and weatherization in Leon County.
- ▶ Through its Community Garden Program, the Office of Sustainability has supported 38 community gardens to date. Staff partners with an agriculture agent from the Leon County Cooperative Extension Office to visit each site in the grant process to advise on proper sunlight, water, and sustainability for the planned garden.
- ▶ In an effort to reduce litter, Leon County partnered with multiple community organizations and took the following steps to maximize the impact of various litter and illegal dumping reduction initiatives:
  - » Worked with various state departments to map illegal dumping in the National and State forests.
  - » Hosted two Amnesty Days at the Leon County Rural Waste Service Centers where citizens could bring any household garbage, household hazardous waste, and bulky items for free.
  - » Hosted the Lake Jackson Clean-Up, a fun day of kayaking where more than 60 participants picked up 524 pounds of trash out of



the lake and learned ways that everyone can do their part to help maintain a healthy local ecosystem.

- » Installed two cigarette butt disposal containers at a boat landing in an effort to help reduce litter.
- ▶ Leon County is committed to community outreach and education to expand our reach and improve our services. Among the day-to-day efforts and presentations, staff participated in the following events and outreach initiatives:





Lake Jackson On-The-Water Cleanup

- » Collaborated with Native Nurseries to provide education and incentives for citizens to plant native plants and support healthy local ecosystems.
- » Resource Stewardship surpassed 2,000 likes on social media. This social media page provides information on “green” programs and services the County offers and demonstrates how to integrate sustainability into everyday life.
- » Sustainability participated in the annual Tallahassee Science Festival, a fun and engaging annual event that exposes kids to



Educational event on native plants with Native Nurseries

- science and environmental topics and resources. The event drew crowds of over 6,000 attendees and more than 100 exhibitors.
- » Sustainability presented at the Spring Home Expo on saving money at home by conserving energy and water, and giving best practices examples for waste reduction and green cleaning.
- Leon County, in collaboration with Sustainable Tallahassee, helped establish the Capital Area Sustainability Compact in an effort to work with some of the largest local community organizations and businesses to drive sustainability forward in the community.

## DID YOU KNOW?

Leon County citizens can get a 5-gallon bucket of paint for free at the Household Hazardous Waste Center every Thursday. The HHW crew takes paint that citizens bring to the center, remixes it, and gives it away.



Community garden dedication at Elder Care Services

- The Office of Sustainability conducted Workplace Sustainability Workshops with all Leon County departments and new employees at New Employee Orientation. This education serves to encourage energy and water conservation, better purchasing options, waste reduction and healthy living for all Leon County employees.





# PARKS AND RECREATION

OFFICE OF RESOURCE STEWARDSHIP

## ALIGNING BOARD PRIORITIES WITH OPTIMIZED RESOURCES

### Goal Statement

To provide for the safety, comfort, and convenience of the public by creating, maintaining infrastructure and programs supporting recreation, parks and open space.

### Strategic Initiatives / Support Highlights

#### QUALITY OF LIFE

- Completed the master plan for Apalachee Regional Park. Implementation of the plan is funded in stages and will include infrastructure improvements to the cross country course, new hiking and biking trails, observation platforms overlooking Lake Lafayette, a dog park, playground and disc golf courses (Initiative #2016-12).
- Hosted events and provided information through the Senior Outreach Program focused on how to identify fraud/scams targeted toward seniors (Initiative #2016-29B).
- Identified and funded opportunities to create dog parks in the unincorporated area (Initiative #2016-24).
- Opened Baum Road trailhead, Phase I of the St. Marks Headwaters Greenway, providing public access to 700+ acres of conservation and environmentally sensitive lands.
- Conducted a trail assessment for the J. R. Alford Greenway that will result in improved signage and construction of shared-use single-track trails beginning in FY19 to provide for an improved user experience.

#### ENVIRONMENT

- Installed new kiosks at St. Marks Headwaters Greenway, Miccosukee Greenway and Lake Henrietta to educate users and completed trail blazing at the Northeast Park to assist users with wayfinding (Initiative #2016-20).

**Contact us**  
(850)-606-1470  
[www.LeonCountyFL.gov/Parks](http://www.LeonCountyFL.gov/Parks)

## PEOPLE FOCUSED. PERFORMANCE DRIVEN.

# MAINTAINING LEON COUNTY'S PRISTINE PARKS AND GREENWAYS

- ▶ Leon County continued to operate, maintain, develop and promote the many unique recreational amenities the community desires including: a cross country course, boat landings, equestrian

trailheads, campgrounds, playgrounds, recreational fields, tennis courts and basketball courts, trails, community centers, a remote control airfield, and a dark sky observatory/dome.



Northeast Trail grand opening



St. Marks Headwaters Greenway grand opening

### DID YOU KNOW?

- You can honor a loved one or a team's success by planting a tree or purchasing an amenity for one of the County parks or greenways through the Leon County Memorial Amenities Program.
- Apalachee Regional Park has a remote control airplane flying facility operated in partnership with Seminole Radio Control Club.

### DEMONSTRATING HIGHEST STANDARDS OF PUBLIC SERVICE

Greenway team member Jesse Houston earned the credential of Certified Playground Safety Inspector from the National Recreation and Parks Association.





- ▶ Installed playground equipment with educational panels and play activities at Fort Braden Park providing children in the area a new recreational opportunity.
- ▶ Began construction on a full size (60/90) baseball field at Daniel B. Chaires Park. This amenity was identified in the Active Parks Needs Assessment in 2012 and will complete the build-out of the park.
- ▶ Hosted the Babe Ruth State Tournament (13 and 15 year old boys), which exposed thirteen teams from across the state to the Fred George Greenway and Park.
- ▶ Engaged stakeholders and sought community input through events and meetings including: the Chaires baseball field public meeting; the J. R. Alford Greenway Trail Assessment public meeting; the bi-annual LEADS Listening Session; the Lake Breeze Homeowners Association meeting; the Gulf Winds Track Club lecture series and the Working Well Round Table meeting.
- ▶ Began design and permitting for the County's first nature-based playground located at Okeehoopkee Prairie Park.
- ▶ Partnered with the County's Division of Operations and the City of Tallahassee to plant 165 trees and 1,000 slash pine seedlings at the Apalachee Regional Park in celebration of 2018 Arbor Day.
- ▶ Opened the trailhead at Northeast Park, offering two miles of a primitive and serene experience for trail users as well as training opportunities for cross country running teams.



Little League state tournament



Fort Braden Community Park Celebration



FSU Invitational Cross Country at Apalachee Regional Park

## COMMUNITY CENTERS

### **Dorothy Cooper Spence Community Center**

4768 Chaires Cross Road

### **Bradfordville Community Center**

6808 Beech Ridge Trail

### **Fort Braden Community Center**

16387 Blountstown Highway

### **Lake Jackson Community Center**

3840 N. Monroe Street, Suite 301

### **Micosukee Community Center**

13887 Moccasin Gap Road

### **Woodville Community Center**

8000 Old Woodville Road



# FACILITIES MANAGEMENT

OFFICE OF RESOURCE STEWARDSHIP

ALIGNING BOARD PRIORITIES WITH OPTIMIZED RESOURCES

## Goal Statement

To serve the people of Leon County as a responsible steward of all building infrastructure that is necessary to support County operations in a timely, professional and cost-effective manner.

## Strategic Initiatives / Support Highlights

### ECONOMY

- Leon County provided access cards to 5 persons with disabilities and 23 veterans for the parking lot at the Main Library at no cost. Since May 2014, Leon County has provided parking access cards to 100 persons with disabilities and 169 veterans.

### ENVIRONMENT

- Executed a solar array installation at the Office of Resource Stewardship to promote sustainability initiatives and Practices (Initiative #2016-21).

### QUALITY OF LIFE

- Collaborated with the John G. Riley Center/Museum on its annual Blended Lives Program to secure event space for over 2,500 patrons.

### GOVERNANCE:

- Maintained 84 buildings (approximately over 1 million square feet) and over 90 acres of grounds.
- Initiated the process to collocate the Office of Human Services & Community Partnerships with Cooperative Extension to create a one-stop-shop for services.

#### Contact us

(850)-606-5000  
[www.LeonCountyFL.gov/Facilities](http://www.LeonCountyFL.gov/Facilities)

PEOPLE FOCUSED. PERFORMANCE DRIVEN.

## PROFESSIONAL CONSTRUCTION AND MAINTENANCE FOR COUNTY BUILDINGS

- ▶ Upgraded and installed a new energy-conscious air handler system in the Government Annex Building and refurbished restroom and lobby facilities at the County Courthouse.
- ▶ Facilities Management conducted a major main electrical switchgear and electrical distribution replacement at the Leon County Government Annex building. This extensive replacement improved the reliability and serviceability of the electrical distribution system.
- ▶ Improved the security system at the Leon County Government Annex building through installing additional cameras to the common areas and parking garage.
- ▶ Upgraded lighting fixtures to LED bulbs at the Office of Resource Stewardship building and the Clerk's Office to achieve future energy and cost savings.
- ▶ Updated and redesigned the Refuge House space located within the Leon County Courthouse using cost saving measures. This new renovation provided the Refuge House a more professional workspace and included additional offices for staff and an expanded welcome area.
- ▶ Upgraded seating in the Jury Selection area of the Leon County Courthouse to reflect a more professional and welcoming waiting area.
- ▶ Installed new metal detectors at the Leon County Courthouse main entrances, and completed a full roof replacement at the Chaires Community Center.



*Facilities assists with ceremony for newly dedicated Judge Charles A. Francis Leon County Court Annex*

### DID YOU KNOW?

Facilities Management has installed fifteen water bottle filling stations in various County buildings: Cooperative Extension, Solid Waste, ORS, IDA, the Health Department, the State Attorney's Office, the Clerk's Office, and the Main Library.





## Goal Statement

To provide an integrated solid waste management system dedicated to excellent customer service and responsible fiscal and environmental stewardship.

## Strategic Initiatives / Support Highlights

### ENVIRONMENT

- For the past twelve years, Solid Waste has partnered with the Forest Edge neighborhood to remove trash and debris from the National Forest. In the past year, 35 tons of trash were collected and properly disposed of, culminating in over 180 tons collected since the beginning of the partnership.
- In an effort to reduce illegal dumping in National and State Forests, the Solid Waste Division and the Office of Sustainability hosted Amnesty Day at the Rural Waste Service Centers and collected over 36,000 pounds of materials from residents free of charge.
- Transfer Station employees removed approximately 33.7 tons of waste tires from the household waste stream, resulting in an annual savings of \$31,000.
- Provided citizens with over 23,000 tons of fine and course mulch and continued to provide a higher quality mulch for use at all County Facilities.
- Completed closure of both Class 3 cells with “in-house” Solid Waste Staff and completed final closure of the Class 1 cell at a cost avoidance of \$176,000.

### Contact us

(850)-606-1800  
www.LeonCountyFL.gov/SolidWaste

## CUSTOMER SERVICE, ENVIRONMENTAL STEWARDSHIP AND INNOVATION



Household Hazardous Waste collection event

- ▶ Leon County’s Hazardous Waste Center continued to be a one-stop location for hazardous waste and electronics disposal promoting the reuse and recycling of these products.
  - » Processed 416 tons of potentially hazardous material from 15,098 residents, of which 247 tons were removed from the solid waste stream through recycling or reuse. The hazardous material is collected from the four Rural Waste Collection centers, the Household Hazardous Waste Collection Facility and through nine weekend collection events held at the Public Works facility.
  - » The Reuse Center continued to promote the repurposing of household products. The program receives usable household products, such as paint, pool chemicals and polishes, all of which are made available to the public at no charge. Sixty-eight tons of household products were returned to the community through the Reuse Center, and 4,820 gallons of re-blended latex paint were made available to citizens through the ReNew Paint program.
- ▶ Leon County continues to stride towards exceeding state benchmarks for recycling:
  - » Achieved 66% recycling rate, exceeding the 34% national rate.

- » Recycled over 394 tons of electronic scrap.
- » Partnered with the Sharing Tree, a community resource for reuse and recycling of art supplies and other materials that would otherwise be destined for a landfill.
- » Processed 23,000 tons of yard debris from Leon County residents. The processed yard debris generates fine mulch that is given away for free to Leon County residents.
- » Processed 317 tons of waste tires from Leon County residents. The tires are transported off site to a processor who uses the tires for an alternative fuel.
- » Exceeded targeted recycling goal through remote collection events, which included 3,506 participants delivering 57 tons of hazardous waste and 43 tons of e-scrap. Participation continues to increase substantially each year.

### TRANSFER STATION OPERATIONS

- ▶ In FY18 Solid Waste operated the Transfer Facility in an odor-free manner without any complaints from citizens or nearby businesses.
- ▶ Processed over 214,565 tons of solid waste through the Transfer Facility transferring 8,163 long haul trailers to Springhill landfill.

### DID YOU KNOW?

The Hazardous Waste Center accepts all types of batteries for recycling and was recognized by Call2Recycle, the battery industry established recycler, for the amount of batteries recycled by a community of our size.



# SPECIAL PROJECTS/INTERGOVERNMENTAL AFFAIRS

ALIGNING BOARD PRIORITIES WITH OPTIMIZED RESOURCES

## Goal Statement

To serve as a bridge from strategic planning to action implementation by ensuring alignment of organizational activities, initiatives, and culture with the overarching strategic vision and plan set forth by the Board of County Commissioners.

## Strategic Initiatives / Support Highlights

### GOVERNANCE

- Restructured the County's participation in the Community Redevelopment Agency (CRA) while at the same time extending the County's investment in the Frenchtown/Southside CRA District (Initiative #2016-9).
- Convened the 2017/2018 Leon County Citizens Charter Review Committee to review the Leon County Home Rule Charter and propose amendments or revisions for the 2018 General Election ballot (Initiative #2016-38).

### ECONOMY

- Hosted the 2017 Leon Works Expo, connecting over 575 students and citizens with skilled careers and training opportunities (Initiative #2016-4A).
- Employed 20 local high school students as Leon Works Junior Apprentices to shadow and train with County staff to prepare for in-demand skilled careers (Initiative #2016-4A).

### QUALITY OF LIFE

- Continued to work with the Florida Greenways and Trails Foundation to support funding for the SunTrail Network and future opportunities to connect Leon County to the statewide network of trails (Initiative #2016-24D).

### Contact us

(850)-606-5300  
www.LeonCountyFL.gov/SpecialProjects

PEOPLE FOCUSED. PERFORMANCE DRIVEN.

## ADVOCATING FOR LEON COUNTY'S LEGISLATIVE INTERESTS

- ▶ Through the County's annual Community Legislative Dialogue Meetings, Leon County continued to partner with stakeholders throughout the community to identify legislative items of shared significance. Leon County partnered with organizations such as the Florida Association of Counties, Leon County's state and federal legislative delegations, the City of Tallahassee, institutions of higher education, and others to identify these shared issues and to seek opportunities to leverage financial, technical, and human capital to draw attention to the community priorities at the federal, state and local levels.
- ▶ Staff prepared, guided and implemented the County's 2018 state and federal legislative priorities to leverage funding for local projects and preempt legislation that threatened local decision-making.
- ▶ During the 2018 Legislative Session, staff produced a mid-session update, end of session report, and weekly briefings (Capitol Update) to keep the Board of County Commissioners and senior staff apprised of legislative developments that would impact the community.

### LEON COUNTY'S CITIZEN CHARTER REVIEW COMMITTEE

- ▶ On November 5, 2002, the citizens of Leon County adopted a Home Rule Charter providing for full home rule authority under the law and citizen determination of the structure, powers and functions of county government. Every eight years, the County convenes a Citizen Charter Review Committee to ensure that our government continues to reflect citizens' preferences.



Charter Review Committee

- ▶ In 2018, the Citizen Charter Review Committee convened for the second time since the establishment of the Home Rule Charter in 2002 to review the current Charter and propose amendments or revisions for consideration by the Board of County Commissioners. After completing a four-month review, the Committee presented its Final Report and recommendations to the Board. The Committee's proposal to amend the County Charter to provide a Code of Ethics in Ordinance will be decided by voters at the General Election on November 6.

## DEMONSTRATING HIGHEST STANDARDS OF PUBLIC SERVICE

Leon County Government has received 56 NACo Achievement Awards over the past six years in categories ranging from employee engagement and economic development to citizen services.







Leon Works Expo

**LEON WORKS AND JUNIOR APPRENTICESHIP PROGRAM**

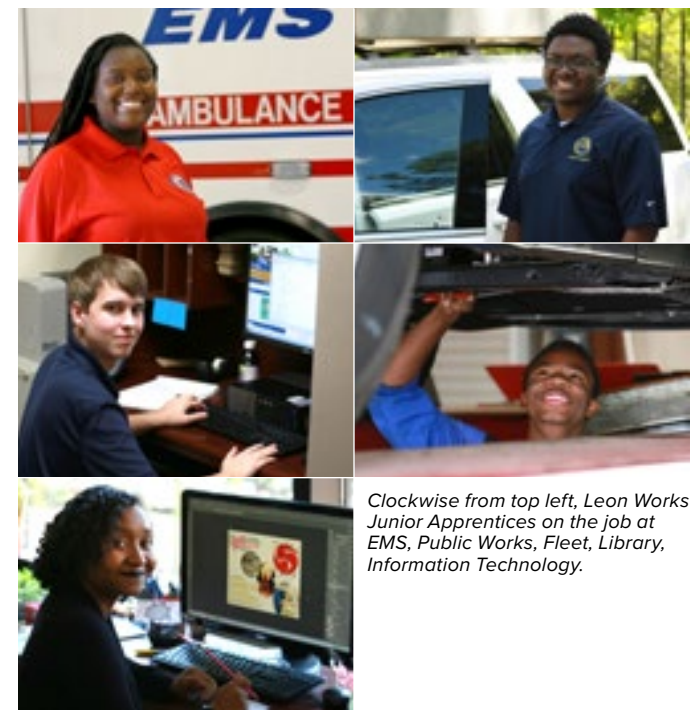
- ▶ By the year 2025, over 68,000 jobs will be available in the Leon County area that require more than a high school diploma but less than a four-year college degree. To address the need, Leon County Government annually hosts the Leon Works Expo to connect the community, employers, academic institutions and students.
- ▶ Building on the success of the Leon Works Expo, the Leon Works Junior Apprenticeship Program is an opportunity for Leon County high school juniors and seniors to prepare for a skilled career. For one semester, students are selected to work in a Leon County department as a Junior Apprentice shadowing and assisting a County staff member in a skilled career field that the student is interested in



pursuing. Since the program launched, three classes of students have successfully completed Junior Apprenticeships in auto maintenance, computer-aided design, web development & IT, graphic design and paralegal service. In addition to gaining valuable work experience, these Junior Apprentices earned an hourly wage and elective credit towards their high school diploma.

**DID YOU KNOW?**

This year, Leon County launched a partnership with CareerSource Capital Region to support the Leon Works Junior Apprenticeship Program. Junior Apprentices now receive CareerSources' Dynamic Futures training and other services to help prepare them to transition from high school to the workforce.



Clockwise from top left, Leon Works Junior Apprentices on the job at EMS, Public Works, Fleet, Library, Information Technology.



# DEVELOPMENT SUPPORT & ENVIRONMENTAL MANAGEMENT (DSEM)

ALIGNING BOARD PRIORITIES WITH OPTIMIZED RESOURCES

PEOPLE FOCUSED. PERFORMANCE DRIVEN.

## Mission & Goal Statements

**DSEM:** To support the development of a sustainable community and its built environment, while protecting and preserving our natural resources to maintain the quality of life for all citizens and building positive relationships through exceptional customer service.

**Development Services:** Guide and support the development of sustainable communities through the adopted policies of the Comprehensive Plan and development standards of the Land Development Code, while ensuring and promoting the quality of life for all citizens of Leon County.

**Building Plans Review and Inspection:** Ensure that built environments are safe, accessible and energy efficient through compliance with all applicable construction codes, plans review, inspections, the use of automated technologies, and continuing staff development.

**Environmental Services:** Provide high quality technical and scientific permitting and review services to the public and to disseminate environmental information to the public and government agencies in support of environmental protection efforts.

**Permit and Code Services:** Administer, centralize, coordinate, and facilitate licensing code compliance, citizen review boards, and growth and environmental management services to residents, property owners and land development professionals served by DSEM in order to achieve compliance with adopted ordinances and policies.

**Contact us**  
(850)-606-1300  
www.LeonPermits.org

## PERMITTING, INSPECTION, DEVELOPMENT AND SUPPORT



Project Dox training

- ▶ An application for a large and diverse 145-unit single family residential subdivision off Bannerman Road, adjacent to the Bannerman Crossing commercial development, was reviewed and approved by staff.
- ▶ Reviewed and approved an application for the development of an office and residential development located near Edenfield Road and Mahan Drive, located partially in one of the Mahan Corridor Nodes, as well as a residential development containing 82 single-family dwelling units near Highland Drive and Mahan Drive.
- ▶ Staff reviewed and approved two separate applications for the development of free-standing emergency rooms, one located on the corner of North Monroe Street and Okeehoopkee Road, and another on the corner of Capital Circle SE and Orange Avenue.

### **BUILDING PLANS REVIEW AND INSPECTION DIVISION**

### **DEVELOPMENT SERVICES DIVISION**

- ▶ Continued to provide exceptional customer service to the community and ensured that all approved development met or exceeded the minimum development standards. During FY 17-18, Development Services reviewed and approved 58 site and development plan applications, issued 27 concurrency certificates, reviewed and approved 65 minor subdivision applications, issued 181 Permitted Use Verifications, and reviewed 803 applications for land use compliance.
- ▶ Worked with St. Joe and City Growth Management to amend the Southwood Development of Regional Impact Development Order to revise the phasing program and facilitate the implementation of remaining mitigated entitlements while continuing to ensure the interests of the County are fully realized.
- ▶ Worked extensively with the applicant and concerned residents on an application for the development of a residential subdivision off Ox Bottom Road, which consists of 61 single-family residential units that were ultimately considered and approved by the Board subsequent to an appeal of DRC approval.

- ▶ Continued to ensure building safety within unincorporated Leon County: performed 26,357 building, electrical, plumbing and mechanical inspections; completed the associated plan reviews and issued approximately 4,950 building permits.
- ▶ Continued to work with MIS to fully implement Accela, the County's new software for building permitting and inspection. Once fully implemented, it is anticipated the software will enhance the efficiency of building plans review, permitting and inspection, as well as increase citizens' access to the process.
- ▶ Staff assisted with a Project Dox Lunch & Learn in April of 2018 to provide additional guidance for contractors that wish to submit projects electronically.





## ALIGNING BOARD PRIORITIES WITH OPTIMIZED RESOURCES

### Strategic Initiatives / Support Highlights

#### ECONOMY

- Developed examples of acceptable standard solutions to expedite environmental permitting for additions to existing single-family homes and accessory dwelling units.

#### QUALITY OF LIFE

- Implemented a property registration program for abandoned real property to ensure vacant properties are adequately maintained.

#### ENVIRONMENT

- Continued to update 100-year floodplain data in GIS with site-specific analysis to ensure future development is permitted outside of flood prone areas, and to provide a database to assist property owners and consultants with the design of proposed developments.

#### GOVERNANCE

- Developed and implemented multiphase electronic building permit application submittal and plans review process (Initiative #2016-40).
- Continued to offer after-hours and weekend building inspections for construction projects. This change assists roofing, HVAC, and other specialty contractors, and also provides homeowners the opportunity to be present during the County's final inspection of their project.
- Revised the procedures for new development applications by shifting the costs associated with the public notification process to the applicant, saving the County thousands of dollars annually.

## PEOPLE FOCUSED. PERFORMANCE DRIVEN.

#### ENVIRONMENTAL SERVICES DIVISION

- ▶ Completed all required inspections associated with the Capital Circle SW widening project and finalized the project.
- ▶ Staff is working with the Science Advisory Committee to develop recommendations for improving the water quality of Lake Munson.

#### ENVIRONMENTAL PERMITTING SECTION

- ▶ Protected the community's natural features by reviewing 77 Natural Features Inventory Applications.
- ▶ Helped ensure environmental protection by reviewing 127 site plan applications.
- ▶ To ensure proper operation of stormwater management facilities (SWMF), reviewed 32 new SWMF operating permit applications.
- ▶ Staff reviewed 101 environmental management permit applications.
- ▶ Environmental Services staff assisted 1,715 walk-in and telephone clients.
- ▶ In association with the Development Services Division, reviewed 204 Permitted Use Verifications for environmental requirements.

#### ENVIRONMENTAL INSPECTION SECTION

- ▶ As part of the building permit application process, staff reviewed 1,057 single family permit applications for environmental protection.
- ▶ Staff processed 240 SWMF operating permit renewals.
- ▶ Staff reviewed 194 driveway applications.
- ▶ To ensure environmental standards are met, staff performed more than 7,114 environmental inspections in support of approved permits.

#### PERMIT & CODE SERVICES DIVISION

- ▶ Implemented the Criminal History Records Check and Waiting Period for Purchase of Firearms, aka the "Gun Show Loophole" Ordinance approved by the Board on April 10, 2018. The Ordinance requires a full three-day waiting period and completion of a criminal history background check of the potential purchaser through a Federal Firearms License dealer.
- ▶ Development support through customer service is critical. During the year, more than 10,069 walk-in customers were assisted, over 26,989 phone call inquiries were received, and 444 online Citizens Connect Service Requests were addressed. Additionally, 854 contractor licensing customers were assisted by staff.
- ▶ Staff responded to 4,077 code compliance calls from citizens, reporting issues related to public nuisances, junk, illegal dumping, or illegally removing trees or filling wetlands, resulting in 1,229 site inspections, and the presentation of 96 cases before the Code Enforcement Board for disposition.
- ▶ Continued to monitor the Abandoned Property Registration (APR) with 1,428 properties to date. This ordinance establishes a registration program to protect neighborhoods from becoming blighted through distressed and abandoned properties with mortgages in default.
- ▶ Responded to 620 Compliance Certification Letter (CCL) requests during this past year. The CCL process provides for the recovery of associated costs of research and processing of open code violations, and property lien research requests.
- ▶ Staff continued to monitor the amended Sign Code Ordinance to address illegal signs in the right-of-way in the unincorporated County and have removed 1,282 illegal signs to date.

#### DID YOU KNOW?

DSEM staff are available to meet periodically with homeowners and neighborhood associations to address code compliance issues.



# HUMAN SERVICES/PRIMARY HEALTHCARE/CHSP

OFFICE OF HUMAN SERVICES AND COMMUNITY PARTNERSHIPS (HSCP)

ALIGNING BOARD PRIORITIES WITH OPTIMIZED RESOURCES

PEOPLE FOCUSED. PERFORMANCE DRIVEN.

## Mission and Goal Statements

**HSCP:** To build a stronger, healthier community by providing a safety net of resources, services, and solutions for citizens in need, in partnership with our community.

**Human Services:** To serve as a safety net to enhance the quality of life for residents by providing resources, access to social services, and short-term financial assistance.

**Primary Healthcare:** To improve the health of citizens by providing quality and cost-effective health services through collaborative community partnerships.

## Strategic Initiatives / Support Highlights

### QUALITY OF LIFE

#### Human Services

- Continued to support, fund and administer the Community Human Service Partnership (CHSP) — in partnership with the City of Tallahassee — by allocating \$1.2 million for human services programs and approving a Memorandum of Understanding with the City (Initiative #2016-27).

#### Primary Health Care

- Continue County support of primary healthcare through participation in Carenet (Initiative #2016-34):
  - Expanded Primary Healthcare services to increase health services coordination and allocate funds for dental care services.
  - Provided \$267,527 in Primary Healthcare Competitive Provider Reimbursement Pool funding as a local match for Low Income Pool funding allowing local safety net providers to cover the costs of uninsured patient care.

#### Contact us

(850)-606-1900  
www.LeonCountyFL.gov/HSCP

## PRESERVING & IMPROVING THE HEALTH AND WELFARE OF CITIZENS

- Leon County and the City of Tallahassee continued to partner in the administration of the Community Human Service Partnership (CHSP) program, allocating a combined \$3.2 million to ensure its continued success in providing funding to more than 60 non-profit human services agencies.
- Allocated \$40,000 in annual funding for the Direct Emergency Assistance Program (DEAP) through a partnership with the Capital Area Community Action Agency. DEAP provides financial assistance to Leon County residents with payments for basic needs expenses, including shelter and utility costs.
- As mandated by Section 39.304(5), F.S., Leon County provided \$59,000 in annual funding for medical examination costs for children who are alleged to have been abused, abandoned or neglected. Through this funding, Children's Home Society of Florida, North Central Division, a state-designated non-profit agency, conducted 86 child protection examinations.
- Leon County allocated a total of \$64,400 to fund the State mandated Indigent Burial Program and pay costs to transport deceased individuals to the Medical Examiner's Office. A total of 34 individuals were interred through partnerships with local funeral homes.
  - Collaborated with the Consolidated Dispatch Agency, law enforcement and local transport providers, to improve the process for transporting bodies before interment.
- Continued to provide funding to the Apalachee Center to aid in establishing a Central Receiving Facility to serve individuals who involuntarily need access to emergency mental and/or behavioral health or substance abuse treatment in Leon County. A total of 1,143 patients have been received at the facility.
- Provided funding to community healthcare partners (collectively "CareNet") as part of a Countywide effort to offer critical health services to uninsured and low-income residents. Leon County's investment in health services has helped realize a return of \$4.70 for every \$1 of County tax revenue contributed to CareNet.
  - Leon County contributed \$1,323,768 to help fund more than 7,500 visits for primary care, dental care and mental health services for uninsured and low-income residents at Neighborhood Medical Center, Bond Community Health Center and Apalachee Center.
  - Leon County provided \$168,826 to the Capital Medical Society Foundation's We Care Network to coordinate donated specialty medical care and dental care for uninsured and low-income residents valued at more than \$3 million.
- Leon County builds local and national partnerships to provide eligible residents critical and life-saving prescription drugs at reduced costs.
  - Uninsured residents with limited income have received more than 9,400 prescription medications, valued at more than \$2.67 million through the CareNet partnership with FAMU Pharmacy and Neighborhood Medical Center.
  - Leon County residents used Leon County's free Prescription Discount Card, made possible through the County's partnership with the National Association of Counties (NACo), to fill more than 600 prescription medications not covered by insurance at cost savings totaling more than \$8,800.







### ALIGNING BOARD PRIORITIES WITH OPTIMIZED RESOURCES

#### Goal Statement

To promote safe, sanitary and affordable housing through homeowner education, counseling, and home rehabilitation & replacement in the unincorporated areas of Leon County.

#### Strategic Initiatives / Support Highlights

##### QUALITY OF LIFE

- Continued to implement the Joint County-City Affordable Housing Work Group's recommendations to develop a holistic plan for the redevelopment of a multi-family affordable housing project and additional transitional housing opportunities (Initiative #2016-28).
- Provide administration and marketing for the Leon County Housing Finance Authority First Mortgage and Down Payment Assistance Program, that is administered and managed through the Escambia County Housing Finance Authority. Approximately 31 first-time homebuyers purchased their own home in Leon County as a result of the program supplied more than \$3.2 million dollars in first mortgage financing, and which provided more than \$230,000 in down payment assistance.
- Approximately 13 Leon County residents were assisted with severe housing repair needs through the Emergency Housing Repair Program, funded through the Leon County Housing Finance Authority. Approximately \$15,000 was invested in roof, HVAC, Septic, and well repairs.
- Leon County replaced five low-income homes and rehabilitated nine homes.

#### Contact us

(850)-606-1900

[www.LeonCountyFL.gov/Housing](http://www.LeonCountyFL.gov/Housing)

### PEOPLE FOCUSED. PERFORMANCE DRIVEN.

## HOUSING ASSISTANCE, COUNSELING AND SOLUTIONS

- ▶ Housing Services ensures that extremely low, very low, low and moderate income level residents of Leon County are provided with safe and sanitary housing, and works to preserve the supply of affordable housing in the County. The County accomplishes these goals through programs that include down payment assistance to first-time homebuyers, home rehabilitation, and home replacement.
- ▶ Leon County continuously identifies opportunities to participate in federal and state programs beneficial to the community with respect to housing.
  - » In partnership with the Tallahassee Lenders Consortium, debt counseling and other housing counseling are now available to County citizens via funding received from the State Housing Initiatives Partnership.
  - » During Leon County's Spring Home Expo, more than 100 Leon County homeowners and prospective homebuyers were educated on how to maintain a home and how to prevent foreclosure. During the event, attendees also participated in hands-on demonstrations, learning how to paint, pressure wash, and perform minor roof repairs.
  - » 31 first-time homebuyers purchased a home in Leon County through the Leon County Housing Finance Authority's Down Payment Assistance Program, funded in conjunction with Escambia Housing Finance Authority.
- ▶ The County continues to implement the recommendations of the joint Tallahassee-Leon County Affordable Housing Workgroup. The recommendations seek to increase the inventory of affordable housing in the community through greater coordination and collaboration between local stakeholders. This includes:
  - » Establishing the Tallahassee-Leon County Housing Leadership Council.
  - » Evaluating the establishment of a local community land trust.



*Spring Home Expo gardening presentation*



*Home replacement ceremony*

- » Supporting redevelopment of the Orange Avenue Apartments and the efforts of Purpose Built Communities.
- » Establishing formal partnerships with local affordable housing organizations, such as Tallahassee Lenders Consortium, Ability 1st, and Big Bend Habitat for Humanity.



# VETERAN SERVICES

OFFICE OF HUMAN SERVICES AND COMMUNITY PARTNERSHIPS

ALIGNING BOARD PRIORITIES WITH OPTIMIZED RESOURCES

## Goal Statement

The goal of Veteran Services is to assist Veterans and their dependents in accessing federal, state and local benefits earned for their honorable military service. Divisional staff manages all Veterans' activities within Leon County and acts as a single point of contact for outside government and private agencies concerning veteran's issues. The staff also provides outreach services and support to veteran service organizations, non-profit entities, community partners, residents in assisted living facilities and nursing homes.

## Strategic Initiatives / Support Highlights

### QUALITY OF LIFE

- Partnered with Honor Flight Tallahassee, to host the Honor Flight Annual Reunion held on December 7, in recognition of National Pearl Harbor Remembrance Day (Initiative #2016-28)
- Helped veterans and their dependents with benefit claims and obtaining other benefits entitled to them through the U.S. Department of Veterans Affairs and other federal agencies.
- Continued to fund and manage the Veteran Service Organization Grant Program, which provides funding to a service or project that assists Leon County veterans or active duty and reserve members.
- Continued to fund and administer the Veterans Emergency Assistance Program, providing veterans in need with emergency financial support for rent, utilities, temporary shelter and transportation for medical treatment.
- Continued to host the annual Operation Thank You breakfast on Veterans Day in partnership with the American Legion.

**Contact us**  
(850)-606-1940  
[www.LeonCountyFL.gov/Vets](http://www.LeonCountyFL.gov/Vets)

PEOPLE FOCUSED. PERFORMANCE DRIVEN.

## VETERANS HELPING VETERANS

- ▶ Leon County understands that behind every veteran's benefits claim is a veteran in need. In FY18, the Leon County Veteran Services Division:
  - » Completed more than 6,500 benefit counseling contacts to veterans and their dependents.
  - » In partnership with the City of Tallahassee, administered the free Bus Pass Program to provide free transportation to low income and disabled veterans good for one year. Veteran Services Division has processed over 381 applications totaling 36,193 trips on StarMetro.
  - » Facilitated claim actions that resulted in Leon County veterans receiving more than \$18.9 million.
  - » Managed the Veterans Resource Center where nearly 100 veterans accessed resources to assist them with employment needs.
  - » Sent welcome letters to all separating veterans who designated Tallahassee as their home of record or as the place they will be relocating to after separation. These letters provide a wealth of information regarding services provided by Leon County Veteran Services and other community resources dedicated for veterans.
  - » Provided veteran benefits presentations for "Senior Days" at all senior center events throughout Leon County.
  - » Maintained strong relationships with community partners by attending United Vets monthly coordinating meetings.



Operation Thank You

- ▶ To honor and recognize the service of Leon County veterans, Leon County partnered with the American Legion Sauls-Bridges Post 13 to host the 2017 Operation Thank You breakfast. Over 500 citizens and veterans attended the event.
- ▶ Assisted homeless/at-risk veterans through intervention by removing barriers to housing, transportation, employment, and access to community treatment programs.
- ▶ Managed and approved funding for the Veterans Emergency Assistance Program, which provides emergency financial assistance to help qualifying veterans meet critical, basic needs such as rent, mortgage, and utilities. The County distributed \$100,000 to 91 veterans through this program in FY18.





- ▶ Partnered with Honor Flight Tallahassee, which transported 80 World War II, Korean War, and Vietnam War Veterans and support personnel to Washington, D.C. to visit memorials dedicated to honor their service and sacrifice. An Honor Flight trip is provided at no cost to the veterans, and entirely funded by local fundraisers and community support. Leon County contributed paramedics and \$15,000 to support the event.



- ▶ Continued to support the North Florida Homeless/At-Risk Veteran Stand Down. Leon County contributed staff and \$10,000. Leon County Veteran Services processed claims and provided benefits classes to homeless/at risk veterans during the two-day event.

- ▶ Continued to provide financial support for the Leon County Veterans Day Parade in partnership with Vet Events Tallahassee, Inc, host.

- ▶ On Memorial Day, as part of the Leon County Operation Thank You initiative, staff placed Operation Thank You commemorative wreaths at the various memorials in the community including the WWII Memorials located on the front lawn of the County Courthouse, Vietnam Veteran Memorial, the Korean War Veteran Memorial at Cascades Park, VFW County-owned Cemetery, Oakland Cemetery, Tallahassee National Cemetery and Big Bend Hospice Veteran Memorial.

- ▶ Continued to support our local Veteran Service organizations with funds to purchase new wheelchair tires for veterans, construct a Purple Heart monument at the Tallahassee National Cemetery, replace flooring for local Veterans at the American Legion Post 13 Legion Hall and repair the front entry at the Veteran of Foreign Wars building.



*Veterans Day Parade*



*Memorial Day Ceremony*



*Honor Flight Tallahassee*

### DID YOU KNOW?

The Veteran Choice Program is one of several programs through which a veteran can receive care from a community provider, paid for by the VA. For example, if a veteran needs an appointment for a specific type of care, and the VA cannot provide the care in a timely manner or the nearest VA medical facility is too far away or too difficult to get to, then a veteran may be eligible for care through the Veterans Choice Program.



# VOLUNTEER SERVICES

OFFICE OF HUMAN SERVICES AND COMMUNITY PARTNERSHIPS

ALIGNING BOARD PRIORITIES WITH OPTIMIZED RESOURCES

## Goal Statement

The goal of Volunteer Services is to empower citizens to answer local needs through volunteerism and community engagement.

## Strategic Initiatives / Support Highlights

### GOVERNANCE

- Leon County's Summer Youth Training Program continued to provide Leon County youth with valuable employment skills and exposure to citizenship and public service. This year, through a partnership with CareerSource Capital Region and their Dynamic Futures training program, participants had the opportunity to learn critical workplace employment skills.
- Coordinated volunteers and donations throughout Hurricane Irma. Employees and volunteers provide the needed support to Leon County's Emergency Operation Center during critical activations.

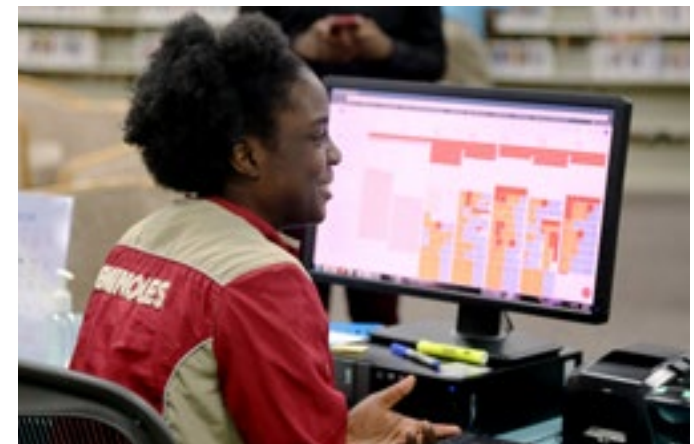
PEOPLE FOCUSED. PERFORMANCE DRIVEN.

## RESPONSIVE VOLUNTEERISM AND COMMUNITY ENGAGEMENT

- ▶ Leon County continued to leverage the vast talents and resources of the community's residents for the benefit of a diverse group of organizations and individuals.
- ▶ Through internships and volunteer service, more than 5,000 citizens volunteered in Leon County government programs and special events and contributing more than 70,000 hours of service.
- ▶ The Volunteer Services Internship Program connected students to meaningful resume-building internships. The success of this hands-on learning program has generated more interest than available positions. Evaluations of the internship program by participating students and County department supervisors indicated satisfaction rates greater than 95 percent.
- ▶ Volunteer Services serves as the coordinator for Community Organizations Active in Disaster (COAD), a collaboration of non-profits and government agencies that participate in all phases of disaster preparedness, response and recovery. During Hurricane Irma, Volunteer Services conducted daily conference calls to coordinate services and resolve any unmet needs of citizens in 2018. COAD responded to the Franklin County Fires to help meet the needs of displaced residents whose homes were destroyed by wildfires.
- ▶ During Hurricane Irma, 69 trained staff and volunteers worked 1,621 hours answering calls from our community through the Citizen Information Line and also assisted local disaster response organizations to support their operations. Staff and volunteers responded to 2,993 disaster-related calls from citizens.
- ▶ Volunteer Services staff, volunteers, and interns participated in 40 community events.
- ▶ Hosted 9/11 Day of Service to transform Deer Tree Hills Neighborhood to honor 9/11 and the spirit of community and togetherness by restoring and beautifying an area community.



9-11 Day of Service Military Care Packages



Summer Youth Training Program

### Contact us

(850)-606-1970

[www.VolunteerLEON.org](http://www.VolunteerLEON.org)





August 23, 2018



# 9/11 DAY of SERVICE





# HUMAN RESOURCES

## ALIGNING BOARD PRIORITIES WITH OPTIMIZED RESOURCES

### Mission Statement

To provide professional, reliable and innovative programs and consultative services to attract, train and retain a high-performing and diverse workforce, within a healthy and supportive work-life balanced environment, while insuring compliance with federal, state and local employment regulations.

### Strategic Initiatives / Support Highlights

#### GOVERNANCE

- Continue County sponsorship of employees' participation in the Certified Public Manager Training (Initiative #2016-41).
- Expanded electronic Human Resources business processes including applicant tracking, electronic timesheets and employee self-service.
- Automated the Open Enrollment Process, which allows employees to manage their respective benefits completely online.
- Continued to operate the Value-Based Design Program that offers incentives in the form of reduced health insurance costs for employees participating in County Wellness Programs.
- Administered well-being programs, which promote healthier employee lifestyles both in and out of the workplace. Through these efforts, there were 2576 unique visits to activities offered to employees in FY 2017/18.
- Continued to train all county employees through the Customer Experience Training program, providing necessary tools for employees to achieve peak

#### Contact us

(850)-606-2400

[www.LeonCountyFL.gov/HR](http://www.LeonCountyFL.gov/HR)

## PEOPLE FOCUSED. PERFORMANCE DRIVEN.

### ATTRACTING, TRAINING AND RETAINING A QUALITY WORKFORCE

- ▶ Conducted a gender-based pay equity study and determined that male and female County employees earn nearly the exact same median salary, with women earning slightly more than men.
- ▶ Encouraged employees to improve their overall well-being and engage in healthy behaviors, which promotes a healthier workplace and reduces employer costs. The Well-Being Team along with Human Resources held the combined 2017 Benefit/Well-Being Fair in partnership with over 60 participating community and business vendors. More than 500 Leon County Government employees attended.
- ▶ Throughout the year, Leon County supported wellness by:
  - » Offering 130 various well-being activities to assist employees in their efforts to improve their overall health.
  - » Partnering with Tallahassee Memorial Hospital's Diabetes Center to educate employees on Diabetes, Prediabetes and Obesity.
  - » Partnering with AHEC to offer a Tobacco Cessation Program to employees.
  - » Providing employees access to HeartMath's "Resilience Advantage Program" to teach employees how to improve personal resilience when dealing with stress.
  - » Engaging over 200 employees in the first ever Kickball League.
  - » Hosting 8 FRS Workshops on site to help employees enhance their Financial Well-Being.
  - » Achieving a 87.7% rate of employee participation in the Live Well LEON-My Rewards program, which helps employees choose healthy behaviors.
  - » Encouraging employees to attend the Heartwalk, the Corporate Cup Challenge and regularly scheduled Blood Drives.



*Step-up wellness challenge*

- ▶ Reflecting Leon County's concern for workplace safety, Leon County developed its Domestic Violence, Sexual Violence, and Stalking in the Workplace policy and employee handbook and provided Human Trafficking Awareness training to front line staff.
- ▶ Leon County works tirelessly in exercising responsible stewardship of the community's resources.
  - » Implemented the Banner financial system's Self-Service Module to efficiently provide employees with online access to their personnel information.
  - » Expanded automation of electronic business processes, including the online timesheet system.
- ▶ Administered the I<sup>2</sup> Employee Recognition Program that lead to \$4.3 million in cost savings or avoidance in 2018.
- ▶ Expanded recruitment efforts using social media platforms to attract qualified applicants.





## ALIGNING BOARD PRIORITIES WITH OPTIMIZED RESOURCES

### Mission Statement

To provide reliable and effective technology and telecommunications solutions and services to County agencies to enable them to fulfill their missions in serving the citizens of Leon County.

### Strategic Initiatives / Support Highlights

#### QUALITY OF LIFE

- Continued providing technology infrastructure support to the Public Safety Complex and the Library System for telephone, audio/visual needs and data connectivity.
- Continued providing support for the Courts, Sheriff, law enforcement, Justice Information, Jail Management, Warrants and the North Florida Pawn Network and the deployment of e-filings and paperless courts.

#### GOVERNANCE

- Completed the move of file systems from Novell to Windows in preparation for the countywide upgrade to Office 365 (Initiative #2016-39).
- Supported over 700 servers, 2,000 desktops, 368 laptop computers, 193 tablets, 164 printers, 449 smart phones, 505 network devices, 2,500 email accounts and an on-site computer training facility.
- Completed full consolidation of County phones into a single enterprise system with 4,373 extensions.

#### Contact us

(850)-606-5500  
www.LeonCountyFL.gov/MIS

## PEOPLE FOCUSED. PERFORMANCE DRIVEN.

### MAINTAINING EFFICIENT & COST EFFECTIVE INFORMATION TECHNOLOGY



Primary Springs Protection Zone map

- ▶ Provided essential public safety infrastructure and services which ensure the safety of the entire community including:
  - » Supporting Emergency Management and its Operations Center through maintenance of WebEOC incident tracking and deploying the Everbridge notification system to enhance services.
  - » Participating in a justice community team to implement the paperless courts initiative through design of the Court's e-filing solution.
  - » Upgrading the Jail's booking system with electronic signatures and supporting electronic arrest ticketing for law enforcement.
- ▶ Developed a new website for citizens to access information on County Projects including active/recently completed construction and historical projects as well as septic-to-sewer projects in the Primary Springs Protection Zone.
- ▶ Improved internal processes to maximize resources and to enhance services by:
  - » Continuing deployment of field devices and solutions for field employees to access work orders, emails and documents remotely; expanded WIFI services in county ambulances and to County Community Centers in Bradfordville, Chaires, and Ft. Braden.

- » Enhancing electronic purchase requisitions and purchase order functions to eliminate large amounts of paper processing.
- » Maintaining mobile app used by Building Inspectors to monitor inspection scheduling and updates.
- » Providing a video-conferencing option for Probation Officers to communicate with clients.
- » Creating the Leon Learns website for HR to manage training opportunities for County employees.
- ▶ Exercised responsible stewardship of the community's resources by:
  - » Updating the compute/storage environment to maintain a robust infrastructure to support over 2,000 users and nearly 8,000 devices at 80 sites.
  - » Continuing to provide server and data center resources using shared infrastructure to avoid costs for servers and additional data center space.
  - » Maintaining systems security through encryption of the internal network and institution of layers of protection from spam, viruses and malware. Tools for monitoring patches and vulnerabilities with server and endpoint threat monitoring have been installed.
  - » MIS continues to maximize its virtualized environment with over 700 servers and 1,000 terabytes to provide for the ongoing needs of its customers.
  - » Continuing to manage the Tallahassee/Leon County GIS program with over 600 data layers, 50 web sites and 50 business units in the County and the City of Tallahassee.
- ▶ Provided online services to maintain peak efficiency and accessibility:
  - » Supporting online services such as Citizens Connect, Your Checkbook, and Tallahassee-Leon County's GIS website with mobile responsiveness for smart devices.



# COMMUNITY AND MEDIA RELATIONS

## STRATEGIC INITIATIVES

### ALIGNING BOARD PRIORITIES WITH OPTIMIZED RESOURCES

#### Mission Statement

To proactively facilitate the accurate, effective, timely, and consistent flow of public information to internal and external parties of interest, provide community outreach, and serve as the County's liaison with its media partners.

#### Strategic Initiatives / Support Highlights

##### ECONOMY

- Partnered with Shop Local 850 to promote Leon County's local businesses and entrepreneurs (Initiative #2017-3).

##### GOVERNANCE

- Alongside community partners, continued to engage citizens on issues that matter most to them through the Citizen Engagement Series and Club of Honest Citizens (2016-36).
- Partnered with the Federal Alliance for Safe Homes (FLASH) to become the first #HurricaneStrong county (2017-11).
- Continued to operate and update LeonPhotos.org to easily and efficiently provide public access to high-resolution photos from County events.
- Improved equipment infrastructure to expand coverage of Board meetings and County events on CenturyLink Channel 16 and Comcast Channel 16 and through the County's website. Such improvements keep citizens better informed and enhance transparency and public access.

##### QUALITY OF LIFE

- Supported strong neighborhoods by collaborating with the Council of Neighborhood Associations and hosting the Neighborhood Recognition Program.

#### Contact us

(850)-606-5300  
www.LeonCountyFL.gov/CMR

### PEOPLE FOCUSED. PERFORMANCE DRIVEN.

## EDUCATION, INFORMATION AND COMMUNITY OUTREACH



*Interview at Build Your Bucket disaster preparedness event*

- ▶ Community and Media Relations (CMR) continued to enhance the community's access to Leon County Government, and continued to promote transparency and accountability.
  - » Exceeded benchmarks for the marketing campaign for the Citizen Engagement Series.
  - » Continued to work with County staff to accurately respond to public records requests in a timely manner.
  - » Issued approximately 400 news advisories, releases, and notices detailing County activities and facilitated approximately 46 press conferences, community meetings, and events.
  - » Actively worked with media partners, including print, television, radio and online sources to provide accurate and timely information.
  - » In partnership with Leon County EMS, CMR facilitated Press the Chest, a community-wide CPR and AED training event held at the Donald L. Tucker Civic Center. EMS and community partners trained more than 400 citizens in CPR and AED as one class.

- ▶ Leon County was designated by the Federal Alliance for Safe Homes (FLASH) as the first #HurricaneStrong community in the nation. This designation recognizes Leon County's commitment to maintaining strong building codes, focus on floodplain management, saving citizens money on flood insurance and our robust public relations and citizen engagement to build disaster resilience.
  - » CMR redesigned the www.HaveAHurricaneplan.com website to reflect this designation and the 2018 Disaster Survival Guide.
- ▶ In partnership with the Council of Neighborhood Associations (CONA), Leon County helped promote the 2018 Annual Neighborhood Awards Reception. The awards recognized neighborhood and neighbors of the year through seven respective categories.
- ▶ In 2018, CMR increased the number of subscribers by 3,410 (bringing the total to nearly 40,000 subscribers) via the County's digital media subscription service, GovDelivery, which provides subscribers with free, up-to-the-minute news at their fingertips.
- ▶ CMR prepared and distributed printed and digital materials on behalf of the County and its departments and divisions.
- ▶ Maintained Leon County's Facebook, Twitter, Instagram and LinkedIn, Pinterest, and YouTube accounts.
- ▶ With the goal of disseminating timely information, CMR continued to maintain informational updates for the County's award-winning Emergency Information Portal website and Citizens Connect Mobile App. The Portal and app provides links to resources for preparation, response and recovery information, such as the status of available shelters, sandbag locations and road closures.
- ▶ Developed an online resource for neighborhood leaders to learn more about County services, news and alerts, recognition programs, and national best practices for building and growing homeowner associations.



# PROBATION, SUPERVISED PRETRIAL RELEASE AND DRUG/ALCOHOL TESTING

OFFICE OF INTERVENTION AND DETENTION ALTERNATIVES



ALIGNING BOARD PRIORITIES WITH OPTIMIZED RESOURCES

## Mission Statement

To provide information to the Courts which support judicial custody release decisions, and provide alternatives to incarceration to persons accused of crimes and offenders, improve their ability to live lawfully and productively in the community, enhance the overall administration of justice, and support community safety and well-being.

## Strategic Initiatives / Support Highlights

### ECONOMY

- In partnership with the Department of Corrections and U.S. Probation, Intervention and Detention Alternatives staff hosted the second bi-annual Employment and Community Resource Fair to connect current and former offenders with local employers.

### QUALITY OF LIFE

- Continued to identify and evaluate pretrial alternatives to incarceration for low level and nonviolent offenders including partnering with the State Attorney's Office to support the Adult Civil Citation Program in Leon County (Initiative #2016-30).
- In partnership with Court Administration, staff implemented the use of a risk assessment tool in Mental Health and Veterans Treatment Courts for the development of targeted case management plans to address the individual criminogenic needs of offenders in an effort to reduce recidivism.
- Administered more than 14,836 alcohol tests and 11,704 drug tests for court-ordered County probationers and defendants released while awaiting trial.

### Contact us

(850)-606-5600

[www.LeonCountyFL.gov/Probation](http://www.LeonCountyFL.gov/Probation)

PEOPLE FOCUSED. PERFORMANCE DRIVEN.

## COURT SERVICES, CASE MANAGEMENT AND COMMUNITY SERVICE



*Employment and Community Resource Fair*

- ▶ Leon County, through the Office of Intervention and Detention Alternatives (IDA), supports the safety of the entire community, and assists IDA's clients in becoming productive and responsible citizens.
  - » Maintained an average monthly caseload of 1,580 County probationers and Supervised Pretrial Release defendants.
  - » Recovered more than \$45,400 from probationers for crime victims through court-ordered restitution.
  - » Performed more than 8,040 criminal history reviews and demographic assessments on new arrestees to assist the court in making release decisions.

- » Administered more than 26,540 court-ordered drug and alcohol tests, and collected more than \$190,000 for testing services.
- ▶ In cooperation with the Leon County Public Safety Coordinating Council, comprised of the State Attorney, Public Defender, Courts, Leon County Sheriff, Tallahassee Police, and IDA implement initiatives that serve to manage the jail population and reduce recidivism.
  - » The County provided funding for the Bethel Ready 4 Work Tallahassee Re-Entry Program to provide comprehensive services that include employability training, transitional housing, job placement assistance, and more, to offenders released from the Leon County Detention Facility.
  - » IDA participated in the second Driver's License Clinic in conjunction with the 2nd Judicial Circuit criminal justice and state agencies. This event assisted citizens in regaining their driving privileges, thereby enhancing their ability for employment and reducing the risk of encounters with law enforcement and the criminal justice system.
  - » IDA participated in court hearings held during the sixth annual Veterans Stand Down event by providing pretrial and probation services for homeless veterans.
  - » A team of representatives participated in educational sessions to learn about programs that aim to reduce the number of individuals with mental behaviors in the criminal justice system.

## DID YOU KNOW?

In the past ten months, eighty-five clients monitored by the alternative sanction of Secure Continuous Remote Alcohol Monitoring (SCRAM) had 7,667 days of sobriety, reflecting a success rate of 99.4%.



# OFFICE OF MANAGEMENT AND BUDGET (OMB)

## OFFICE OF FINANCIAL STEWARDSHIP

ALIGNING BOARD PRIORITIES WITH OPTIMIZED RESOURCES

PEOPLE FOCUSED. PERFORMANCE DRIVEN.

### Mission and Goal Statement

**Office of Financial Stewardship:** The mission of the Leon County Office of Financial Stewardship is to provide sound financial management, ethical procurement services and asset control to the Board of County Commissioners, County Administrator, and Board departments, offices and divisions, while minimizing long-term costs associated with accidental losses, in order to support effective decision making and ensure responsible stewardship of County resources.

**Office of Management & Budget:** The goal of the Office of Management & Budget is to continuously enhance the quality of County services by optimizing the use of County financial resources through the effective provision of planning, policy analysis, budget development, budget implementation and program evaluation services to benefit citizens, elected officials and staff.

### Strategic Initiative / Ongoing Support

#### GOVERNANCE

- Leon County demonstrated its commitment to responsible stewardship with the development and balancing of the FY 2018/2019 budget without increasing the current 8.3144 millage rate.
- The County increased the general revenue transfer to the Capital Improvement Plan by \$900,000 for a total of \$3.9 million to address the County's five-year capital improvement needs.

**Contact us**  
 (850)-606-5100  
[www.LeonCountyFL.gov/OFS](http://www.LeonCountyFL.gov/OFS)

## RESPONSIBLE PLANNING AND MGMT. OF THE COMMUNITY'S FINANCIAL RESOURCES



*Let's Balance! Budget simulation game*

- ▶ According to the international rating agency Fitch, "The County's financial profile is characterized by prudent, forward-looking budgeting, high reserve levels, and strong liquidity." Even in a slowly recovering economy, Fitch continued to provide Leon County with a General Obligation Bond rating of "AA+" and a stable outlook.
- ▶ Leon County provides two semi-annual reports to the Board of County Commissioners documenting and analyzing the financial position of the County.
- ▶ Leon County has the second-lowest net budget (\$821) per countywide resident among like-sized counties and has one of the lowest net budgets per county resident in Florida, with only five other counties having lower net budgets. Additionally, Leon County has six employees per 1,000 residents and ranks seventh lowest in employees per capita among all 67 counties.
- ▶ As an ongoing commitment to remain fiscal stewards of public dollars, the Office of Management and Budget routinely conducts comprehensive management reviews of County operations and organizations it funds to ensure the upmost effective and efficient operations of these entities.
- ▶ In FY 2018, the County realized \$3.1 million in savings over the next five years in capital building maintenance as well as \$1.4 million in savings as a result of the Cross Departmental Action Team.

County Budget For Fiscal Year	2017/2018	2018/2019
Budget	\$253,723,600	\$263,600,198
County Wide Millage Rate	8.3144	8.3144
Emergency Medical Services	0.5000	0.5000
Total Millage Rate	8.8144	8.8144
Budgeted Property Taxes	\$123,186,487	\$131,272,920

- ▶ Restructured the building capital maintenance program to focus on building components (e.g. roofs, infrastructure, and mechanical) rather than individual buildings saving \$3.1 million dollars.
- ▶ Acquired 123 acres of the Old Orchard Pond Road for a multi-use trail at no cost saving \$615,000 in land acquisition costs.
- ▶ Refinanced a 2014 bank loan saving \$64,000 in FY 2018 and \$489,075 over the life of the loan.
- ▶ Continued to educate citizens on County budgeting with the Let's Balance! Budget simulation game. Developed by the Leon County Office of Management and Budget, the game is an innovative learning tool used at events like Youth Leadership Tallahassee, Leadership Tallahassee, and the Florida Association of Counties New Commissioner Training Program.





## ALIGNING BOARD PRIORITIES WITH OPTIMIZED RESOURCES

### Goal Statement

**Purchasing:** To provide timely and professional procurement services to secure requested supplies, services and commodities at a specified level of quality and at the lowest possible cost through open and fair competition.

**Risk Management:** To establish, to the fullest extent possible, a safe work and service environment in which employees, as well as members of the general public, can enjoy safety and security in the course of their daily pursuits.

### Strategic Initiatives / Support Highlights

#### GOVERNANCE

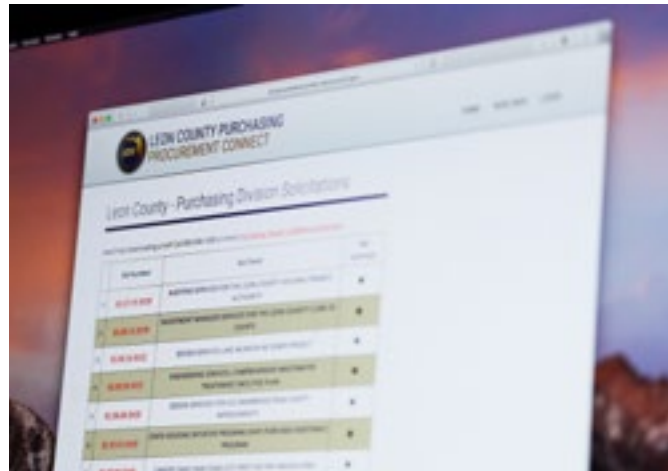
- Continued to expand the use of electronic documents, including the implementation of electronic purchase orders and a pilot of electronic requisitions. This allows vendors, staff and other interested parties to obtain copies of purchasing and solicitation documents in a more efficient and cost-effective manner, while promoting sustainability by reducing the use of paper.
- Risk Management continues to work towards protecting the County against the financial consequences of catastrophic accidental losses and preserve County assets and public service capabilities from destruction or depletion.

#### Contact us

(850)-606-1600 (Purchasing)  
 (850)-606-5100 (Risk Management)  
[www.LeonCountyFL.gov/Purchasing](http://www.LeonCountyFL.gov/Purchasing)

## PEOPLE FOCUSED. PERFORMANCE DRIVEN.

### PROCURING AND MANAGING RESOURCES AND SERVICES, AND MANAGING RISK



*Procurement Connect system*

- Purchasing expanded its use of electronic documents, including the implementation of electronic purchase orders and a pilot of electronic requisitions. This allows vendors, staff and other interested parties to obtain copies of purchasing and solicitation documents in a more efficient and cost-effective manner, while promoting sustainability by reducing the use of paper.
- Purchasing continues to serve citizens better and faster with an online procurement system called Procurement Connect. This system provides vendors instant access to many different services and processes such as, bids, requests for proposal, invitations to negotiate and various other solicitation documents.
- Purchasing continues to provide value-added service to County staff through ongoing procurement customer service and support with policy interpretation, purchase orders, change orders, quotes, informal bids, contract preparation and other assistance. Purchasing also provides sales and customer support to County staff through ordering, stocking and issuance of operational consumable products valued at over \$80 million during the fiscal year through more than 2,200 requisitions.

- Leon County maintains proper control over all records of tangible personal property through conducting an annual inventory. This past year, the completed inventory consisted of assets valued over \$65 million, with no missing items.
- In order to maximize investment in property, Leon County utilizes online auction services and on-site surplus sales to dispose of obsolete equipment. This past year, Purchasing conducted both on-site and online surplus sales/auctions resulting in a return of almost \$425,000.
- As responsible stewards of the community's financial resources, Purchasing mitigates risk to the County through utilization of bonding practices for vendor bids, vendor performance, supplier and subcontractor payment, and requires appropriate vendor insurance coverage.
- Staff utilized competitive quoting and cooperative contracts to reduce inventory costs and had a turnover rate of 1.91, exceeding the national standard.
- In order to ensure that Leon County continues to maintain a safe working environment for its employees, Risk Management Coordinated nine safety sessions and conducted monthly site visits.
  - Conducted annual drivers license checks on all authorized drivers and coordinated random drug and alcohol testing.
  - Reviewed over 475 criminal background checks on individuals wishing to volunteer.
  - Recovered over \$20,000 in damaged County property by pursuing third-party insurers.
  - Engaged citizens and employees alike through personal engagement. Risk Management maintains high visibility in the workforce, which assists in keeping risk management/safety forefront in employees' minds and actions.



# LIVING OUR PEOPLE FOCUSED. PERFORMANCE DRIVEN. CULTURE



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# A CORE PRACTICE OF LEON COUNTY GOVERNMENT



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# CITIZEN COMMITTEES

## **ADVISORY COMMITTEE ON QUALITY GROWTH**

Provides a continuous source of community input and technical resources from industry professionals and community stakeholders that offer proactive input and feedback for development review and approval service enhancements.

## **AFFORDABLE HOUSING ADVISORY COMMITTEE**

Reviews the established policies and procedures, ordinances, land development regulations, and adopted comprehensive plan, and recommends specific actions or initiatives to encourage or facilitate affordable housing.

## **ANIMAL SHELTER ADVISORY BOARD**

Supports the Tallahassee-Leon Community Animal Services Center (Animal Shelter) by serving as community liaisons, and assisting with developing policies, programs and long range planning.

## **ARCHITECTURAL REVIEW BOARD**

Reviews and makes recommendations on listing of properties on the Local Register of Historic Places and reviews changes to the exterior of properties zoned with Historic Preservation Overlay (HPO).

## **AUDIT ADVISORY COMMITTEE**

Adopts an annual plan of work for the Auditor and oversees the work of the Auditor. Promotes, maintains, and enhances the independence and objectivity of the internal audit function by ensuring broad audit coverage, adequate consideration of audit reports, and appropriate action on recommendations.

## **BIG BEND HEALTH COUNCIL**

Determines the health needs and resources of the 14-county service district to develop a District Health Plan. Provides for local representation in planning and evaluating health needs of the County.

## **BOARD OF ADJUSTMENT AND APPEALS**

Responsible for hearing and deciding on appeals of interpretations made by the administrative officers as to the applicability of provisions in the Land Development Code (LDC) as well as for requests for a variation of development standards in the LDC.

## **CANOPY ROADS CITIZENS COMMITTEE**

Assists in coordinating efforts to protect and maintain canopy roads through the development of a long-range canopy road management plan, provides feedback and makes recommendations regarding the preservation of canopy roads to the City and County Commissions.

## **CAREERSOURCE CAPITAL REGION BOARD**

Develops the Region's strategic workforce development plan; identifies occupations in demand in the area; solicits

input and participation from local business community for the provision of services; and provides policy guidance and program procedures to connect employers with qualified skilled job talent offering employment and career development opportunities.

## **CODE ENFORCEMENT BOARD**

Conducts hearings to enforce County laws on cases involving violations of environmental management, zoning and land use, building code, and control of junk accumulation and imposes fines and penalties with the goal of obtaining code compliance.

## **COMMUNITY DEVELOPMENT BLOCK GRANT CITIZENS ADVISORY TASK FORCE**

Provides input on the development and implementation of the Small Cities Community Development Block Grant process; facilitates community needs discussion and provides recommendations as to the program area and activities that should be considered when drafting the grant application; provides input during the grant implementation.

## **COMMUNITY HUMAN SERVICES PARTNERSHIPS CITIZEN REVIEW TEAMS**

Implements the joint agency review process for joint funding recommendations; resulting in funding recommendations for human services agency grant applicants that provide services to Leon County residents.

## **CONTRACTORS LICENSING AND EXAMINATION BOARD**

Accepts and approves applications; administers examinations for contractor's licenses; issues contractor's licenses; conducts hearings and disciplines contractors for violations.

## **COUNCIL ON CULTURE & ARTS**

Stimulates greater awareness and appreciation of the importance of the arts by encouraging and facilitating greater, more efficient use of governmental and private resources for the development and support of the arts.

## **EARLY LEARNING COALITION OF THE BIG BEND REGION**

Implements, coordinates and administers the provisions of the Statutory Voluntary Prekindergarten Program and the School Readiness Program in Gadsden, Jefferson, Leon, Liberty, Madison, Taylor and Wakulla Counties; and serves as the community child care coordinating agency.

## **HOUSING FINANCE AUTHORITY OF LEON COUNTY**

Encourages investment by private enterprise and stimulates construction and rehabilitation of housing through use of public financing and the provision of low-cost loans to purchase affordable housing.

## **INVESTMENT OVERSIGHT COMMITTEE**

Reviews, reports, and recommends changes in investment practices of Leon County; reviews the County's portfolio activity for compliance with the investment plan; reviews investment policies and makes recommendations to the Board for amendments.

## **JOINT CITY/COUNTY BICYCLING WORKGROUP**

Provides input to the Tallahassee-Leon County Planning Department staff regarding cycling-related projects, improvements, events, and ordinances that are considered to be of community interest.

## **JOINT SCHOOL COORDINATING COMMITTEE**

Fosters the coordination of comprehensive planning and school facilities planning programs by addressing relevant issues.

## **LEON COUNTY EDUCATIONAL FACILITIES AUTHORITY**

Assists institutions for higher education in the construction, financing, and refinancing of projects, as set forth in Florida Statutes.

## **LEON COUNTY RESEARCH AND DEVELOPMENT AUTHORITY**

Serves as the governing board for Innovation Park. The Board is comprised of prominent business and community leaders that work together to guide the growth and development of the Park.

## **LIBRARY ADVISORY BOARD**

Serves as a forum for community input concerning the County's library programs and activities.

## **MICCOSUKEE CITIZENS WORKING GROUP**

Facilitates citizen engagement while promoting the identity and history of the Miccosukee Rural Community; and further develop and implement objectives of the Miccosukee Rural Community Sense of Place Plan.

## **PLANNING COMMISSION**

Designated as the Local Planning Agency that reviews amendments to the Comprehensive Plan for area-wide planning within Leon County.

## **SCIENCE ADVISORY COMMITTEE**

Evaluates and reports on scientific evidence and makes recommendations concerning policies and programs that pertain to environmental issues in order to safeguard natural resources and public health and safety.

## **TALLAHASSEE-LEON COUNTY COMMISSION ON THE STATUS OF WOMEN & GIRLS**

Provides input and recommendations on approaches to address issues affecting the women and girls in Tallahassee-Leon County. Promotes awareness on issues including: discrimination, employment, education, social

services, health, economic security, access to justice, freedom from violence and more.

## **TALLAHASSEE-LEON COUNTY MINORITY, WOMEN & SMALL BUSINESS ENTERPRISE CITIZENS ADVISORY COMMITTEE**

Monitors the progress of the MWSBE Program toward achieving program performance goals. Provides input on MWSBE policy alternatives as well as providing programmatic recommendations relative to seeking resolution of disputes regarding Certification and Good Faith Effort.

## **TALLAHASSEE SPORTS COUNCIL**

Provides a fact-finding source of community input and technical resources used in developing recommendations regarding sports tourism to be considered by the Tourist Development Council.

## **TOURIST DEVELOPMENT COUNCIL**

Makes recommendations for operation of special projects or for uses of the tourist development tax revenue, and reviews expenditures of revenue from tourist development trust fund.

## **VALUE ADJUSTMENT BOARD**

Settles disputes between taxpayers and the Property Appraiser relating to denials of exemptions, classifications and market values.

## **WATER RESOURCES COMMITTEE**

Makes recommendations on policies, regulations and management activities to protect and enhance County water resources while considering the various impacts to these resources from accelerated runoff including flooding and surface and groundwater degradation.

## FOR MORE INFORMATION

Citizen participation is important in developing Leon County's programs / policies and in providing quality services to the community. For more detailed information or to join one of the committees, visit our website: [www.LeonCountyFL.gov/Committees](http://www.LeonCountyFL.gov/Committees) or call the Agenda Coordinator at: **(850) 606-5300**.





## BOARD OF COUNTY COMMISSIONERS

(850) 606-5300  
www.LeonCountyFL.gov/BCC

### Bill Proctor, District 1 Commissioner

(850) 606-5361  
ProctorB@LeonCountyFL.gov

### Jimbo Jackson, District 2 Commissioner

(850) 606-5362  
JacksonJ@LeonCountyFL.gov

### John Dailey, District 3 Commissioner

(850) 606-5363  
DaileyJ@LeonCountyFL.gov

### Bryan Desloge, District 4 Commissioner

(850) 606-5364  
DeslogeB@LeonCountyFL.gov

### Kristin Dozier, District 5 Commissioner

(850) 606-5365  
DozierK@LeonCountyFL.gov

### Nick Maddox, At-Large Commissioner

(850) 606-5367  
MaddoxN@LeonCountyFL.gov

### Mary Ann Lindley, At-Large Commissioner

(850) 606-5369  
LindleyM@LeonCountyFL.gov

## COUNTY ADMINISTRATOR

(850) 606-5300  
www.LeonCountyFL.gov

## COUNTY ATTORNEY

(850) 606-2500  
www.LeonCountyFL.gov/LCAO

## ANIMAL CONTROL

(850) 606-5400  
www.LeonCountyFL.gov/Animal

## COMMUNITY & MEDIA RELATIONS

(850) 606-5300  
www.LeonCountyFL.gov/CMR

## COOPERATIVE EXTENSION SERVICE

(850) 606-5200  
Leon.IFAS.UFL.edu

## Agriculture

(850) 606-5200  
Family/Consumer Sciences  
(850) 606-5203

## 4-H

(850) 606-5204

## Horticulture/Forestry

(850) 606-5202

## DEVELOPMENT SUPPORT & ENVIRONMENTAL MANAGEMENT

(850) 606-1300  
www.LeonPermits.org

### Building Inspection

(850) 606-1300

### Inspection Hot Line (IVRS)

(850) 891-1800

### Code Enforcement

(850) 606-1300

### Concurrency Management

(850) 606-1300

### Environmental Permitting

(850) 606-1300

### EMERGENCY MANAGEMENT

(850) 606-3700  
www.LeonCountyFL.gov/EM

### EMERGENCY MEDICAL SERVICES

www.LeonCountyFL.gov/LCEMS

### Headquarters/Administration

(850) 606-2100

### Dispatch

(850) 606-5808

### FACILITIES MANAGEMENT

(850) 606-5000  
www.LeonCountyFL.gov/Facilities

### FLEET MANAGEMENT

(850) 606-2000  
www.LeonCountyFL.gov/Fleet

### HEALTH DEPARTMENT

(850) 606-8150  
www.LeonCountyFL.gov/LCHD

### HOUSING SERVICES

(850) 606-1900  
www.LeonCountyFL.gov/Housing

### HUMAN SERVICES & COMMUNITY PARTNERSHIPS

(850) 606-1900  
www.LeonCountyFL.gov/HSCP

### HUMAN RESOURCES

(850) 606-2400  
www.LeonCountyFL.gov/HR

### Job Line

(850) 606-2403

### LEGAL AID

(850) 222-3292

## LEROY COLLINS LEON COUNTY PUBLIC LIBRARY SYSTEM

(850) 606-2665  
www.LeonCountyFL.gov/Library

### Literacy Volunteers

(850) 606-2644

### MANAGEMENT INFORMATION SERVICES

(850) 606-5500  
www.LeonCountyFL.gov/MIS

### Geographic Information Services

(850) 606-5504

### MINORITY, WOMEN & SMALL BUSINESS ENTERPRISE

(850) 219-1060  
www.OEVforBusiness.com

### MOSQUITO CONTROL

(850) 606-1400  
www.LeonCountyFL.gov/Mosquito

### OFFICE OF FINANCIAL STEWARDSHIP

(850) 606-5100  
www.LeonCountyFL.gov/OFS

### PARKS & RECREATION

(850) 606-1470  
www.LeonCountyFL.gov/Parks

### PLANNING DEPARTMENT

(850) 891-6400  
www.talgov.com/Planning

### PROBATION

(850) 606-5600  
www.LeonCountyFL.gov/Probation

### PUBLIC WORKS

(850) 606-1500  
www.LeonCountyFL.gov/PubWorks

Operations (24-hour response)

(850) 606-1400

### PURCHASING

(850) 606-1600  
www.LeonCountyFL.gov/Purchasing

### SOLID WASTE MANAGEMENT

(850) 606-1800  
www.LeonCountyFL.gov/SolidWaste

### Hazardous Waste

(850) 606-1803

### Recycling Information

(850) 606-1802

### Rural Waste Collection Center

(850) 606-1800

### Transfer Station

(850) 606-1840

## SUPERVISED PRETRIAL RELEASE

(850) 606-5700  
www.LeonCountyFL.gov/Probation

## SUSTAINABILITY

(850) 606-5000  
www.GrowingGreen.org

## TALLAHASSEE-LEON COUNTY OFFICE OF ECONOMIC VITALITY

(850) 219-1060  
www.OEVforBusiness.com

## TOURISM DEVELOPMENT

(850) 606-2300  
www.VisitTallahassee.com

## VETERAN SERVICES

(850) 606-1940  
www.LeonCountyFL.gov/Vets

## VOLUNTEER SERVICES

(850) 606-1970  
www.VolunteerLEON.org

## CONSTITUTIONAL OFFICES

### CLERK OF COURTS

(850) 606-4000  
www.Clerk.Leon.FL.us

### SUPERVISOR OF ELECTIONS

(850) 606-8683  
www.LeonVotes.org

### PROPERTY APPRAISER

(850) 606-6200  
www.LeonPA.org

### TAX COLLECTOR

(850) 606-4700  
www.LeonTaxCollector.net

### SHERIFF

(850) 606-3300  
www.LeonCountySO.com

### OTHER COUNTY/STATE AGENCIES

#### PUBLIC DEFENDER

(850) 606-1000  
www.LeonCountyFL.gov/PD

#### STATE ATTORNEY, 2ND JUDICIAL CIRCUIT

(850) 606-6000  
www.SAO2FL.org

#### CIRCUIT COURT 2ND JUDICIAL

(850) 606-4401  
www.LeonCountyFL.gov/2ndCircuit



# QUICK REFERENCE

## PARKS

### Apalachee Regional Park

7550 Apalachee Pkwy.; 4 Multipurpose fields (lighted), Soccer, Football, Restrooms/Concession Building, nationally recognized cross country running facility, radio controlled air field

### Brent Dr. Park

812 Brent Dr.; Basketball Court, Benches

### Canopy Oaks Community Park

3250 Point View Dr.; 2 Little League Fields (lighted), 2 Tennis Courts (lighted), Multipurpose Field (lighted), Concession/Restroom, Playground

### Daniel B. Chaires Community Park

4768 Chaires Cross Rd.; 4 Tennis Courts (lighted), 2 Basketball Courts, Restrooms/Concession Building, 2 Little League Baseball Fields (lighted), 1 T-Ball Field (not lighted), Playground

### Flagg St. Park

723 Flagg St. (open green space)

### Fort Braden Community Park

15100 Blountstown Hwy.; 2 Little League Baseball Fields (lighted), Multipurpose Field (lighted), Restrooms/Concession Building

### Fred George Greenway and Park

3043 Capital Circle NW., Regulation size Baseball Field (lighted), Multipurpose Field (lighted), Trails

### Gil Waters Preserve at Lake Munson

5800 Crawfordville Hwy.; Picnic Shelter, Restrooms, Nature Trails, Landing

### J. Lee Vause Park

6024 Old Bainbridge Rd.; 6 Picnic Pavilions (available for rental), 26 Acres Open, Wooded Spaces, 1 Mile of Hard Surface Paths for Bikes and Pedestrians, Extensive Boardwalk, Restrooms, Playground, Volleyball Net

### J. Lewis Hall Sr., Woodville Park and Recreation Complex

1492 J Lewis Hall Sr. Ln.; 4 Little League Baseball Fields (lighted), Junior League Field (lighted), Softball Field (lighted), 2 Basketball Courts (lighted), Multipurpose Field (lighted), Youth & Tot Playground, Restrooms/Concession Building

### J.R. Alford Greenway

2500 Pedrick Rd.; Over 800 Acres of Trails and

Open Space for Hikers, Mountain Bicyclists, Equestrians (Horse Trailer Parking)

### Jackson View Park

2585 Clara Kee Blvd.; Walking Trails, Picnic Area, Open Space, Observation Deck

### Kate Ireland Park

12271 Iamonia Landing Rd.; Picnic Shelter, Playground, Nature Trails, Restrooms

### Lake Henrietta Park

3305 Springhill Rd.; Walking Trail (Paved, 1.2 Miles Long)

### Martha Wellman Park

5317 W. Tennessee St.; Walking Trail (8/10 Mile Long)

### Miccosukee Canopy Rd. Greenway

5600 Miccosukee Rd.; 14 Miles of Trails and 500 Acres of Open Space for Hikers, Mountain Bicyclists, Equestrians, Picnic Tables and Benches

### Miccosukee Community Park

15011 Cromartie Rd.; Youth Playground, 2 Basketball Courts (lighted), 2 Picnic Shelters, 1 Little League Baseball Field (lighted), 1 Little League Softball Field (lighted), 1 T-Ball Field (not lighted), Concession/Restroom

### Northeast Park

9607 Proctor Rd.; Walking and Biking Trail (2 Miles Long)

### Okeehoopkee Prairie Park

1294 Fuller Rd.; Walking Trail, Picnic Shelter

### Orchard Pond Trail

5861 Orchard Pond Rd.; Walking Trail (Clay, 3.2 Miles Long)

### Pedrick Pond

5701 Mahan Dr.; Walking Trail (7/10 Mile Long)

### Robinson Rd. Park

1819 Robinson Rd.; 2 Picnic Tables

### St. Marks Headwaters Greenway

640 Baum Rd.; 3 Picnic Shelters, Informational Kiosk, Bicycle Rack, Horse Trailer and Passenger Vehicle Parking, 3 Miles of Natural Surface Multi-use Trails, Open Space for Hikers, Mountain Bicyclists, and Equestrians

### Stoneler Rd. Park

5225 Stoneler Rd.; Little League Field (lighted), Picnic Shelter, Playground, Concession/Restroom

### Tower Rd. Park

5971 Tower Rd.; Multipurpose Field (lighted),

Baseball, Football, Soccer, Playground, Picnic Shelter, Concession/Restroom

## LIBRARIES

### LeRoy Collins Main Library

200 West Park Ave.  
(850) 606-2665

### Dr. B. L. Perry, Jr. Branch Library

2817 South Adams St.  
(850) 606-2950

### Eastside Branch Library

1583 Pedrick Rd.  
(850) 606-2750

### Jane G. Sauls Fort Braden Branch Library

16327 Blountstown Hwy.  
(850) 606-2900

### Lake Jackson Branch Library

Lake Jackson Town Center  
3840-300 North Monroe St.  
(850) 606-2850

### Northeast Branch Library

5513 Thomasville Rd.  
(850) 606-2800

### Woodville Branch Library

8000 Old Woodville Rd.  
(850) 606-2925

## BOAT LANDINGS

### Ben Stoutamire Landing

2552 Ben Stoutamire Rd.

### Blount Landing

24371 Lanier St.

### Bull Headley Landing

10156 Bull Headley Rd.

### Cedar Hill Landing

467 Cedar Hill Landing Rd.

### Coe Landing

1208 Coe Landing Rd.

### Crowder Landing

1053 Crowder Rd.

### Cypress Landing

16900 Ro Co Co Rd.

### Elk Horn Landing

3997 Elkhorn Rd.

### Faulk Dr. Landing

1895 Faulk Dr.

### Fuller Road Landing

1294 Fuller Rd.

### Gardner Landing

1022 Gardner Rd.

### Gil Waters Preserve Landing

5800 Crawfordville Hwy.

### Hall Landing

2997 Luther Hall Rd.

### Jackson View Landing

4967 N. Monroe St.

### Kate Ireland Landing

(a.k.a. Van Brunt Landing)  
12271 Iamonia Landing Rd.

### Lake Munson Landing

1025 Munson Landing Rd.

### Meginnis Arm Landing

3017 Meginnis Arm Rd.

### Miller Landing

2900 Miller Landing Rd.

### Reeves Landing

16254 Reeves Landing Rd.

### Rhoden Cove Landing

801 Rhoden Cove Rd.

### Sunset Landing

4800 Jackson Cove Rd.

### Tower Road Landing

6991 Tower Rd.

### Vause Landing

14876 Jack Vause Landing Rd.

### Wainwright Landing

4135 Wainwright Rd.

### Williams Landing

951 Williams Landing Rd.

## CAMPGROUNDS

Phone Numbers for Camping Information:

Local: (850) 350-9560

Toll Free: (866) 350-9560

### Coe Landing Campground

1208 Coe Landing Rd.  
20 RV or Tent Sites with 30 Amp Hookups, Wifi, Showers, Dump Station

### Luther Hall Landing Campground

2997 Luther Hall Rd.  
10 Tent Camping Sites, Showers

### Williams Landing Campground

951 Williams Landing Rd.

10 Tent or RV mixed use sites, Showers

Reservations can be made at:

[www.LeonCountyFL.gov/Reservations](http://www.LeonCountyFL.gov/Reservations)

## COMMUNITY CENTERS

General Information

(850) 606-1470

### Dorothy Cooper Spence Community Center

4768 Chaires Cross Rd.

### Bradfordville Community Center

6808 Beech Ridge Trl.

### Fort Braden Community Center

16387 Blountstown Hwy.

### Lake Jackson Community Center

3840 N. Monroe St, Suite 301

### Miccosukee Community Center

13887 Moccasin Gap Rd.

### Woodville Community Center

8000 Old Woodville Rd.

## COMMUNITY RESOURCES

### Cooperative Extension

615 Paul Russell Rd.  
(850) 606-5200

### Development Support & Environmental Management

435 N. Macomb St., Renaissance Center, 2nd Floor  
(850) 606-1300

### Solid Waste Management Facility

7550 Apalachee Pkwy.  
(850) 606-1800

### Visitor Center

106 East Jefferson St.  
(850) 606-2300

### Volunteer Services

918 Railroad Ave.  
(850) 606-1970





# EMPLOYING TEAM APPROACH



*Public Works Road-E-O*



*Office of Resource Stewardship*

## EMPLOYING TEAM APPROACH *A Core Practice of Leon County Government*

Employees work together to produce bigger and better ideas to seize the opportunities and to address the problems which face our community.



*Tourism Marketing Roll Out*



*Live Well Leon County Kickball Champions*



*Lake Jackson On-The-Water Cleanup*



*9/11 Day of Service*



*Leon Works Junior Apprenticeship Program*



*Press The Chest CPR Training*





# BOARD OF COUNTY COMMISSIONERS



*Nick Maddox, Chairman | At-Large | Annual Board Retreat*



*Bill Proctor | District 1 | Historical Marker Dedication*



*Kristin Dozier | District 5 | A.C.E. 8 Tour*



*Jimbo Jackson, Vice Chairman | District 2 | Fort Braden Community Park Celebration*



*John E. Dailey | District 3 | Lake Jackson On-The-Water Cleanup*



*Mary Ann Lindley | At-Large | Smokey Hollow Barbershop Opening*



*Bryan Desloge | District 4 | Northeast Trail Opening*





## OUR VALUE PROPOSITION

### What You Get as a Taxpayer and a Stakeholder in our Community

Leon County Government leverages partnerships, embraces efficiency and innovation, and demands performance to the benefit of our taxpayers. We actively engage our citizens, not only as taxpayers, but as stakeholders and co-creators of our community – providing meaningful opportunities to capitalize on their talents in making important decisions and shaping our community for future generations.





## 2018 Leon County Annual Report

Designed, developed and produced by Leon County Community and Media Relations

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This publication can be viewed online, in PDF or HTML format, at the Leon County website, [www.LeonCountyFL.gov/AnnualReport](http://www.LeonCountyFL.gov/AnnualReport)

